

THE UNIVERSITY OF EDINBURGH

**BUSINESS FOR MEETING OF THE UNIVERSITY COURT
to be held in the Informatics Forum, Room G.07
on Monday, 19 September 2011 at 2.00 p.m.**

A FORMAL BUSINESS

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|----|---|-----------|
| 1. | Minute of the meeting held on 20 June 2011 | A1 |
| 2. | Minute of the meeting held on 5 September 2011 | A2 |
| 3. | Note of electronic meetings concluded on 19 July and 12 August 2011 | A3 |
| 4. | Election of Senate Assessor | A4 |

B PRINCIPAL'S BUSINESS

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| 1. | Principal's Communications | B1 |
| 2. | Designation of Assistant Principal and Acting Vice-Principal | B2 |

C SUBSTANTIVE ITEMS

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| 1. | Report of the Finance and General Purposes Committee | |
| | .1 Comments on the Report of the Central Management Group | C1.1 |
| | .2 Report on Other Items | C1.2 |
| 2. | Edinburgh College of Art | C2 |
| 3. | Appeal Tribunal | C3 |
| 4. | University's Annual Internal Review Statement to the Scottish Funding Council | C4 |
| 5. | EUSA Constitution | C5 |
| 6. | Rectorial Election | C6 |

D ITEMS FOR FORMAL APPROVAL OR NOTE

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| 1. | Academic Report | D1 |
| 2. | Resolutions | D2 |
| 3. | The University of Edinburgh Cross & Salmon Trust | D3 |
| 4. | ECA Loan Transfer | D4 |
| 5. | Donations and Legacies | D5 |
| 6. | Use of the Seal | |

MINUTE OF A MEETING of the University Court of the University of Edinburgh held in Room 1.0, Main Library, George Square on Monday 20 June 2011.

Present: Dr J Markland, Vice-Convener (in chair)
The Principal
Mr D A Connell
Professor A M Smyth
Dr M Aliotta
Professor J Ansell
Professor S Monro
Mr M Murray
Ms A Richards
Ms G Stewart
Mr D Brook
Mr M McPherson, President Students' Representative Council
Mr M Williamson, Vice-President Students' Representative Council

In attendance: Vice-Principal Professor A McMahon
Senior Vice-Principal Professor N Brown
Vice-Principal Professor J Haywood
Vice-Principal Professor D Hounsell (for papers C8 and C9 only)
Vice-Principal Professor D Miell
Dr K Waldron, University Secretary
Mr N Paul, Director of Corporate Services
Dr I Conn, Director of Communications and Marketing
Mr A Currie, Director of Estates and Buildings
Mr J Gorringe, Director of Finance
Ms S Gupta, Director of Human Resources
Ms F Boyd, Principal's Policy and Executive Officer
Dr T Harrison, Director of Academic Standards and Quality Assurance (for papers C8 and C9 only)
Mr A Johnston, General Council Assessor elect
Dr C Masters, Co-opted Court Member designate
Dr K J Novosel, Head of Court Services

Apologies: The Rector
Mrs M Tait
Professor D Finnegan
Professor L Yellowlees
The Rt Hon G Grubb, Lord Provost of the City of Edinburgh
Professor J Barbour
Mr P Budd
Mr D Workman
Ms S Beattie-Smith, Rector's Assessor

This meeting of Court was preceded by a presentation by Dr Gavin McCabe, Employability Consultant, Careers Service on 'Employability and Graduate Attributes'.

A FORMAL BUSINESS

subject to a correction in the list of those attending and to the insertion in item 1 of the substantive items, Report on Other item, paragraph 2, line 5 of 'the production of' before 'data'.

Court further noted that this would be the last meeting to be attended by Dr John Markland, Ms Gill Stewart and Mr Douglas Connell. Court thanked them most warmly for their significant contributions to the work of Court and its Committees and wished them well in the future.

Court further noted that Professor Lesley Yellowlees had resigned from the position of Senate Assessor and in her absence Court recorded its thanks for her contribution to Court noting that she would be in attendance at future meetings as Vice-Principal and Head of the College of Science and Engineering. Court also noted that Vice-Principal Professor McMahon would be leaving the University at the end of July and Court wished her well in her new position as Vice-Chancellor of Aberystwyth University.

B PRINCIPAL'S BUSINESS

1 PRINCIPAL'S COMMUNICATIONS

Paper B1

Court noted the items within the Principal's report and the additional information on: the launch of a third Global Academy - Global Environment and Society Academy; continuing issues in respect of the work of the UK Border Agency; the announcement by the Scottish Education Secretary of a review of University governance arrangements; the success of the Scottish Funding Council dialogue visit and the welcomed participation by three Court members; on-going discussions with the Principal of Heriot-Watt University; recent engagement events at the Scottish Parliament; the securing of £15m for the Climate Change Centre; recent media interest in a fake blogger allegedly a student at the University; the production of the first EUSA Volunteering Opportunities Annual Report; the series of events to mark the birth of David Hume in 1711; new finds in the Old Quad relating to Joseph Black; and the University open day in June.

2 VICE-PRINCIPALS AND ASSISTANT PRINCIPALS

Paper B2

On the recommendation of the Principal, Court approved the following:

eca Principal

Dr Christopher Breward to be appointed Principal of eca within the University of Edinburgh, Vice-Principal of the University and to be awarded a Personal Chair; these appointments and positions to commence at a date to be agreed in September 2011.

Designation of Vice-Principal

Professor Charlie Jeffery to be designated Vice-Principal Public Policy with effect from 1 August 2011 for a period of three years.

Assistant Principals

Professor Martin Siegert's term of office as Assistant Principal, Energy and Climate Change to be extended for two years until 31 October 2013.

Dr Tina Harrison to be designated Assistant Principal, Academic Standards and Quality Assurance with effect from 1 August 2011 for a period of two years.

3 **REPORT OF OUTCOME OF COURT TRIBUNAL**

Court at its meeting on 20 December 2010 approved the appointment of a Tribunal to consider disciplinary charges brought against a member of the academic staff. Court noted that the Tribunal had now met and had recommended dismissal of the member of staff. The Principal had accepted this recommendation.

C SUBSTANTIVE ITEMS

1 **REPORT OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

Dr Markland presented the papers previously circulated.

Report of the Central Management Group meeting of 25 May 2011

Paper C1.1

Court endorsed the proposal that there should be a member of Court on the Ethical Fundraising Advisory Group and welcomed the establishment of this Group and of the Recruitment and Admissions Strategy Group which would include within its remit consideration of widening access issues. Assurances were provided on the activities already underway in respect of student recruitment and admissions matters around the merger with the Edinburgh College of Art. Court further noted that the Staff Committee had established a Sub-Committee to take forward consideration of staff performance and development review issues which would report back to the Staff Committee and thereon to Court in due course. It was also noted that the Trans Equality Policy would be widely disseminated and training offered to HR and other appropriate individuals across the University: the policy covered both students and staff.

Report on Other Items

Paper C1.2

The continuing strong financial position of the University was noted and the satisfactory discussions with the European Investment Bank.

Undergraduate bursaries and Postgraduate scholarships

**Paper C1.2
Appendix 6**

Court noted that there had been detailed debate at the Finance and General Purposes Committee on the University strengthening the funds it already made available to support scholarships and bursaries in the light of the forecast surplus for 2010/2011. Appendix 6 of the report had been prepared following the meeting of the Finance and General Purposes Committee and set out proposals in respect of this issue for consideration by Court.

Court noted the information on the breakdown of the forecast favourable variance and those elements relating to Colleges and Support Groups and to the central area of the University. Court further noted the net favourable variance once non-cash and committed expenditure/carry forward reserves had been excluded. The proposals set out in the paper related to both undergraduate and postgraduate students taking cognisance of sustainability issues, anticipated returns should the net favourable variance be invested in an endowment-type fund and current levels of support and suggested that additional funding of at least £125,000 should be made available for each of the next four years.

There was full support for increasing the University's contribution to undergraduate bursaries and postgraduate scholarships however there was not a consensus view on the appropriate level of that increase. The debate took full cognisance of the financial environment and uncertainties on future funding of the higher education sector in Scotland as well as the University's capital expenditure aspirations and the need to honour the expectations of Colleges and Support Groups regarding the measures

undertaken to date to secure reserves to offset future financial challenges.

In accordance with the Standing Orders of Court a motion was put before Court that the total net favourable variance currently forecast at £2.4m be committed to undergraduate bursaries and postgraduate scholarships. The motion was formally proposed and seconded. An amendment was also proposed and seconded that an allocation process should be undertaken to identify all possible uses of these funds. The Court agreed to vote on the motion and amendment by a show of hands. The majority of Court members present voted for the amendment and further information and proposals would be presented to a future Court meeting on the allocation of the forecast net favourable variance of £2.4m following appropriate reflection on the Court discussions. Mr Douglas Connell, General Council Assessor asked that his personal disappointment that this decision had been reached be recorded in the Minute of this meeting.

2 EDINBURGH COLLEGE OF ART

The Director of Corporate Services presented the papers previously circulated.

Overview

Paper C2.1

The main developments in the implementation of the merger were noted, in particular the appointment as previously approved of a new Principal for eca within the University and the arrangements to put in place a robust administrative structure. There were some matters still to be fully resolved and these were being actively progressed. Court further welcomed the continuing communications with student and staff. Assurances were provided on the process to fully integrate eca with the University's procedures and Court approved the proposals for monitoring and reviewing the implementation of the merger including the continuation of a post merger working group encapsulating the activities of the operational and academic working groups. Court further approved the proposal to establish a working group of Court towards the end of the next academic session to undertake a formal review.

Annual Reports and Financial Statements

Paper C2.2

It was noted that the Finance and General Purposes Committee and the Audit Committee had reviewed and endorsed the proposed approach to signing off the eca Accounts and the Andrew Grant Scholarship Fund Accounts for the year ending 31 July 2011. Court was content to approve the proposals.

Andrew Grant Scholarship Fund

Paper C2.3

Court noted that as from the merger date of 1 August 2011 it would become the single corporate Trustee of the Andrew Grant Bequest and the holder of the other eca endowments. This was in accordance with SSI: Edinburgh College of Art (Transfer) Scotland Order 2011 and Court approved the proposals in respect of the discharge of its duties on the management and dispersal of these funds as set out in the paper.

3 REVIEW OF COURT EFFECTIVENESS - UPDATE REPORT

Paper C3

Court noted the outcome of the review of the effectiveness of the Committee on University Benefactors, the Remuneration Committee and the Staff Committee and that two Court Committees were still to report on the review of their effectiveness. Court further approved the minor amendment to the terms of reference of the Committee on University Benefactors. Court welcomed the proposed approach to introduce a mentoring scheme for new Court members and endorsed the proposal that this scheme be extended to external members of Court Committees.

- 4 UNIVERSITY RISK REGISTER Paper C4**
- It was noted that the Risk Management Committee had undertaken a more extensive review of the Register than usual this year and that the revised University Risk Register had been considered by the Finance and General Purposes Committee and Audit Committee with suggested amendments appropriately incorporated into the current version. Court noted the significant areas of revision particularly the addition of four new risks including that associated with a review of University governance structure by the Scottish Government and suggested amendments to the current likelihood scores for risk 7 and risk 4 to probable and likely respectively thus altering the ordering of these two risks on the Register. Subject to the above revision, Court approved the revised University Risk Register and the University Risk Policy Statement.
- 5 REPORT FROM ESTATES COMMITTEE Paper C5**
- Court approved the various recommendations as set out on the coversheet and noted in particular the revised speculative priority programme, the next group of priority projects and the issues around the Darwin Building.
- 6 REPORT FROM AUDIT COMMITTEE Paper C6**
- The draft minute of the last meeting of the Audit Committee was noted including the satisfactory review of the external audit service. Court approved the Internal Audit Plans 2011/2012 and the external audit fees for 2010/2011 on the recommendation of the Audit Committee. The requirement to prepare Accounts in accordance with US GAAP was also noted and the University's proposed approach approved including the anticipated external audit fees. Court further noted and welcomed the actions being taken by the Audit Committee in respect of the arrangements for signing off eca Accounts.
- 7 REPORT FROM KNOWLEDGE STRATEGY COMMITTEE Paper C7**
- Court noted this report and the activities undertaken by the Knowledge Strategy Committee.
- 8 ENHANCED QUALITY ASSURANCE ANNUAL REPORT Paper C8**
- Court welcomed the production of this Annual Report which had been prepared in response to a request by Court to receive routine information on the enhancement activities undertaken within the University. The current approach to enhancement and the elements of organisational structure, strategic focus, facilitation and guiding principles were endorsed noting shared responsibilities for enhancement across the University in line with the devolved structure. Court further noted the highlighted activities in 2010/2011 and particularly commended the establishment of the Institute of Academic Development and the rewarding and sharing of good practice.
- 9 ENHANCEMENT-LED INSTITUTIONAL REVIEW (ELIR) - REFLECTIVE ANALYSIS Paper C9**
- It was noted that the full Reflective Analysis was an extensive document prepared prior to the Quality Assurance Agency (QAA) visits to the University in October and November 2011. The document, which will be published in early September 2011, summarised the University's approach to improving student learning and to securing the academic standards of its awards and reflected on developments since the last ELIR. The sections presented in the paper provided Court with an overview of the contents of the document including the conclusion section. Court fully endorsed the document noting that it had been considered and approved by the Senate Quality Assurance

Committee.

