

Central Management Group

Wednesday, 21 August 2013



MINUTE

Present: The Principal
Senior Vice-Principal Professor M Bownes
Vice-Principal Professor J Haywood
Vice-Principal Professor C Jeffery
Vice-Principal Professor D Miell
Vice-Principal Dr S Rigby
Vice-Principal Professor L Waterhouse
Vice-Principal Professor L Yellowlees
Vice-Principal Mr N A L Paul
University Secretary Ms S Smith
Mr H Edmiston

In attendance: Dr I Conn
Ms S Gupta
Mr P McNaull
Mrs T Slaven
Mr D Waddell
Mr G Turnbull on behalf of Mr Currie
Dr K J Novosel

Apologies: Vice-Principal Professor C Breward
Vice-Principal Professor S Hillier
Vice-Principal Professor D Hounsell
Vice-Principal Professor R Kenway
Vice-Principal Professor J Seckl
Mr A Currie

1 MINUTE OF THE MEETING HELD ON 19 JUNE 2013

Paper A

The Minute of the meeting held on 19 June 2013 was approved as a correct record.

2 Principal's Business

2.1 Principal's Communications

The Principal reported on the following: the undergraduate position for 2013/2014 and that the University had not entered clearing in any area; the NSS results; the success of the University's involvement in the Edinburgh Festivals and the work of EUSA and E&B staff in particular; the winner of the first James Tait Black award for Drama; issues around hours to be notified staff; and the continuing success of MOOCs.

FOR DISCUSSION

3 FINANCE DIRECTOR'S UPDATE (CLOSED)

Paper B

CMG noted the successful completion of the Financial Settlement in respect of the Holyrood development, the on-going work around PRAM and the need to ensure that

all areas across the University were comfortable with the approach, and the satisfactory outcome of the audit on the administration arrangements for research grants.

4 UNIVERSITY'S PEOPLE STRATEGY Paper C

The production of this Strategy developed to take forward the people agenda within the Strategic Plan was welcomed and the Strategy was endorsed subject to inclusion of a reference the Beltane initiative and the production of an easy to access short summary of the key principles in the Strategy. It was noted that a detailed implementation plan would be developed and monitored by the Staff Committee.

5 REPORT FROM STAFF COMMITTEE (CLOSED) Paper D

CMG noted the report and approved the proposed changes to the Maternity Policy which would now be subject to consultation with the Combined Joint Consultative and Negotiation Committee to seek its approval prior to implementation.

6 VALUE FOR MONEY REPORT Paper E

The range of value for money initiatives which had been taken forward in 2012/2013 was commended and CMG approved the report for transmission to the Audit Committee.

7 SOCIALLY RESPONSIBLE INVESTMENT POLICY (CLOSED) Paper F

CMG noted the background to this issue and the agreed process for CMG to consider such cases in accordance with the current Socially Responsible Investment policy. After detailed debate it was agreed that further information should be provided to CMG: due diligence on the investment cited; information from ERI re the response to an external grant to take forward research in this area; and the possible impact on fundraising activities. It was anticipated that a paper would be circulated to CMG to enable CMG to make a comment to Court on the appropriate way forward.

Post meeting note: Following circulation of additional information (electronic meeting concluded 6 September 2013) CMG agreed that the University should disinvest from this company and that this should now be reported to the next meeting of Court on 16 September 2013.

8 NSS RESULTS

The outcome of the NSS survey was noted by CMG with overall a fall of 1% from the position last year: detailed information was now available on the staff student survey wiki. A programme of visits to Schools was underway to discuss the best approach for each area. CMG further noted the wider work in regards to the student experience and the publication of a leaflet setting out the five main strands of work.

9 STAFF DATA (CLOSED) Paper G

CMG noted and endorsed the revised remit of the Post Review Group and commended the attached staff data which would be produced on a quarterly basis and utilised to monitor and manage staffing trends and resources.

FOR INFORMATION/FORMAL APPROVAL

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| 10 | ESCA EDINBURGH STUDENT CHARITIES APPEAL | Paper H |
| | <p>CMG noted and welcomed the report.</p> | |
| 11 | EUSA VOLUNTEERING ANNUAL REPORT | Paper I |
| | <p>CMG noted and welcomed the report.</p> | |
| 12 | HEALTH AND SAFETY REPORT | Paper J |
| | <p>CMG noted the 4 reportable incidents to the Enforcing Authorities, endorsed the need to ensure that appropriate refresher training was in place and noted the near misses and the items being taken forward by the Health and Safety Committee.</p> | |
| 13 | SEAG REPORT | Paper K |
| | <p>The report from SEAG was noted. CMG further noted that Mr David Gorman had now taken up the post of Director of Social Responsibility and Sustainability and was providing leadership in taking forward the development of the new Department for Social Responsibility and Sustainability.</p> | |
| 14 | SPACE MANAGEMENT REPORT | Paper L |
| | <p>CMG approved the 5% increase in the rates for centrally bookable space with effect from 1 August 2013 for the academic years 2013/2014 and 2014/2015; the increase reflected rising utility and other costs. The other items in the report were noted.</p> | |
| 15 | PARKING CHARGES | Paper M |
| | <p>CMG fully endorsed the approach to parking charges as set out in the paper recognising the need to cover maintenance and other costs and approved the proposals and increase in charges with effect from 1 January 2014 subject to revision of the approach at Easter Bush. In respect of Easter Bush it was agreed that there should be a phased approach to the introduction of charging with no immediate change and a move towards the rates being the same as King's Buildings in 2015.</p> | |
| 16 | FEE PROPOSALS (CLOSED) | Paper N |
| | <p>CMG approved the proposed fees for the three post graduate programmes in the College of Humanities and Social Science as set out in the paper with effect from the 2013/2014 academic year.</p> | |
| 17 | SCOTTISH ASSOCIATION FOR MARINE SCIENCE – ASSOCIATED INSTITUTE OF THE UNIVERSITY OF EDINBURGH | Paper O |
| | <p>There was full support and approval for the Scottish Association for Marine Science being formally recognised as an Associate Institute of the University.</p> | |
| 18 | PROPOSAL TO ALTER THE NAME OF REGIUS CHAIR OF SANSKRIT LANGUAGE, LITERATURE, AND PHILOSOPHY AND COMPARATIVE PHILOLOGY | Paper P |
| | <p>CMG approved and welcomed the proposed change of name of the Regius Chair of</p> | |

Sanskrit Language, Literature, and Philosophy and Comparative Philology to the
Regius Chair of South Asian Language, Culture and Society.

19 PROPOSAL TO ESTABLISH A CHAIR OF APPLIED HYDRODYNAMICS Paper Q

CMG approved the proposal to establish a new Chair.

20 DATE OF NEXT MEETING

Wednesday, 9 October 2013 at 10.30 am, in the Raeburn Room, Old College.