10 ORDINANCE FOR THE ELECTION OF CHANCELLOR AND GENERAL COUNCIL ASSESSORS Paper C10

Court at its meeting on 21 February 2011 had approved the consultation of the draft of this Ordinance and it was noted that no observations had been received during the consultation period except in respect of further suggested amendments from the Privy Council. Their amendments were of a minor nature and included a proposed change in the title of the Ordinance and some rewording of one of the sections; the General Council had confirmed that the proposed amendments were acceptable. Court sought clarification on the scope of the Ordinance and background information was provided to new members on the rationale for preparing this Ordinance. It was noted that the driving force had been to enable the expedient introduction of improved good practice and specifically to allow on-line voting; the current Ordinance being very proscriptive. Court approved the revised Ordinance which incorporated the suggested amendments and asked that formal approval now be sought from the Privy Council.

11 SCOTTISH AGRICULTURAL COLLEGE Paper C11

Court fully endorsed the proposals to take forward further negotiations with the Scottish Agricultural College to increase collaboration between the two Institutions.

12 RECTORIAL ELECTION Paper C12

The current Rector's term of office would cease at the end of February 2012 and Court approved the proposed approach for the 2012 election including that on-line voting take place over 8 and 9 February 2012 subject to consultation with Senate. Court also approved the appointment of Lord Cameron as Returning Officer and Dr Alexis Cornish as Deputy Returning Officer. A paper setting out the detailed arrangements would be drafted for consideration at the next meeting of Court. There was discussion on when the on-line voting should close and it was agreed to consult further with EUSA on this matter prior to finalising arrangements.

D ITEMS FOR FORMAL APPROVAL OR NOTE

1 ACADEMIC REPORT Paper D1

Court noted the very productive meeting of the Senate held on 8 June 2011 and further noted confirmation of the resignation of Professor Yellowlees as Senate Assessor. Court would be notified in due course of the outcome of the election for a new Senate Assessor.

2 SENATE COMMITTEES' ANNUAL REPORT Paper D2

Court noted this very informative report on the activities of the Senate Committees.

3 RESOLUTIONS Paper D3

Court approved the following Resolutions:

- Resolution No. 4/2011: Institution of new postgraduate Degree: Master of Public Health
- Resolution No. 5/2011: Institution of new postgraduate Degree: Master of Surgery (General Surgery)
- Resolution No. 6/2011: Merger with Edinburgh College of Art
- Resolution No. 7/2011: Foundation of Chairs associated with merger with Edinburgh College of Art

Resolution No. 8/2011: Merger with Edinburgh College of Art: Institution of new postgraduate Degrees

Resolution No. 9/2011: Merger with Edinburgh College of Art: Institution of new undergraduate Degrees

Resolution No. 10/2011: Revocations associated with the merger with Edinburgh College of Art

Resolution No. 11/2011: Foundation of the Handa Chair of Japanese-Chinese Relations

Resolution No. 12/2011: Foundation of a Chair of Veterinary Immunology

Resolution No. 13/2011: Foundation of a Chair of Resilience Biology

Resolution No. 14/2011: Foundation of the Anne Rowling Chair of Tissue Regeneration

Resolution No. 15/2011: Amendment to Resolution No. 45/2006

Resolution No. 16/2011: Institution of new postgraduate Degree: Master of Public Policy

Resolution No. 17/2011: Postgraduate Degree Programme Regulations

Resolution No. 18/2011: Undergraduate Degree Programme Regulations

Resolution No. 19/2011: Foundation of a Personal Chair of Dependable Systems

Resolution No. 20/2011: Foundation of a Personal Chair of Systems Neurobiology

Resolution No. 21/2011: Foundation of a Personal Chair of Extragalactic Astrophysics

Resolution No. 22/2011: Foundation of a Personal Chair of Tissue Stem Cell Biology

Resolution No. 23/2011: Foundation of a Personal Chair of Politics

Resolution No. 24/2011: Foundation of a Personal Chair of Psychology of Language and Cognition

Resolution No. 25/2011: Foundation of a Personal Chair of Coordination Chemistry

Resolution No. 26/2011: Foundation of a Personal Chair of History

Resolution No. 27/2011: Foundation of a Personal Chair of Reproductive Neuroendocrinology

Resolution No. 28/2011: Foundation of a Personal Chair of Systems Immunology

Resolution No. 29/2011: Foundation of a Personal Chair of Software Systems Modelling

Resolution No. 30/2011: Foundation of a Personal Chair of Student Learning (English for Academic Purposes)

Resolution No. 31/2011: Foundation of a Personal Chair of Molecular and Experimental Neuroimaging

Resolution No. 32/2011: Foundation of a Personal Chair of Social Psychology

Resolution No. 33/2011: Foundation of a Personal Chair of Primary Care E-Health

Resolution No. 34/2011: Foundation of a Personal Chair of Architectural Practice

Resolution No. 35/2011: Foundation of a Personal Chair of Forest Science

Resolution No. 36/2011: Foundation of a Personal Chair of Communications, Arts and Religion

Resolution No. 37/2011: Foundation of a Personal Chair of Glaciology

Resolution No. 38/2011: Foundation of a Personal Chair of Health Geography

Resolution No. 39/2011: Foundation of a Personal Chair of Scottish Private Law

Resolution No. 40/2011: Foundation of a Personal Chair of Microbial Pathogenesis

Resolution No. 41/2011: Foundation of a Personal Chair of Ecology

Resolution No. 42/2011: Foundation of a Personal Chair of Public Policy and Citizenship

Resolution No. 43/2011: Foundation of a Personal Chair of Signal Processing and Communications

Resolution No. 44/2011: Foundation of a Personal Chair of Web Informatics
Resolution No. 45/2011: Foundation of a Personal Chair of Paediatric
Gastroenterology and Nutrition
Resolution No. 46/2011: Foundation of a Personal Chair of Ion Channel
Physiology and Pharmacology

4 DONATIONS AND LEGACIES

Paper D4

Court was pleased to note the donations and legacies to be notified received by the University of Edinburgh, Development Trust between 1 May 2011 and 1 June 2011.

5 USE OF THE SEAL

A record was made available of all the documents executed on behalf of the Court since its last meeting and sealed with its common seal.

6 VACATION COURT

In accordance with normal practice Court approved the appointment of a vacation Court, comprising the Rector failing whom the Vice-Convener of Court, the Principal and the University Secretary, to deal with urgent formal business.

Court noted that discussions were on-going with the Biotechnology and Biological Sciences Research Council (BBSRC) regarding the provision of an Avian research facility at the Roslin Institute at the University. There were significant financial implications for the University and it was noted that decisions may require to be taken before the next meeting of Court. It was therefore agreed that a Sub-Committee of the Finance and General Purposes Committee comprising the Vice-Convener of Court (Dr Markland or Professor Monro), Director of Finance, Director of Estates and Buildings and the Vice-Principal with responsibility for planning and resources (Vice-Principal Professor McMahon or Senior Vice-Principal Professor Brown) be given delegated authority to consider the business case for the above project and thereon make recommendations to the Vacation Court on a way forward.

The University of Edinburgh

The University Court

Note of Electronic Meeting concluded 19 July 2011

Court approved the establishment of a sub-group to determine and oversee the University's process and to draft a response to the Scottish Ministers' Review Panel's request for views on current governance arrangements within the Scottish HE sector. The membership of the sub-group was approved as follows:

Dr Markland
Professor Monro
Professor Ansell
Professor Smyth
Mr M McPherson

The University of Edinburgh

The University Court

Note of Electronic Meeting concluded on 12 August 2011

Court, in its capacity as from 1 August 2011 as the Trustee of the Andrew Grant Bequest, considered, by correspondence, a paper on the financial management of the Andrew Grant Bequest. At its meeting on the 20 June 2011 Court had approved, in principle, the governance and investment approach for the Bequest and the circulated paper set out in detail the proposals in respect of the future arrangements given that Court was now the Trustee of the Bequest.

Court as Trustee of the Andrew Grant Bequest approved the formal delegation of the ongoing financial management of the Andrew Grant Bequest to the Investment Committee and further agreed that the investment strategy of the Andrew Grant Bequest should be aligned to that set by the Investment Committee for the University's endowment funds. It was noted that the next meeting of the Investment Committee would be held on 23 August 2011.

The University of Edinburgh

The University Court

19 September 2011

Election of Senate Assessor

Court was previously informed that Professor Lesley Yellowlees was standing down as Senate Assessor following her appointment as Head of the College of Science and Engineering. During the vacation, Senatus took forward a process to identify a new Senate Assessor and Court will be pleased to note that Professor Anthony Harmor has been elected unopposed with effect from 1 September 2011 for a period of three years until 31 July 2014.

Dr Katherine Novosel
Head of Court Services

The University Court

19 September 2011

Principal's Report

These communications are grouped into international, UK and Scottish developments, followed by details of University news and events:-

International

Edinburgh Global 2012-16

The Central Management Group fully endorsed the paper outlining the progress of the Internationalisation Strategy over the past two years and laying down a framework for the future of Edinburgh Global (2012-16). The next phase of Edinburgh Global will be fully harmonised with the University's Strategic Plan 2012-16.

Latin America

In late July the Vice Principal International and the Director of the International Office visited Chile, Brazil and Mexico. The objectives were to progress agreements that were delivered by the Principal during his visit to South America; explore the potential for locating a University Office in the region; develop existing collaborations with front ranked institutions; identify opportunities for deepening our regional partnership and to connect with key funding and research agencies. The thematic areas for engagement for each nation were led by the Global Academies with a focus on global health in Chile, environment and climate change in Brazil and global development in Mexico. This model of engagement was particularly well received by all institutions and agencies visited who were keen to partner with our Academies and learn from Edinburgh's leadership in these areas.

Visits/meetings were held as follows:

- **Chile** Universidad de Chile, National Council for Science and Technology (CONICYT), British Council Chile.
- **Brazil** Banco Santander Brazil, Universidade de Sao Paulo (USP), Universidade estadual de Campinas (UNICAMP), Fundacao de Amparo a Pesquisa do Estado de Sao Paulo (FAPESP), the Sao Paulo State Research Council, Director of UK Trade and Investment for Brazil, HMCG for Sao Paulo and the Director of the British Council Sao Paulo.
- **Mexico** Universidad Nacional Autonoma de Mexico (UNAM), Consejo Nacional De Ciencia y Tecnologia (CONACyT), Mexico's National Council for Science and Technology, Centro de Investigacion y Docencia Economicas (CIDE), Fundacion Mexicana Para La Education La Tecnologia y La Cienca (FUNED), a private not for profit foundation providing scholarships for Mexico's next generation of leaders and the Director of the British Council Mexico.

There are exciting opportunities for deepening and strengthening our forward engagement with front ranked institutions and agencies in Latin America. Latin America nations and institutions are influential partners for us in addressing and tackling some of the world's grand challenges across climate change, health and development. The International Office and Global Academies are now actively working with colleagues to progress discussions held during the visit, organise joint

workshops, and deliver new institutional agreements and funding partnerships that will advance our strategic engagement with the region. Further exploration for a University presence in the Americas is underway and further visits are now planned to support greater collaboration and partnership with the region.

India

An agreement was signed in August with Mr Suresh Goel, Director General of the Indian Council for Cultural Relations (ICCR) that will create a Chair of Contemporary Indian Studies at the University. This could mark the first step in establishing a Centre for Contemporary Indian Studies at Edinburgh. The ICCR seeks to foster mutual understanding between India and other countries and to promote cultural exchange. It currently funds two chairs at British universities, and also supports the Nehru Centre in London.

In July, the University awarded an honorary degree to the Director of India's National Centre of Biological Sciences, Professor K. VijayRaghavan. The NCBS, a key partner in India, is internationally recognised for performing essential research in rapidly advancing areas of biology.

Global Academies

The Global Environment and Society Academy a hub for transdisciplinary teaching and research in environmental change, launched on 15 June 2011. A Global Academies Away Day was held in August to set strategy for the new academic year.

Visits to the University included:

Dr John Abraham, Principal, Scottish Church College, Calcutta
Tim Beckett, Registrar, Australian National University
Principal & VC, Fort Hare University, South Africa
University of KwaZulu Natal, South Africa
Danièle Boistrancourt, Deputy President , Paris Ouest Nanterre la Défense University
Chinese Embassy in the UK
President Pixin Ran, Guangzhou Medical University
Director, National Centre for Biological Sciences
Yunnan Education Delegation
NCAAA Study Tour, Saudi Arabia
Zhejiang University – Integrative Physiology Workshop with UoE
Chinese Academy of Sciences
Calcutta University
Fudan University
Taiwan government delegation
Mr Suresh Goel, Indian Council for Cultural Relations (ICCR)
Ernest Jordan, Macquarie University
Korean HE delegation
Lazio delegation (benefactors of Nicola Benedetti scholarship)
Minister of Justice Taiwan
Xiamen University

During the International Festival this year there were many high profile performances focussing on India and China where the University was a key partner in bringing the events to fruition.

Recent International Travel

As part of my role on the Council of Hanban, The Office of Chinese Language Council International, I attended the Hanban Strategic Planning Meeting in Kunming SW China.

I was a guest speaker at a plenary session at the 7th Asia Economic Forum in Cambodia at the end of July which brought together leaders from many Asian countries including Cambodia, China, Malaysia, Korea and Singapore. This provided a fascinating insight into the key issues for this part of the world and an opportunity to make excellent contacts.

In mid August I attended Hong Kong University centenary celebrations as a guest of the Vice-Chancellor.

I was the Keynote Speaker on Communicating Chinese Culture at the Confucius Institute UK Conference in London earlier in September.

UK

UK White Paper on Higher Education

Published on the 28th June the White Paper confirmed the Government's approach to teaching funding in that the HEFCE grant will decline and that the proportion of funding coming from graduate contributions, supported by subsidised loans from Government, will increase. The paper also confirmed the intended repayment schedules for graduates.

Immigration

Focus is currently on the reforms to student arrangements with lobbying focussing on the proposals to introduce maximum lengths of study for international students. Such a move will create a serious impediment to the recruitment of international postgraduates, a key area of growth for the University of Edinburgh.

Scotland

Spending Review

The Universities Scotland Spending Review submission was with the Scottish Government in mid July at the start of the negotiations. The Scottish Government administration are currently working on their Spending Review plans with the aim of agreeing a settlement by mid September.

Fees for Rest of UK students

Following Court's decision to agree a fee of £9,000 per annum for students studying at the University of Edinburgh who are currently domiciled in England, Wales or Northern Ireland the University has concentrated on making sure that the full details of the generous bursary package are widely disseminated.

The other Institutions that have declared St Andrews, Aberdeen, Heriot-Watt, Glasgow School of Art, Glasgow Caledonian have so far demonstrated that a wider range of fees will be evident in Scotland than in England.

National Student Survey 2011

Although there were some positives in the results of the National Student Survey this year there were also disappointments particularly for Assessment and Feedback and Academic Support. Recurring patterns of poor results are evident in a number of Schools and a University Task Group led by Senior Vice Principal Brown and comprising Vice Principal Hounsell, the relevant Head of College and President of EUSA is leading the University response.

League tables

The QS World Rankings 2011/12, announced in September, have rated the University of Edinburgh as 20th in the world, 5th in the UK and 6th in Europe. The rankings, which surveyed 600 universities, 33,000 academics and 16,000 graduate employers across the globe, considers the university's academic reputation, research impact, student/staff ratio and its percentage of international staff and students. The result on employer reputation was particularly pleasing as the University was 15th in the world.

The Sunday Times tables, which only consider UK Institutions, were much less positive as the University had an overall ranking of 27. This is mainly due to their reliance on NSS data. The next set of published rankings will again have a world focus with the Times Higher Education World Rankings published in early October.

Governance Consultation

The University submission is now in the final draft form and will be submitted by the deadline of the 21st of September.

ECA Merger

The merger between Edinburgh College of Art and the University took place on 1 August 2011. Many staff continue to work on a smooth transition process and of course we are delighted to welcome the new Principal Professor Chris Breward who has been in post now for one week.

Festivals

The University was at the absolute heart of the Festivals this year and more than met the challenge with a marvellous showing. As a result people coming to the Visitor Centre rose dramatically with a final footfall figure of 31,313 compared with 4,693 the previous year representing an increase of over 667%.

Venues were also pleased with the audiences with the two Assembly Theatres greeting over 300,000 people and the Udderbelly venue reporting a 15% increase on last year.

Long running dispute

Court should be aware that a postgraduate student in a long running dispute with the University has instigated proceedings to request a Judicial Review to consider the University's decision to not allow the former student to re-enrol. A hearing has been set for December. Dr Waldron is working closely with the University's lawyers defending the University's position.

Surplus 2010/11

At its meeting in June Court discussed whether £2.4 million of the forecast surplus for 2010/11, which was not available for budget holders to spend in future years, could be committed to the support of additional bursaries.

A comprehensive paper is being prepared for the next meeting of F&GPC proposing the creation of a substantial long-term fund to support bursaries to Scottish students. This will then come forward to Court. On the issue of using uncommitted 2010/11 surplus, once the actual position is confirmed and next year's levels of funding from the Scottish Government are announced, a proposal to strategically invest the uncommitted surplus will be brought to F&GPC and Court for discussion and approval.

Related meetings

I had very positive discussions with Dr Vince Cable on his recent visit to the University and also with Scottish Secretary Michael Moore at a Royal Society of Edinburgh David Hume debate.

I attended a number of events around the visit of the Honourable Donald Tsang, Chief Executive of Hong Kong Special Administrative Region of the People's Republic of China to Scotland including a reception at Edinburgh Castle with the First Minister.

University News

Business Secretary Dr Vince Cable visited the University at the end of August and used the visit to announce a £6.5 million investment training of engineering students. Training will be provided for up to 50 of the best engineering students as part of a new Industrial Doctorate Centre in Offshore Renewable Energy (IDCORE). Working at the heart of industry, alongside global leaders like EDF Energy, Shell and Rolls-Royce, the students will be trained in the most innovative future technologies from designing cost-efficient new windmill blades to testing the latest wave energy technology at leading facilities like the University of Edinburgh.

MTEM Scholars A reception hosted by the founders of MTEM has been held to mark the success of the £2.6 MTEM million scholarship scheme which has been made possible by the sale of University spin-out company MTEM. The scheme, which reinvests the University's portion of the proceeds in training scholars, has funded 164 PhD students at Edinburgh since 2007. Around half of the students and the three founders of the company Professor Anton Ziolkowski, Professor Bruce Hobbs, and Dr David Wright attended.

James Tait Black Memorial Prizes were awarded to debut novelist Tatjana Soli and theatre critic Hilary Spurling. The winners were announced at a very successful event hosted by broadcaster Sally Magnusson at the Edinburgh International Book Festival.

Her Royal Highness The Princess Royal visited the University's A-listed Main Library in George Square, which is undergoing a £60 million redevelopment due to finish next year. With three-quarters of the work completed, visitor numbers are up 90 per cent since 2009. The development of the library is one of many projects supported by the Edinburgh Campaign.

Charting Scotland's global influence the pre-eminent Historian, Professor Tom Devine, Director of the Scottish Centre for Diaspora Studies at the University charted the story of the Scots at home and abroad over the last three centuries in his latest book *To The Ends of the Earth*. At an event attended by the Scottish Minister for Culture and External Affairs, Fiona Hislop, Professor Devine explored the epic story of the Scots émigrés, and their remarkable impact worldwide.

New companies success the University has had another successful year in creating new firms as a total of 35 were created in the 2010-2011 academic year, further strengthening the University's position as Scotland's leading research institution. The success follows on from the 40 companies created in 2009-2010, a record for a Scottish university.

Research in the News:

Health fears allayed over CO2 storage Storing CO2 from power stations underground poses little threat to health, despite fears that it might, a study shows. University researchers found that the risk of death from poisoning as a result of exposure to CO2 leaks from underground rocks is about one in 100 million.

Intelligence studies University scientists have provided the first direct biological evidence for a genetic contribution to people's intelligence. The team studied two types of intelligence in more than

3,500 people from Scotland, England and Norway. They found that 40 per cent to 50 per cent of people's differences in knowledge and problem solving skills could be traced to their genes.

Parkinson's Research University scientists, in collaboration with UCL, have for the first time generated stem cells from one of the most rapidly progressing forms of Parkinson's disease. The development will help research into the condition as it will enable scientists to model the disease in the laboratory to shed light on why certain nerve cells die. This study provides an ideal platform to gain fresh insight into the condition, and opens a new area of research to discover disease-modifying drugs.

American link to Antarctica unveiled North America and Antarctica were connected more than one billion years ago, University researchers with colleagues from the University of Texas at Austin, Texas Christian University, and around the world, have shown. An international group of scientists analysed rocks from both locations and found them to contain identical forms of the element lead the results suggest that parts of Antarctica were once joined to what is now west Texas.

19 September 2011

Vice Principal and Assistant Principal changes

Vice Principal Equality and Diversity

Vice Principal Equality and Diversity Professor Lorraine Waterhouse is currently undertaking study leave for a period of four months. I would be grateful for Court's agreement to appoint Professor Sarah Cunningham-Burley as Acting Vice Principal Equality and Diversity to cover this period from 1 September until end of December 2011.

Professor Cunningham-Burley is Professor of Medical and Family Sociology at the Centre for Population Health Sciences.

Assistant Principal for Religion and Society

Issues to do with religious faith and religious pluralism are of increasing interest to both the academic and lay communities. As such I feel it would be beneficial to the University to appoint an Assistant Principal for Religion and Society who would focus on delivering the University's commitment to enhancing the role of public theology and its influence in wider society. The broad remit would include:

- Enhancing the university's international profile in areas of religious debate through organising public and academic events.
- Be an articulate and respected speaker on matters of religion and ethics.
- Be willing to engage with a wide range of media to raise the profile of Edinburgh University.
- Have an inclusive and interdisciplinary approach to the diverse subjects taught within the university e.g. science and religion, bioethics and religion.
- Be willing to travel and make connections with key people in different academic institutions to secure collaborative projects.

I wish to recommend to Court that Professor Mona Siddiqui, Chair in Islamic and Inter-Religious Studies in the School of Divinity, who has a national and international reputation in debating religious and ethical issues in academic and public life, is designated Assistant Principal for Religion and Society on her arrival at the University of Edinburgh on 1st December 2011 for a period of three years.

I seek Court's approval for these recommendations.

TMMO'S
September 2011

The University of Edinburgh

The University Court

19 September 2011

**Report of the Finance and General Purposes Committee
(Comments on the Report of the Central Management Group's meetings of 15 June and 24 August 2011)**

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper comprises the Report to the Finance and General Purposes Committee at its meeting on 5 September 2011 from the Central Management Group of its meetings of 15 June and 24 August 2011. Comments made by the F&GP Committee are incorporated in boxes within the report at relevant points.

Action requested

The Court is invited to endorse the Expenses Policy and guidelines and note the remaining items with comments as it considers appropriate.

Resource implications

As outlined in the paper.

Risk Assessment

As outlined in the paper.

Equality and Diversity

As outlined where appropriate in the paper.

Freedom of information

Can this paper be included in open business? Yes except for those items marked closed.

Originators of the paper

Dr Alexis Cornish
Dr Katherine Novosel
September 2011

Central Management Group

Wednesday, 15 June 2011

1 MEMBERSHIP OF FINANCE AND GENERAL PURPOSES COMMITTEE

CMG agreed that its representative on the Finance and General Purposes Committee with effect from 1 September 2011 should be Senior Vice-Principal Professor Nigel Brown and that this appointment should be for as long as the Senior Vice-Principal held the planning and resources portfolio.

2 REPORT FROM THE STANDING CONSULTATIVE COMMITTEE FOR REDUNDANCY AVOIDANCE (SCCRA) (CLOSED) (Appendix 1)

3 EUSA VOLUNTEERING OPPORTUNITIES ANNUAL REPORT

CMG congratulated EUSA on this first annual report on volunteering opportunities and fully approved an allocation of £52,000 in 2011/2012 to EUSA to allow it to continue to support these volunteering activities. It was suggested that it would be helpful to have financial information included in future reports so that CMG could be aware of the expenditure of the £52,000 allocation; the University Secretary to have sight of this information for 2010/2011. It was further suggested that as the University Court would be very interested in these activities members should receive copies of this report and that there should be wide dissemination of EUSA volunteering successes in the media and through local organisations as well as a feature in the next University's Annual Review.

4 EDINBURGH STUDENTS' CHARITIES APPEAL (ESCA) ANNUAL REPORT

CMG welcomed the first annual report of the Edinburgh Students' Charities Appeal (ESCA) and approved the allocation of £31,000 in 2011/2012 to support the work of this charity and asked for further financial information; the University Secretary to have sight of this information for 2010/2011.

Central Management Group

Wednesday, 24 August 2011

1 RUK FEES (CLOSED)

2 ECA BUDGET (CLOSED)

CMG approved the proposed adjustments to the 2011/2012 budget allocation to take account of additional anticipated income following the merger with the Edinburgh College of Art and distribution of this income to CHSS and Support Groups which had been discussed with ECA colleagues.

The Committee noted these adjustments.
--

3 REPORT FROM STAFF COMMITTEE (Appendix 2)

The issues discussed at the last meeting of the Staff Committee were noted. In particular CMG welcomed the arrangements in respect of the performance and development review and the proposals to support the progression of female academic staff and to look at wider diversity issues.

The Finance and General Purposes Committee welcome this report and the continuing work of the Staff Committee.
--

4 LATIN AMERICAN TOUR: VICE-PRINCIPAL INTERNATIONAL'S REPORT

CMG noted the report and in particular welcomed the continuing work to identify the location of a potential new University office in Latin America.

5 FEES STRATEGY GROUP (CLOSED)

6 EXPENSES POLICY (CLOSED) (Appendix 3)

Report from Staff Committee

Introduction

1. This paper summarises the key issues discussed and decisions reached at the meeting of Staff Committee held on 23rd June 2011.

Matters Arising

2. Performance and Development Review Update: Staff Committee accepted the recommendations from the sub-committee set up to report on how to support transition to a comprehensive review system across the University. The sub-committee proposed the following arrangements:

- a) Heads of Colleges and Support Groups will outline arrangements to meet the annual review requirement and present them to the last meeting of CMG in 2011 through the Senior Vice-Principal.
- b) Heads of Colleges and Support Groups will report annual review outcomes to CMG. Progress will also be reported in Annual Plans and it is proposed that this should be a requirement for five years from 2011/12.
- c) HR will establish a working group with management and the Trade Unions to develop the policy. This will include management members who have authority to represent the Colleges and Support Groups, as well as HR and Trade Union representatives. HR will be asked to bring a revised annual review policy to CMG.

Main Agenda Items

Agency Workers Regulations

3. Ms Macpherson presented this Paper, providing an overview of the scope of the legislation, the risks, liabilities, costs, and impact on the University and set out clear plans for implementing its provisions across the University.

4. A working group, led by University HR Services, will be established to consider, co-ordinate, communicate and support the implementation of all necessary actions required pre and post launch of the Agency Workers Regulations in October 2011 as well as for the longer term implementation required. It will work closely with all relevant parties including procurement specialists to ensure that the University meets all its obligations with regard to existing law and this new landmark legislation.

Draft Equality and Diversity Strategy and Action Plan

5. Ms Fraser introduced this Paper for discussion and stated that the document was a transitional document that would be amended in the light of the new Strategic Plan once published. Staff Committee welcomed the Strategy and supporting plan and offered helpful advice to inform its content and focus. In particular, members wished to ensure that evidence of our success and models of good practice should be highlighted and an emphasis placed on the fact that the University operates policies that exceed legal compliance. The University was hugely committed to promoting equality and diversity and the publication of a new strategy underpinned by new and

important projects, was an excellent opportunity to make a very real impact on our practice across all areas of our work.

Progression of Female Academic Staff

6. Ms Gupta introduced this paper and provided the context for the subsequent debate. There was universal agreement by all members of Staff Committee that the University should not introduce any system of blanket rules requiring all shortlists to contain women candidates or implying that any form of targets for employing female staff were in operation. There was deep concern expressed that this would diminish the standing of women and would actually put talented women off coming to the University from the UK and internationally.

7. The Committee agreed on several other ideas that it regarded as representing truly positive approaches and the focus of the debate moved on to consider these in more detail:

(a) Of particular significance was the need to create the right environment within which staff could thrive and the success of initiatives like Athena Swan and Juno were seen as clear evidence of how these projects made a real difference to female staff on the ground. It was agreed that more Schools should be encouraged to acquire Athena Swan accreditation.

(b) At present there are very few women Heads of School (HoS), yet this is a pivotal role within the institutional structure. In order to provide role models and foster cultural change, it was considered important to prepare more women for HoS roles, through proper succession planning.

(c) Schools will be asked to report to Court on how they will use Performance & Development Review (P&DR) to support women and their careers.

8. Members also considered it important to look at diversity in its widest sense and not restrict the focus to only women academic staff, but ensure career progression for all staff. In the spirit of a much more inclusive debate, mentoring was seen as an important means to provide tailored support for colleagues across all staff groups and whatever their stage in career.

9. Members wanted it noted that excellent progress had been made on the issues that mattered by way cultural change and this offered cause for optimism for more positive changes in the future.

10. Professor Waterhouse was most appreciative of the extremely frank and positive debate that had followed and proposed the establishment of a small Steering Group over the next year to progress the initiatives proposed in the paper and to create a link to Court to facilitate a two way communication channel for ideas and to report on progress made.

HR Workforce Performance Benchmark Report 2011

11. Ms Fraser introduce this paper, which now forms one of a series of papers that are prepared for Staff Committee twice a year. The Committee considered that it might be useful to analyse benchmark data from other sectors against which the University could assess its performance and practice. Dr Markland mentioned the health service, government, Edinburgh City Council and other international companies, as well as the Russell Group, as useful benchmark organisations. There

was a sense that the University probably performed well in relation to other sectors and more data and analysis along these lines could prove useful in informing future policy or development initiatives across the University. This type of approach was also relevant to creating a positive and inclusive climate in which all staff should thrive.

12. Ms Lewandowski requested the provision of the benchmark information broken down by College/School and Support Group, so that closer analysis could also be undertaken at local level.

Any Other Business

13. Professor Waterhouse took the opportunity to thank all those members for whom this was their last meeting and for their valuable contributions to the various discussions and debates over the past three years. She also welcomed new Committee members who had joined the meeting as observers on this occasion and looked forward to them joining the Committee in the new academic year.

Sheila Gupta
August 2011

C1.2

The University of Edinburgh

The University Court

19 September 2011

**Report of the Finance and General Purposes Committee
(Report on Other Items)**

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper reports on the meeting of the Finance and General Purposes Committee held on 5 September 2011 covering items other than the CMG report. Detailed papers not included in the appendices are available from Dr Novosel.

Action requested

The Court is invited to approve the process in respect of dormant or partially inoperative endowments at item 7 and amendments to the Delegated Authorisation Schedule at item 10 and to note the remaining items with comments as it considers appropriate.

Resource implications

If applicable, as noted in the report.

Risk Assessment

Where applicable, risk is covered in the report.

Equality and Diversity

No implications.

Freedom of Information

Can this paper be included in open business? Yes

Except for items 2 - 11

Its disclosure would substantially prejudice the commercial interests of any person or organisation

Originator of the paper

Dr Katherine Novosel
September 2011

University Court, Meeting on 19 September 2011

**Report of the Finance and General Purposes Committee
5 September 2011
(Report on Other Items)**

1 SUMMARY RESEARCH AND COMMERCIALISATION REPORT

Appendix 1

It was noted that this report, as well as providing information on the last quarter of the financial year, summarised the year end position. While the figures for applications and awards were less than for the previous year this should be viewed against a very challenging financial environment and changes within the Research Councils. The situation going forward was encouraging and the Committee welcomed the formation of 35 new companies during 2010/2011.

**EDINBURGH RESEARCH AND INNOVATION
RESEARCH AND COMMERCIALISATION REPORT
12 MONTHS TO 31 JULY 2011**

1. RESEARCH APPLICATIONS AND AWARDS

1.1 Introduction

This year of change ended with a slight rally in the award figures, showing an improved position from that reported at the end of Q3. The Higher Education sector as a whole has found this a challenging year, with all universities reporting award figures significantly down on 2009/10.

As per our Q3 report, this report adopts a more succinct, commentary-based approach, with less focus on numerical detail. It is designed to complement the more detailed KPIs produced by ERI on a monthly basis which can be found at www.eri.ed.ac.uk/kpi.

1.2 Applications

1.2.1 Overall picture

By the end of July, 2,160 applications worth £736.5M had been submitted across the University, some 7% and 13% down in number and value respectively on last year's totals, variances very similar to those reflected in our Q2 and Q3 reports.

In both number and value, Humanities and Social Science (CHSS) shows the least decline (-4% and -6% respectively). Both Medicine and Veterinary Medicine (CMVM) and Science and Engineering (CSE) are 9% down in number, with CMVM 11% down, and CSE 16% down in value.

1.2.2 College picture

In CHSS, the year ended with five Schools exceeding their total application value for last year. The College submitted 580 applications worth £89.4M (compared to 604 applications worth £94.9M for the previous year). Social and Political Science (SPS) submitted the largest number and value of applications: at £29.5M, this represents an 11% increase on 2009/10 submissions. Arts, Culture and Environment (ACE) however encountered the largest growth this year, seeing its applications tally increase from £4.5M (2009/10) to £10.1M, positioning this School well for its rebirth as part of the new Edinburgh College of Art from August 1st. History, Classics and Archaeology (HCA) also experienced significant growth this year, seeing its application totals increase from £3.8M to £8.1M. Economics and Law too showed positive variances over last year.

During the course of the year, CMVM submitted 713 applications with a total value of £266.2M (compared to 785 applications worth £298.7M). Molecular and Clinical Medicine (MCM) continued its impressive steady growth in application activity, ending the year 23% up at £84.3M, closing the gap on the College's largest School, Clinical Sciences and Community Health (CSCH). While applications were some 18% down in value, the Royal (Dick) School of Veterinary Studies (R(D)SVS) saw an 8% increase in number.

The final quarter for CSE ended with 848 applications submitted worth £379.6M (c.f. 933 worth £452.9M for 2009/10). In Science and Engineering, most Schools have witnessed a reduction in application activity this year, with the exceptions of Mathematics (at £16.2M, an increase of 80% on last year) and Physics (up 4% to £60.8M)

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1.2.3 Funder picture

This quarter continues to show the year's ongoing trend of increased application activity to non-traditional sources of funding. Applications to the Research Councils, traditionally our largest funder, end the year down 22% by value (a reduction of £96.8M in cash terms) due to the circumstances highlighted in previous reports. Applications to charities, another key sector, show a year on year decrease in value of 15% (down £25.8M in cash terms).

On the other hand, applications to EU Framework 7 schemes end the year 17% up, showing an applications' total of £123.1M. This is just £24M behind the value of applications to charities and likely to grow at a significantly faster rate, given that EU budgets are set to the end of 2013, whereas charities, somewhat paradoxically, may continue to be set back by uncertainty in the world markets. An anticipated decline in EU funding predicted for the final quarter has not materialised, setting a firm foundation for 2011/12 award results. Applications in response to UK Government calls remain buoyant at 13% up, although there have been fewer opportunities to bid, and Health Authority opportunities appear to have fallen away. We have however continued to see the growing trend of increased involvement in applications being led by other universities, demonstrating the move toward more collaborative, multi-institutional projects (71% ahead by value and representing a total applications portfolio of £21M compared to £12.3M last year).

1.3 Awards

1.3.1 Overall Picture

By the year end, the University had secured 907 awards pledging £183.3M. A slight final-quarter rally marginally improved the year-on-year variance, ending the year down 8% and 12% in number and value respectively.

At the risk of predicting a false-dawn for CHSS, the year-end figures showed a small year-on-year increase (3%) in award value for this College, the first year since 2007/08 that we have been able to report a positive final quarter variance.

1.3.2 College Picture

During the course of the year, CSE secured 389 awards worth £103.1M, a reduction of 8% and 9% respectively on 2009/10s' figures. This should however be noted in the context that last year saw record-breaking awards figures for the College. Informatics showed significant final quarter growth to end the year 106% up, or £10.3M in cash terms, with more modest year on year award increases secured by Engineering, Geosciences and Mathematics.

In CMVM, 328 awards with a total value of £62.4M were secured, 6% down in number and 16% behind in value. CSCH and Biomedical Sciences both experienced an awards increase in terms of number, with Biomedical Sciences securing very slightly more value than last year.

CHSS secured 184 awards totalling £17.3M, 9% down in number but 3% ahead in value. While ACE, Divinity, HCA and Philosophy, Psychology and Language Sciences (PPLS) all received a greater number of awards than last year, in general the average award value was lower, such that only Divinity and PPLS secured more value, in PPLS' case up £3.7M on the previous year. The exception to the rule was Literatures, Languages and Cultures which saw fewer, higher value awards secured to end the year 430% up.

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1.3.3 Funder Picture

As per applications, number and value of awards for Research Councils are down on last year, by approx. 25% or £24.2M in cash terms. Charity awards, on the other hand, are up by 30% (£12.2M in cash terms) showing an improved position since our Q3 report. The surge in EU application activity reported earlier has not yet started to show in the awards figures, EU funding ending the year down 8%. However, there are a considerable number of projects in negotiation phase which augers well for the Q1 figures for 2011/12.

While application activity to the public (non-Research Council) sector remains buoyant, the reduction in awards from this sector suggests more competition for less funding with UK Government and Health Authority sectors down 39% and 74% respectively. Pleasingly, the signs of an increase in funding from overseas (non-EU) sponsors continues, although the values are comparatively small.

2. RESEARCH DEVELOPMENT

2.1 Events

The following courses and talks were held across the three Colleges:

- 5th April 2011: EU Funding for the School of Law
- 5th April 2011: Wellcome Trust visit – presentation on Translational Awards scheme
- 13th April 2011: 2nd India Show & Tell Sessions – attended by academic staff from all Colleges
- 13th April 2011: Introduction to Research Funding for 2nd/3rd year PhD students for CHSS
- 27th April 2011: EU Briefing for Centre of Regenerative Medicine
- 4th May 2011: Introduction to Research Funding for 2nd/3rd year PhD students for College of Science & Engineering
- 4th May 2011: Overview of EU Marie Curie Programmes for CHSS Research Admin Forum
- 16th May 2011: Wellcome Trust visit - focusing on medical humanities, including open session on funding, series of closed meetings with senior academics and 1-1 meetings with research staff
- 17th May 2011: Induction Seminar for new research staff in partnership with HR
- 17th May 2011: Briefing to School of Economics on Research Council delivery plans
- 25th May 2011: Introduction to Research Funding for 2nd/3rd year PhD students for CHSS (extra session due to demand)
- 3rd June 2011: National Contact Point visit for EU Framework 7 ‘Health’ theme, including open session on funding opportunities and 1-1 meetings with research staff
- 7th June 2011: MRC visit – presentation on The Developmental Pathway Funding Scheme (DPFS)
- 22nd June 2011: National Contact Point visit for EU Framework 7 ‘Socio-economic Science and Humanities’ and ‘Science in Society’ themes, including open session on funding opportunities and 1-1 meetings with research staff
- 5th July 2011: In partnership with Scottish Enterprise visit from the National Contact Point for EU Framework 7 ‘Environment’ theme, including open session on funding opportunities and 1-1 meetings with research staff

EDINBURGH RESEARCH AND INNOVATION RESEARCH AND COMMERCIALISATION REPORT 12 MONTHS TO 31 JULY 2011

2.2 Programme of Funder Visits

We received a number of funder visits in the last quarter.

The Wellcome Trust visited twice, with the first visit focusing on the opportunities to apply for funding under their Translational Awards programme. This event was run in partnership with Business Development and BioQuarter colleagues. Their second visit focused on opportunities in medical humanities, enabling research staff to hear about the latest funding opportunities, and to speak to Wellcome Trust colleagues about potential research projects.

There was a particular focus on inviting UK Framework 7 (FP7) UK National Contact Points (NCPs) to the University to promote the latest round of FP7 calls. Significant EU funding still remains available up until 2013 and for many of the programmes within FP7, budgets are set to increase. UK NCPs visited from the following thematic areas:

- Health;
- Socio-economic Science and Humanities
- Science in Society
- Environment

The last visit (Environment) was organised in partnership with Scottish Enterprise, and was open for industry to attend. This type of event allowed for excellent networking opportunities between academic colleagues and companies, within a setting that explained how EU funding could help industry/academia partnerships and collaborations.

2.3 International Activities

In continuing support of the University's internationalisation agenda, we attended and participated in the first Latin American Edinburgh Global Regional Workshop, in addition to the subsequent follow up meeting. Latin America is considered to be the next region with significant opportunity for developing research, staff and student links.

It is expected, going forward, that the Research Development team will have a role in developing knowledge and intelligence on how staff exchanges and research collaborations can be funded.

2.4 Activities for Quarter 1, 2011/12

Scheduled funder visits:

- 31st August : UK National Contact Point for the European Commission's FP7 'Food, Agriculture, Fisheries and Biotechnology' theme
- 16th September 2011: UK Research Office (UKRO) visit to promote the European Research Council (ERC) 'Starting Grant' scheme
- 4th November 2011: UK Research Office, visit to promote FP7 and the European Research Council to Directors of Research and senior staff members

Funders who have been approached or are due to be approached with a view to visits for later in Q1, or early in Q2:

- EPSRC
- BBSRC (visit to be focused on food security)
- NERC

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- STFC
- CSO
- NIHR

Other scheduled events:

- Briefings on the British Academy Postdoctoral Fellowship Scheme
- Introduction to Research Funding for 2nd/3rd year PhD students for CMVM
- International Partnerships Workshop (to be delivered in partnership with the International Office)
- Leverhulme Programme Competition 2011-2012 - networking lunch
- Supervisors' training courses focusing on PGR recruitment and funding, comprised of a course for each College (to be delivered in partnership with Postgraduate Student Recruitment & Admissions office)
- Introduction to Research Funding for 2nd/3rd year PhD students for CHSS

In planning:

- Workshops on writing Fellowship Applications (CSE specific)
- In partnership with the Climate Change Centre series of 'Water' workshops aimed at bringing researchers together to share expertise, contacts and interests.

2.5 Ongoing activity

The last academic year saw a significant number of visits from external funders. A total of 17 visits from 15 different funders took place, giving over 800 research and support staff the opportunity to engage directly with potential sponsors of their research.

During the next academic year it is expected that the current economic climate may make it difficult for some funders to travel, due to budget constraints. To counteract this, ERI will offer financial support to ensure continuation of these visits. We will also bolster our relationship management with our main funders by interim visits to the sponsors' premises.

In the forthcoming year, work will continue on identifying sources of funding that can support the creation of research partnerships and collaborations in the University's priority countries including China, India, US and more recently Latin America.

3. CONCLUDING COMMENTS

This has been a year of transition for the Research Councils and indeed for UK public sources of funding generally as they have had to work through the implications of the Comprehensive Spending Review, tailoring their research strategies and budgets to suit. The impact on the University just from the Research Council repositioning alone was in the region of some £24M, not including the reduced funding from other Government sources.

While the Research Councils continue to work through the implications of the Wakeham Review, their strategic priorities for funding and available schemes are now becoming clearer and we believe that this will result in more satisfactory award figures for 2011/12. The implications of demand management and more formalised internal peer review required of the

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12 MONTHS TO 31 JULY 2011**

sector may mean that while awards and success rates start to recover, application numbers may remain relatively static. This, however, may not be a bad thing, as it should evidence more productive working. ERI is working closely with the Russell and Brunswick Groups to monitor the implications of developments here, and with CHSS to develop a robust internal peer review strategy to aid quality improvement. We continue to make colleagues aware of the new opportunities being offered by the Research Councils.

While the EU awards figures for 2010/11 remain relatively low, it is evident that application activity is showing real signs of growth and at the year end, no less than 44 projects were 'in negotiation' and therefore pending funding. Given that this year's EU awards total was 81, this will provide a very strong start to the 2011/12 academic session. EU funding is a major priority for ERI and, as a result of some strategic funding from the Corporate Services Group, we have been able to bring back the EU Application Fund (to pump-prime EU application activity) and appoint a further EU advisor. The new EU team will work in partnership with our Research Support Advisors and the new Science Writer post jointly funded by the Vice Principal- Research Policy, CMVM and CSE to provide an integrated support package for academic colleagues wishing to apply for FP7 funding.

This past year, the profile of funded research has started to grow its presence on the agendas of some of the University's international advisory groups, and India and South America in particular are starting to show promise, aided by there being clear pockets of funding that UK institutions can apply for. We anticipate a modest but steady growth in funding involving international partners during the course of the year as research concepts develop into applications, and ERI will continue to support networking activity that facilitates this.

4. INVENTION DISCLOSURES

In the 12 months to 31 July 2011, 155 disclosures were made compared to 150 for the same period last year.

5. PATENT FILINGS

In the 12 months to 31 July 2011, 79 patents were filed on technologies compared to 111 for the same period last year.

6. LICENCES

In the 12 months to 31 July 2011, 65 licence deals were signed compared to 75 for the same period last year.

7. COMPANY FORMATION

In 12 months to 31 July 2011, 5 spin-out (py 8) and 30 start-up (py 32) companies have been recorded.

8. CONSULTANCY

In the 12 months to 31 July 2011, consultancy income processed through ERI was £5m; the same as for the same period last year.

Hamish MacAndrew, Carolyn Brock, Ian Lamb – ERI 25 August 2011.

EDINBURGH RESEARCH AND INNOVATION LIMITED
RESEARCH AND COMMERCIALISATION REPORT
FOR THE 12 MONTHS TO 31 JULY 2011
*****DRAFT*****

TABLE 1
RESEARCH APPLICATIONS, AWARDS AND INCOME BY COLLEGE

RESEARCH ACTIVITY	Current Year		Previous Year			Variance	
	Month	YTD	Month	YTD	Full Year	Month	YTD
All Research Applications - number							
CHSS	30	580	35	604	604	(14%)	(4%)
CMVM	44	713	83	785	785	(47%)	(9%)
CS&E	55	848	68	933	933	(19%)	(9%)
Support Services (ISG etc)	1	19	1	12	12	0%	58%
Total - number	130	2,160	187	2,334	2,334	(30%)	(7%)
All Research Applications - value - 100% PROJECT VALUE							
CHSS	3,902	89,413	7,401	94,981	94,981	(47%)	(6%)
CMVM	14,693	266,224	28,119	298,792	298,792	(48%)	(11%)
CS&E	18,477	379,625	32,737	452,933	452,933	(44%)	(16%)
Support Services (ISG etc)	132	1,284	120	678	678	10%	89%
Total - value £'000	37,204	736,546	68,377	847,384	847,384	(46%)	(13%)
All Research Awards - number							
CHSS	24	184	32	203	203	(25%)	(9%)
CMVM	44	328	24	348	348	83%	(6%)
CS&E	51	389	82	424	424	(32%)	(8%)
Support Services (ISG etc)	1	6	2	10	10	(50%)	(40%)
Total - number	120	907	140	985	985	(14%)	(8%)
All Research Awards - value - 100% PROJECT VALUE							
CHSS	2,195	17,397	2,784	16,868	16,868	(21%)	3%
CMVM	11,318	62,409	7,328	74,151	74,151	54%	(16%)
CS&E	18,504	103,181	28,983	113,769	113,769	(36%)	(9%)
Support Services (ISG etc)	3	367	20	3,666	3,666	(85%)	(90%)
Total - value £'000	32,020	183,354	39,115	208,454	208,454	(18%)	(12%)
All Research Awards - value - SPONSOR CONTRIBUTION							
CHSS	1,819	15,883	2,328	14,651	14,651	(22%)	8%
CMVM	9,888	57,535	6,552	67,772	67,772	51%	(15%)
CS&E	17,067	93,105	25,268	100,454	100,454	(32%)	(7%)
Support Services (ISG etc)	3	301	20	3,053	3,053	(85%)	(90%)
Total - value £'000	28,777	166,824	34,168	185,930	185,930	(16%)	(10%)
Industrial Research Applications - number	5	101	14	82	82	(64%)	23%
Industrial Research Applications - value £'000 (100%)	1,300	9,823	4,663	10,855	10,855	(72%)	(10%)
Industrial Research Awards - number	8	101	13	89	89	(38%)	13%
Industrial Research Awards - value £'000 (100%)	615	8,940	2,738	10,037	10,037	(78%)	(11%)
Research Income £'000							
CHSS			1,516	16,965	16,965	#VALUE!	(100%)
CMVM			8,203	81,609	81,609	(100%)	(100%)
CS&E			9,050	79,338	79,338	(100%)	(100%)
Support Services (ISG etc)			231	2,661	2,661	(100%)	(100%)
Total - value £'000	0	0	19,000	180,573	180,573	(100%)	(100%)

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TABLE 2
RESEARCH APPLICATIONS AND AWARDS BY FUNDING SOURCE 100% PROJECT VALUE

APPLICATIONS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year		Number	Value
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000		
EU - Government	3	789	225	123,182	3	639	200	105,699	200	105,699	13%	17%
EU - Industry	1	372	8	843	1	24	12	1,371	12	1,371	(33%)	(39%)
EU - Other	1	19	13	1,527	6	444	22	20,959	22	20,959	(41%)	(93%)
Overseas - Charities	2	60	28	3,485	4	261	22	3,947	22	3,947	27%	(12%)
Overseas - Government	1	167	20	1,748	-	-	8	3,478	8	3,478	150%	(50%)
Overseas - Industry	-	-	5	462	1	95	3	235	3	235	67%	97%
Overseas - Other	1	33	17	4,690	1	187	12	630	12	630	42%	644%
Overseas - Universities etc.	2	41	13	781	-	-	7	498	7	498	86%	57%
UK - Charity	45	8,890	605	147,155	80	18,975	679	172,998	679	172,998	(11%)	(15%)
UK - Government	10	747	257	54,480	19	2,066	291	48,402	291	48,402	(12%)	13%
UK - Health Authorities	2	3,888	26	24,690	5	4,080	48	27,095	48	27,095	(46%)	(9%)
UK - Industry	4	928	88	8,518	12	4,544	67	9,249	67	9,249	31%	(8%)
UK - Research Council	37	16,423	725	343,889	40	34,639	861	440,497	861	440,497	(16%)	(22%)
UK - Universities etc.	21	4,847	130	21,096	15	2,423	102	12,326	102	12,326	27%	71%
	130	37,204	2,160	736,546	187	68,377	2,334	847,384	2,334	847,384	(7%)	(13%)

AWARDS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year		Number	Value
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000		
EU - Government	7	2,986	81	25,934	18	5,509	95	28,177	95	28,177	(15%)	(8%)
EU - Industry	1	372	5	695	2	101	8	413	8	413	(38%)	68%
EU - Other	4	376	17	2,483	2	127	11	887	11	887	55%	180%
Overseas - Charities	1	71	18	1,265	1	39	8	1,643	8	1,643	125%	(23%)
Overseas - Government	-	-	6	248	1	17	5	705	5	705	20%	(65%)
Overseas - Industry	2	44	3	83	1	44	2	59	2	59	50%	41%
Overseas - Other	-	-	11	1,865	4	188	16	592	16	592	(31%)	215%
Overseas - Universities etc.	4	86	14	683	1	51	7	192	7	192	100%	256%
UK - Charity	36	11,848	268	52,890	36	8,223	254	40,640	254	40,640	6%	30%
UK - Government	10	2,208	92	11,487	16	3,771	148	18,985	148	18,985	(38%)	(39%)
UK - Health Authorities	3	72	16	1,362	1	52	14	5,268	14	5,268	14%	(74%)
UK - Industry	5	199	93	8,162	10	2,593	79	9,565	79	9,565	18%	(15%)
UK - Research Council	33	11,884	208	71,499	43	18,212	271	95,761	271	95,761	(23%)	(25%)
UK - Universities etc.	14	1,874	75	4,698	4	188	67	5,567	67	5,567	12%	(16%)
	120	32,020	907	183,354	140	39,115	985	208,454	985	208,454	(8%)	(12%)

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**TABLE 3
RESEARCH APPLICATIONS AND AWARDS BY SCHOOL (100% PROJECT VALUE)**

APPLICATIONS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year		Number	Value
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000		
Arts, Culture and Environment	1	129	55	10,164	2	6	33	4,581	33	4,581	67%	122%
Business School	3	485	16	2,321	1	25	30	3,401	30	3,401	(47%)	(32%)
Divinity	-	-	24	1,607	2	137	20	2,452	20	2,452	20%	(34%)
Economics	-	-	5	266	-	-	2	129	2	129	150%	106%
Health in Social Science	2	480	28	4,262	2	1,294	28	5,988	28	5,988	0%	(29%)
History, Classics and Archaeology	4	317	73	8,130	2	6	51	3,884	51	3,884	43%	109%
Law	1	6	32	3,659	3	1,038	32	3,443	32	3,443	0%	6%
Literatures, Languages and Cultures	4	939	67	6,086	3	636	86	9,793	86	9,793	(22%)	(38%)
Moray House School of Education	4	275	54	6,401	8	464	79	9,675	79	9,675	(32%)	(34%)
Philosophy, Psychology and Language Sciences	3	168	86	16,936	4	2,274	104	24,875	104	24,875	(17%)	(32%)
Social and Political Science	8	1,103	140	29,581	8	1,521	139	26,760	139	26,760	1%	11%
TOTAL CHSS	30	3,902	580	89,413	35	7,401	604	94,981	604	94,981	(4%)	(6%)
Biomedical Sciences	5	3,055	99	47,252	8	3,817	128	56,990	128	56,990	(23%)	(17%)
Clinical Sciences and Community Health	21	8,701	320	99,482	37	14,521	357	130,571	357	130,571	(10%)	(24%)
Molecular and Clinical Medicine	7	1,404	159	84,372	26	7,507	175	68,421	175	68,421	(9%)	23%
Royal (Dick) School of Veterinary Studies	11	1,533	135	35,118	12	2,274	125	42,810	125	42,810	8%	(18%)
TOTAL CMVM	44	14,693	713	266,224	83	28,119	785	298,792	785	298,792	(9%)	(11%)
Biological Sciences	14	5,774	194	109,533	22	7,069	214	118,946	214	118,946	(9%)	(8%)
Chemistry	3	367	80	30,671	8	3,051	109	41,927	109	41,927	(27%)	(27%)
Engineering	16	6,392	126	60,843	12	4,587	141	67,856	141	67,856	(11%)	(10%)
Geosciences	14	3,085	162	33,480	12	9,877	174	56,393	174	56,393	(7%)	(41%)
Informatics	2	210	123	68,061	8	6,036	140	100,089	140	100,089	(12%)	(32%)
Mathematics	2	2,106	43	16,212	3	1,666	32	9,019	32	9,019	34%	80%
College General	-	-	-	-	1	177	1	177	1	177	(100%)	(100%)
Physics	4	543	120	60,825	2	274	122	58,526	122	58,526	(2%)	4%
TOTAL CSE	55	18,477	848	379,625	68	32,737	933	452,933	933	452,933	(9%)	(16%)
Support Services	1	132	19	1,284	1	120	12	678	12	678	58%	89%
Grand Total	130	37,204	2,160	736,546	187	68,377	2,334	847,384	2,334	847,384	(7%)	(13%)

AWARDS	Current Year				Previous Year						YTD Variance	
	Month		YTD		Month		YTD		Full Year		Number	Value
	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000	Number	Value £'000		
Arts, Culture and Environment	2	120	16	465	2	6	13	707	13	707	23%	(34%)
Business School	1	2	11	235	-	-	15	901	15	901	(27%)	(74%)
Divinity	-	-	13	1,302	1	3	3	289	3	289	333%	351%
Economics	-	-	1	2	-	-	-	-	-	-	-	-
Health in Social Science	-	-	5	249	1	51	6	256	6	256	(17%)	(3%)
History, Classics and Archaeology	3	121	23	519	4	131	16	646	16	646	44%	(20%)
Law	1	6	9	392	-	-	15	724	15	724	(40%)	(46%)
Literatures, Languages and Cultures	6	84	29	1,871	1	29	32	353	32	353	(9%)	430%
Moray House School of Education	2	75	22	1,340	5	112	30	2,193	30	2,193	(27%)	(39%)
Philosophy, Psychology and Language Sciences	5	1,441	31	6,581	7	1,112	24	2,830	24	2,830	29%	133%
Social and Political Science	4	346	24	4,441	11	1,340	49	7,969	49	7,969	(51%)	(44%)
TOTAL CHSS	24	2,195	184	17,397	32	2,784	203	16,868	203	16,868	(9%)	3%
Biomedical Sciences	4	1,395	43	9,547	4	875	36	9,524	36	9,524	19%	0%
Clinical Sciences and Community Health	17	3,520	150	23,425	10	3,021	139	25,283	139	25,283	8%	(7%)
Molecular and Clinical Medicine	7	3,314	70	17,444	7	2,941	85	22,781	85	22,781	(18%)	(23%)
Royal (Dick) School of Veterinary Studies	16	3,089	65	11,993	3	491	88	16,563	88	16,563	(26%)	(28%)
TOTAL CMVM	44	11,318	328	62,409	24	7,328	348	74,151	348	74,151	(6%)	(16%)
Biological Sciences	8	8,644	79	38,036	24	13,830	101	39,383	101	39,383	(22%)	(3%)
Chemistry	5	2,677	49	8,256	10	5,008	44	14,086	44	14,086	11%	(41%)
Engineering	12	2,537	58	14,413	14	3,697	65	14,187	65	14,187	(11%)	2%
Geosciences	13	2,225	94	12,280	17	2,062	102	11,017	102	11,017	(8%)	11%
Informatics	7	1,617	46	20,155	8	1,577	49	9,795	49	9,795	(6%)	106%
Mathematics	3	183	13	2,200	1	13	10	429	10	429	30%	413%
College General	-	-	-	-	1	177	1	177	1	177	(100%)	(100%)
Physics	3	621	50	7,841	7	2,619	52	24,695	52	24,695	(4%)	(68%)
TOTAL CSE	51	18,504	389	103,181	82	28,983	424	113,769	424	113,769	(8%)	(9%)
Support Services	1	3	6	367	2	20	10	3,666	10	3,666	(40%)	(90%)
Grand Total	120	32,020	907	183,354	140	39,115	985	208,454	985	208,454	(8%)	(12%)

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TABLE 4
COMMERCIALISATION ACTIVITY

	Current Year		Previous Year			Variance	
	Month	YTD	Month	YTD	Full Year	Month	YTD
Disclosure Interviews							
CHSS	-	3	-	3	3	-	0%
CMVM	14	60	3	55	55	367%	9%
CS&E	4	92	12	92	92	(67%)	0%
Total - number	18	155	15	150	150	20%	3%
Patents filed on Technologies - by College							
CHSS		-	-	3	3	-	(100%)
CMVM	4	29	9	60	60	(56%)	(52%)
CS&E	2	50	5	48	48	(60%)	4%
Total - number	6	79	14	111	111	(57%)	(29%)
Patents filed on Technologies - by Type of filing							
Priority Filings	1	26	6	40	40	(83%)	(35%)
PCT Filings	-	22	4	27	27	(100%)	(19%)
Other/National Filings	5	31	4	44	44	25%	(30%)
Total - number	6	79	14	111	111	(57%)	(29%)
Licences signed							
CHSS	-	1	-	2	2	-	(50%)
CMVM	-	22	1	22	22	(100%)	0%
CS&E	6	42	2	51	51	200%	(18%)
Total - number	6	65	3	75	75	100%	(13%)
Spin-out companies created							
- Number	1	5	2	8	8	(50%)	(38%)
Start-up companies created							
- Number	8	30	2	32	32	300%	(6%)

TABLE 5
CONSULTANCY

	Current Year		Previous Year			Variance	
	Month	YTD	Month	YTD	Full Year	Month	YTD
By Business Type - Invoiced value £'000							
Scotland - Commerce	45	606	4	473	473	1025%	28%
Scotland - Government	75	768	(43)	858	858	-	(10%)
Rest of UK - Commerce	90	796	441	978	978	(80%)	(19%)
Rest of UK - Government	73	728	59	799	799	24%	(9%)
International - Commerce	202	1,815	193	1,705	1,705	5%	6%
International - Government	53	294	1	169	169	5200%	74%
Total - value £'000	538	5,007	655	4,982	4,982	(18%)	1%
By College - Invoiced value £'000							
CHSS	53	654	(22)	816	816	-	(20%)
CMVM	149	2,116	520	2,382	2,381	(71%)	(11%)
CS&E	297	2,134	120	1,697	1,698	148%	26%
Support Services (CSG, ISG etc)	39	103	37	87	87	5%	18%
Total - value £'000	538	5,007	655	4,982	4,982	(18%)	1%

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**TABLE 6
CONSULTANCY INCOME BY SCHOOL**

	CURRENT YEAR		PREVIOUS YEAR			YTD Variance %
	Month	YTD	Month	YTD	Full Year	
	Value £	Value £	Value £	Value £	Value £	
Arts, Culture and Environment	-	7,875	-	-	-	-
Business School	15,895	114,366	3,000	283,855	283,855	(60%)
Divinity	2,400	14,125	2,700	6,425	6,425	120%
Economics	-	-	-	-	-	-
Health in Social Science	1,400	39,680	10,590	80,212	80,212	(51%)
History, Classics And Archaeology	-	11,460	-	-	-	-
Law	22,460	51,189	367	56,959	56,959	(10%)
Literatures, Languages and Cultures	-	-	(53)	5,366	5,366	(100%)
Moray House School of Education	10,813	114,698	(37,179)	133,835	133,835	(14%)
Philosophy, Psychology and Language Sciences	-	12,905	-	7,357	7,357	75%
Social and Political Science	-	251,124	(2,060)	241,579	241,579	4%
College Central	-	36,879	-	-	-	-
TOTAL CHSS	52,968	654,300	(22,634)	815,588	815,588	(20%)
Biomedical Sciences	7,080	851,312	437,602	945,383	945,383	(10%)
Clinical Sciences and Community Health	19,217	260,022	(26,625)	596,317	596,317	(56%)
Molecular and Clinical Medicine	117,834	943,094	107,914	791,411	791,411	19%
Royal (Dick) School of Veterinary Studies	4,960	47,482	1,606	37,849	37,849	25%
College Central	-	14,000	-	10,000	10,000	40%
TOTAL CMVM	149,092	2,115,911	520,498	2,380,960	2,380,960	(11%)
Biological Sciences	84,700	268,532	16,710	190,612	190,612	41%
Chemistry	4,433	105,016	23,504	82,615	82,615	27%
Engineering	36,671	586,070	(11,274)	425,781	425,781	38%
Geosciences	46,573	463,629	23,629	488,278	488,278	(5%)
Informatics	120,674	646,515	60,600	418,883	418,883	54%
Mathematics	-	7,910	-	7,200	7,200	10%
Physics	3,965	56,130	7,082	84,132	84,132	(33%)
College Central	-	-	-	-	-	-
TOTAL CSE	297,016	2,133,803	120,252	1,697,500	1,697,500	26%
Support Services	38,805	102,565	36,575	86,612	86,612	18%
Grand Total	537,881	5,006,579	654,690	4,980,660	4,980,660	1%

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**TABLE 7
DISCLOSURE INTERVIEWS BY SCHOOL**

	CURRENT YEAR		PREVIOUS YEAR			YTD Variance %
	Month	YTD	Month	YTD	Full Year	
	No	No	No	No	No	
Arts, Culture and Environment	-	1	-	-	-	-
Business School	-	-	-	-	-	-
Divinity	-	-	-	-	-	-
Economics	-	-	-	-	-	-
Health in Social Science	-	-	-	-	-	-
History, Classics And Archaeology	-	-	-	-	-	-
Law	-	-	-	-	-	-
Literatures, Languages and Cultures	-	-	-	-	-	-
Moray House School of Education	-	2	-	1	1	100%
Philosophy, Psychology and Language Sciences	-	-	-	2	2	(100%)
Social and Political Science	-	-	-	-	-	-
College Central	-	-	-	-	-	-
TOTAL CHSS	-	3	-	3	3	0%
Biomedical Sciences	2	9	-	6	6	50%
Clinical Sciences and Community Health	10	22	1	19	19	16%
Molecular and Clinical Medicine	-	5	1	4	4	25%
Royal (Dick) School of Veterinary Studies	-	1	-	2	2	(50%)
R(D)VS - Roslin Institute	2	23	1	24	24	(4%)
College Central	-	-	-	-	-	-
TOTAL CMVM	14	60	3	55	55	9%
Biological Sciences	2	21	7	22	22	(5%)
Chemistry	1	17	-	9	9	89%
Engineering	-	21	1	24	24	(13%)
Geosciences	-	7	-	4	4	75%
Informatics	-	14	3	27	27	(48%)
Mathematics	-	-	-	-	-	-
Physics	1	12	1	6	6	100%
College Central	-	-	-	-	-	-
TOTAL CSE	4	92	12	92	92	0%
Support Services	-	-	-	-	-	-
Grand Total	18	155	15	150	150	3%
	-	-	-	-	-	-

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TABLE 8
PATENT FILINGS BY SCHOOL

	CURRENT YEAR								PREVIOUS YEAR												YTD Variance %
	Month				YTD				Month				YTD				FULL YEAR				
	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	Priority	PCT	Other	Total	
Arts, Culture and Environment	-	-	-	-	-	-	-	-	-	-	-	-	1	1	1	3	1	1	1	3	-
Business School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Divinity	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economics	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health in Social Science	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
History, Classics And Archaeology	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Law	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Literatures, Languages and Cultures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Moray House School of Education	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Philosophy, Psychology and Language Sciences	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Social and Political Science	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CHSS	-	-	-	-	-	-	-	-	-	-	-	-	1	1	1	3	1	1	1	3	-
Biomedical Sciences	-	-	-	-	-	2	-	2	-	-	-	-	2	-	1	3	2	-	1	3	(33%)
Clinical Sciences and Community Health	-	-	2	2	2	3	5	10	1	1	1	3	13	10	9	32	13	10	9	32	(69%)
Molecular and Clinical Medicine	-	-	1	1	3	5	4	12	1	-	-	1	5	3	6	14	5	3	6	14	(14%)
Royal (Dick) School of Veterinary Studies	-	-	1	1	-	-	1	1	-	-	-	1	1	2	2	5	1	2	2	5	(80%)
R(D)VS - Roslin Institute	-	-	-	-	3	1	-	4	2	2	1	5	3	2	1	6	3	2	1	6	(33%)
TOTAL CMVM	-	-	4	4	8	11	10	29	4	3	2	9	24	17	19	60	24	17	19	60	(52%)
Biological Sciences	-	-	1	1	2	-	3	5	1	-	-	1	2	1	9	12	2	1	9	12	(58%)
Chemistry	1	-	-	1	3	3	4	10	-	-	-	-	2	2	3	7	2	2	3	7	43%
Engineering	-	-	-	-	9	6	9	24	-	-	1	1	7	2	5	14	7	2	5	14	71%
Geosciences	-	-	-	-	2	1	3	6	1	-	-	1	1	-	3	4	1	-	3	4	50%
Informatics	-	-	-	-	2	1	1	4	-	1	-	1	3	4	3	10	3	4	3	10	(60%)
Mathematics	-	-	-	-	-	-	1	1	-	-	-	-	-	-	-	-	-	-	-	-	-
Physics	-	-	-	-	-	-	1	1	-	-	1	1	-	-	1	1	-	-	1	1	0%
TOTAL CSE	1	-	1	2	18	11	21	50	2	1	2	5	15	9	24	48	15	9	24	48	4%
Support Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total	1	-	5	6	26	22	31	79	6	4	4	14	40	27	44	111	40	27	44	111	(29%)

**EDINBURGH RESEARCH AND INNOVATION LIMITED
RESEARCH AND COMMERCIALISATION REPORT
FOR THE 12 MONTHS TO 31 JULY 2011**

**TABLE 9
LICENCES SIGNED BY SCHOOL**

	CURRENT YEAR		PREVIOUS YEAR			YTD Variance %
	Month	YTD	Month	YTD	Full Year	
	No	No	No	No	No	
Arts, Culture and Environment	-	-	-	1	1	(100%)
Business School	-	-	-	-	-	-
Divinity	-	-	-	-	-	-
Economics	-	-	-	-	-	-
Health in Social Science	-	-	-	-	-	-
History, Classics And Archaeology	-	-	-	-	-	-
Law	-	-	-	-	-	-
Literatures, Languages and Cultures	-	-	-	1	1	(100%)
Moray House School of Education	-	1	-	-	-	-
Philosophy, Psychology and Language Sciences	-	-	-	-	-	-
Social and Political Science	-	-	-	-	-	-
TOTAL CHSS	-	1	-	2	2	(50%)
Biomedical Sciences	-	3	-	2	2	50%
Clinical Sciences and Community Health	-	3	-	3	3	0%
Molecular and Clinical Medicine	-	8	1	11	11	(27%)
Royal (Dick) School of Veterinary Studies	-	1	-	1	1	0%
R(D)VS - Roslin Institute	-	7	-	5	5	40%
TOTAL CMVM	-	22	1	22	22	0%
Biological Sciences	-	10	-	13	13	(23%)
Chemistry	1	8	-	5	5	60%
Engineering	-	6	-	6	6	0%
Geosciences	1	2	1	1	1	100%
Informatics	2	7	-	7	7	0%
Mathematics	-	-	-	1	1	(100%)
Physics	2	9	1	18	18	(50%)
TOTAL CSE	6	42	2	51	51	(18%)
Support Services	-	-	-	-	-	-
Grand Total	6	65	3	75	75	(13%)
	-	-	-	-	-	-

The University of Edinburgh

The University Court

19 September 2011

Merger with Edinburgh College of Art

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper updates Court regarding the merger with Edinburgh College of Art.

Action requested

Court is invited to:

- Note that the merger formally took place on 1 August 2011;
- Note progress in implementing the merger.

Resource implications

Does the paper have resource implications? Yes

The papers submitted to the 27 September 2010 meeting of Court set out the main financial and estates implications of the proposed merger.

Risk assessment

Does the paper include a risk assessment? No

The merger proposal document submitted to the 27 September 2010 meeting of Court included an assessment of the risks to successful implementation of merger. The Merger Implementation Strategy Working Group submitted an updated assessment of these risks to the University's Risk Management Committee's meeting on 19 May 2011.

Equality and diversity

Does the paper have equality and diversity implications? Yes

The University is committed to equality and diversity for its staff and students, as is ECA. In the event of merger, all ECA staff and students will be covered by the University's E&D strategy and frameworks. In September 2010, the University and ECA commissioned an external consultant to conduct an overarching equality review of the merger proposals. The University subsequently commissioned an external consultant to assist heads of support services to conduct Equality Impact Assessments regarding their detailed implementation plans for merger.

Freedom of information

Can this paper be included in open business? No

Its disclosure would substantially prejudice the commercial interests of any person or organisation

Originator of the paper

Mr Tom Ward
Project Manager, ECA merger

To be presented by

Mr Nigel Paul,
Director of Corporate Services

The University of Edinburgh

The University Court

19 September 2011

Disciplinary Appeal

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

Court is asked to appoint an external person to hear an appeal against dismissal instituted by a former member of the University's Academic staff.

Action requested

Court is invited to approve the appointment of Jane Green, Partner with Maclay, Murray and Spens LLP as the external person to hear the appeal. In addition Court is invited to approve the nomination of Mr A Johnston as a Court member and Professor K Whaler as a member of academic staff nominated by Senate to sit alongside Ms Green to hear the appeal, should she so wish.

Resource implications

Does the paper have resource implications? No

Risk assessment

Does the paper include a risk assessment? No

Equality and diversity

Does the paper have equality and diversity implications? N/A

Freedom of information

Can this paper be included in open business? Yes

Originator of the paper

Dr Kim Waldron
University Secretary
12 September 2011

Disciplinary Appeal

Court is asked appoint an external person with appropriate experience to hear an appeal against dismissal instituted by a former member of the University's Academic staff.

At the Court meeting on 20 December 2010 Court appointed a Tribunal to hear disciplinary charges against a member of the University's academic staff. The Court subsequently agreed to amend the composition of the Tribunal by correspondence on 1 April 2011. As a result of the Tribunal hearing the academic member of staff was dismissed and this was reported to Court on 20 June 2011. The member of staff lodged an appeal against dismissal on 22 July 2011. Court is now asked to appoint an external person to hear the appeal. Court should be aware that, following the repeal of the Commissioners' Ordinance, although the University has agreed and adopted a new Disciplinary Policy this case commenced under the old procedures and the appeal therefore needs to be heard under the provisions of the previous Ordinance based "Disciplinary Policy, Procedure and Regulations -Academic and Academic-Related Staff".

Disciplinary Policy, Procedure and Regulations - Academic and Academic-Related Staff – Part 10 APPEALS PROCEDURE

"7. Where an appeal is instituted, the Court shall appoint a person, not employed by the University and not a member of Court, who holds, or has held, judicial office or who is an advocate solicitor of at least ten years standing, If practicable this person should have experience of Employment Tribunals"

"8. The person appointed shall sit alone unless he/she consider that justice and fairness will best be served by sitting with two other persons in which case those persons shall be:

- a) one member of Court not being a person employed by the University
- b) one member of the academic staff nominated by the Senatus Academicus"

Court is asked to appoint Ms Jane Green of Maclay, Murray and Spens LLP and to approve the nomination of Mr Alan Johnston as a member of Court and Professor Kathy Whaler as a member of the academic staff nominated by Senate to sit with Ms Green to hear the appeal if Ms Green so wishes.

Kim Waldron
University Secretary

September 2011

The University of Edinburgh

The University Court

19 September 2011

Annual Institutional Statement to the Scottish Funding Council on Internal Subject Review Activity for Academic Year 2010-11

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

The attached paper is the University's annual report to the Scottish Funding Council on the University's internal subject review activity, including engagement with professional and statutory bodies (PSBs). This report is to fulfil the requirement outlined in SFC/30/2008 *Council guidance to higher education institutions on quality*, section A2, paragraphs 15-20.

Action requested

For information and approval.

Resource implications

None.

Risk Assessment

Does the paper include a risk analysis? No

Equality and Diversity

Does the paper have equality and diversity implications?

Not directly, but equality and diversity issues are considered as part of internal subject reviews.

Additional Information

The report has been put to the electronic Senatus of 13 – 21 September 2011 for information and approval.

Originator of the paper

Dr Linda Bruce, Registry Academic Services, August 2011

THE UNIVERSITY OF EDINBURGH

ANNUAL INSTITUTIONAL STATEMENT OF INTERNAL SUBJECT REVIEW ACTIVITY FOR ACADEMIC YEAR 2010/11

1. Internal reviews undertaken in Academic Year 2010/11

This section details the internal reviews of both undergraduate and postgraduate provision that the University undertook in the Academic Year 2010/11

In all cases the review teams had confidence that teaching, learning and assessment of the subject area under review were soundly based, that the academic standards achieved were at least equal to those of the University of Edinburgh's peer institutions and that procedures for quality assurance and enhancement adhered to accepted Scottish and UK good practice.

Review teams have significant externality in their makeup and include at least two reviewers from outside the University, although there is the option for subject areas to nominate additional team members to cover complex or particularly wide-ranging provision. Reviewers are encouraged to challenge, question and make suggestions, and not simply to acknowledge that existing systems are satisfactory.

Reviews in 2010/11 have been based on the standard University remit developed by a task group of Senate Quality Assurance Committee in 2009/10, covering the management of the student learning experience; management of quality and standards; and management of enhancement and promotion of good practice. The headings of the review remit are mirrored in the annual quality reports made by Schools to their College, and by Colleges to the Senate Quality Assurance Committee, thus supporting consistent coverage of the management of assurance and enhancement.

Subject areas are engaged with the remit through a series of meetings which begin in the spring of the year before their review takes place. An initial cross-University briefing involving all subject areas and review teams introduces key concepts and stages in the review process, and provides an opportunity for subject areas and teams to meet in a collegial environment. This is followed by a series of detailed briefings on a subject-specific basis, which inform a meeting with each subject area to agree the items which they wish the review to address and which together with the standard remit form the overall remit for the review. In order to support a culture of ongoing self-reflection and provide practical information for subject areas' advance preparations, from 2011/12 subject areas will be provided at the start of the preceding academic year with key points of guidance on preparing for their review.

The systematic gathering of feedback on the review process itself was piloted in 2010/11. All subject areas and review teams were invited to provide feedback on all aspects of the review process, and to suggest areas for improvement. All feedback was responded to on an individual basis. Process enhancements introduced as a result have included revision of the guidance for subject areas and review teams and changes to the scheduling of meetings during review visits. Following the success of the pilot, feedback will be gathered from 2011/12 via Bristol On-line Surveys. This will have the dual advantage of allowing improved analysis of results and a more streamlined experience for feedback providers.

1.1 Internal undergraduate reviews

The University's system of internal review for undergraduate degree programmes is the Teaching Programme Review (TPR) programme. This is designed to provide information about the quality of the teaching being delivered in Schools and subject areas and the extent to which this meets the needs of students, employers, and other stakeholders. The system also enables subject areas which are being reviewed to reflect on their internal processes, receive comments on their teaching from trusted outsiders, and have an opportunity to get responses to any criticisms made both from within the subject areas concerned, and from anyone else involved. Since the University's participation in the National Student Survey (NSS) in 2007 this has also involved consideration of the NSS results, latterly via subject areas reflecting on their results and outlining action taken in response.

In 2010/11 there were 8 reviews:

Asian Studies

Ecological Sciences

European Languages & Cultures

Islamic & Middle Eastern Studies

Linguistics & English Language

Medicine

Nursing Studies

Social Work

All the University of Edinburgh's TPR reports, and subject areas' responses to the reports once available, are at:

www.ed.ac.uk/academic-services/quality/teaching-review

In recognition of the parallel quality assurance requirements of professional and statutory bodies on some professional disciplines, discussions were held with the General Medical Council (GMC) in the case of the review of Medicine, and the Scottish Social Services Council (SSSC) in the case of Social Work. These aimed to identify where the University and professional body quality assurance arrangements have significant common features and cover common ground, with a view to making mutual use of relevant evidence and reducing duplication of effort for the areas under review. In the case of the Medicine review the University satisfied itself that the extensive quality assurance of compliance with the outcomes for Tomorrow's Doctors (2009) also met the requirements of sections of the standard remit for internal subject review. The University's review therefore concentrated on aspects of the student experience which are not prominent in the GMC's review method, and on broader academic themes spanning the University and clinical contexts. In the Social Work review a representative of the SSSC was one of the external specialist members of the review team, and combined this role with initial consideration of how the University and SSSC quality assurance methods might interact in a more streamlined way in future.

1.2 Internal postgraduate reviews

The University also has a system of internal postgraduate reviews (Postgraduate Programme Reviews – PPRs), designed on a similar basis to reviews of its undergraduate provision. Following implementation of the University's standard review remit for PPRs in 2010/11, work has continued with Colleges through the year to develop fuller guidance specific to postgraduate provision against each of the headings in the remit, and this will be available to PPRs in 2011/12.

In 2010/11 5 reviews took place:

Business

Clinical Sciences & Community Health

Economics

History, Classics & Archaeology

Physics

The reports from the reviews of Business, Economics, History, Classics & Archaeology and Physics are being finalised at the time of writing.

All the University of Edinburgh's PPR reports, and subject areas' responses to the reports once available, are at:

www.ed.ac.uk/academic-services/quality/postgrad-review

1.3 Involvement of students in the review process

Students are involved in the review process in a number of ways. All review teams include a student member as a matter of course. Recruitment and initial briefing were again provided by EUSA, and were followed by inclusion of the student members in the full briefing event delivered for all review areas and review teams. Guidance material and briefings for subject areas continue to emphasise the importance of student contribution to the review. Student involvement in subject areas' preparation for their review, including the student contribution to items for the subject-specific remit, will be strengthened in 2011/12 through briefing material for subject areas' use in staff-student liaison committees. During the review visit, review teams scrutinise feedback provided through course and programme questionnaires and interview students in order to gather views first-hand on the student experience. A summary of the full review report was introduced in 2010/11 for use in staff-student liaison committees. Subject areas are asked to use the summary both to inform students about the immediate review outcome and on an ongoing basis to provide students with updates on progress towards meeting the review recommendations.

In addition to involvement of students in internal reviews they are often involved in PSB reviews. However this is obviously determined by the processes followed by individual PSBs.

1.4 Reflective overview of key findings from internal reviews

This section reports on the key findings from reviews conducted in 2010/11, in particular noting key themes that emerged, as well as particular strengths and good practice and recommendations for development.

Management of the Student Experience

A number of reviews have covered ways of enhancing the existing dialogue between subject areas and the University's College-based admissions system in order to facilitate student numbers planning and contribute to the development of future recruitment strategies. The recruitment context across the University continues to be one of high demand from well-qualified applicants.

Several reviews highlighted activity in relation to the University's strategic priority of widening participation, including an upward trend in one subject area in the number of entrants from Access Courses. The review of Asian Studies commended the subject area's contribution to the University's Widening Participation programme for local primary schools.

Reviews show that subject areas are committed to effective management of all aspects of the student experience for which they have responsibility. In line with the University's focus on improving the experience of student induction, reviews showed evidence of ongoing work to enhance the induction experience. Significantly, induction is being approached as a process rather than an event on entry to the University. Attention is being given by subject areas to later stages of induction, including the transition to Honours and re-entry to the University following a period of residence abroad or other placement.

The University's commitment to engaging and supporting students in their learning was reinforced with the introduction of its Standards and Guiding Principles for Academic and Pastoral Support in June 2010. It has been evident across reviews that considerable attention is being paid to implementing the Standards and Guiding Principles. In some subject areas projects are underway to re-organise and centralise the support available to students. Within the College of Humanities and Social Sciences the more routine administrative aspects of support are delivered by professional Student Support Officers, although the role also provides a model of good practice in offering first-line basic pastoral support to students. The model operating in the School of Languages, Literatures and Cultures was highlighted as outstanding in the reviews of Islamic and Middle Eastern Studies and the Division of European Languages and Cultures, and promoted to a wider audience in the inaugural 'Sharing Good Practice from Internal Subject Review' event¹. Other similarly high levels of commendation were noted for the support systems in Nursing Studies and Medicine. The contribution of the University's Institute for Academic Development to training Directors of Studies is highlighted. Reviews consistently identified that subject areas benefit from high quality administrative staff who support both the management of teaching and the student learning experience.

Developments in student support are being carried out with an awareness of the need to maintain students' close identity with the subject area and a sense of connection and belonging to a community. Reviews continue to identify and promote student academic and social communities, with thriving societies were noted in several instances, notably in Islamic and Middle Eastern Studies. The encouragement given by reviews to this aspect of the student experience in 2010/11 has supported a priority of the EUSA Vice President (Societies and Communities) to map and encourage the development of student communities.

¹ See Section 3.

The provision of academic feedback to students continues as a key strategic priority at all levels in the University. Internal subject reviews have contributed to delivery of the strategy by focusing on subject areas' feedback mechanisms, identifying good practice and recommending practical measures with which to strengthen further subject areas' arrangements.

The University is likewise committed to gathering and responding to feedback from students. The review of Medicine commended particularly effective systems in this respect, managed electronically via the Edinburgh Electronic Medical Curriculum (EEMeC), and with exemplary onward planning for follow-up action.

Work across the University to enhance the effectiveness of the student representation system is ongoing. The management of this aspect forms part of the remit for all reviews. In 2010/11 reviews identified a range of developments, including the growth of wikis and student intranets to support contact with student representatives and facilitate discussion of current issues beyond formal meetings of staff-student liaison committees.

The extension of the University's research culture to undergraduate teaching continues to be evident in its feed through to inquiry-based learning. Students interviewed during reviews were very positive about the enthusiasm of staff for their research interests, which contributes greatly to the sense of community in the subject area.

The promotion of sustainability and social responsibility was highlighted in several subject areas reviewed in 2010/11. From the review of Medicine it was evident that the MBChB programme includes teaching on a range of topics which promote social responsibility and sustainability, including medical ethics, sociology, public and international health, and pharmaco-economics. From September 2011 student handbooks in Ecology will be available in on-line format only. Students on Ecology programmes contribute to a variety of community-based projects, with the aim of leaving groups with a tangible resource which can be used by the client long after the end of the project. Students have also been involved in providing Ecology material to local schools and advising teachers on how it can be taught in class, bringing teachers up-to-date with the latest innovations in Ecological and Environmental research.

Personal Development Planning (PDP) continues to develop within discipline-specific contexts. Within the College of Humanities and Social Science it forms part of the College Learning and Teaching Enhancement Strategy, and Schools are involved in a variety of initiatives. Particularly effective use of PDP was noted in the review of Medicine, where it forms part of EEMeC and plays a significant role in promoting the development of the University's graduate attributes in medical students.

Several discipline-specific developments in e-learning were commended in reviews held in 2010/11, including the use in Asian Studies of Wimba classroom and Nintendo DS with students on their period of residence abroad, and innovative e-self assessment methods in the Division of European Languages and Cultures.

Evidence of effective peer-assisted learning was seen particularly strongly in the reviews of Medicine and Nursing Studies, where both reviews commended the scheme whereby 5th year medical students and 4th year nursing students teach 3rd year medical students and 2nd year nursing students.

Subject areas reviewed are engaged in further embedding graduate attributes in their programmes and in articulating these to students. The Asian Studies subject houses the only approved centre in Scotland for the Chinese Language Proficiency Test: Hanyu

Shuiping Kaoshi (HSK). The HSK the only language certificate acknowledged in the PRC for working and study purposes. This will be complemented by the future establishment of a language testing centre for the Japanese Language Proficiency Test, an internationally recognised test of competence. Subject areas preparing students for entry to professions continue to show ample evidence of good practice in integrating knowledge, a firm base for life-long learning, and professional attributes. The very successful role played by the Social Work Service User and Carer Forum in readying students for practice is particularly highlighted, as is the annual publication of an alumni handbook in Ecology which provides students with information on the requirements of graduate careers.

Reviews of subject areas in which some teaching is delivered by non-University staff who are members of professions covered a range of issues relating to staff development and engagement with University culture in order to ensure consistency in teaching, assessment and feedback. In some subject areas professional body standards help support the delivery of an appropriate standard of teaching or mentoring by non-University staff, and are supplemented by face to face updating. The range of good practice in this respect is illustrated by activity in Medicine, which is playing a key role in defining national competencies in medical education which will be aimed both at supporting effective training and the development of a community of thinkers and leaders in medical education. At the local level, the MBChB Programme Committee requires all modules to hold an annual meeting of all their teachers in order to provide information about the programme and to discuss feedback received from students and relevant educational enhancements. The meeting also provides an opportunity for delivery of staff development. A peripatetic programme of staff development for clinical tutors has been launched whereby staff delivering teaching are updated on the latest assessment thinking and educational developments. Pilot training has been delivered to address the specific issue of provision of feedback to students, and student satisfaction in this area will be monitored as one of the measures of success. The intention is to have the courses accredited so that staff development can be tracked via a database.

Issues for further development

Recommendations were aimed at strengthening further the developments in academic and pastoral support for students, by identifying that where possible the administrative aspects of student support should be undertaken by professional staff in order to reduce the administrative load on academic staff and release more time for advising on specialist academic issues. In the case of periods of residence abroad for modern language students (typically a half or whole academic year), there have been recommendations for enhancing the provision of pastoral and academic support for students. The quality of the student experience in distributed learning will also form part of the remit of the 2011/12 Senate Quality Assurance Committee task group on Distributed Learning & Employer Engagement.

Despite robust entry standards and high quality of entrants, there are inevitably some variances in the level of proficiency of individual entrants in terms of core subject competence. This has been noted by reviews of modern languages and certain sciences. Similarly, students on languages programmes who return from a period of residence abroad have developed their language skills at individual rates. The further development of e-learning within these subject areas has been recommended as a way of providing supplementary material on a flexible basis while sharing good practice to balance the pace and retain student motivation in a diverse group. In making such recommendations review teams recognise the financial and staff resource commitment required, as well as pedagogical issues in terms of personal interaction and spontaneity.

A particular focus has been on assuring the quality of accessible learning for all students, including students with Learning Profiles who spend the year abroad where different cultural

and legislative requirements operate, and work in this area is ongoing both through recommendations made in individual reviews and through the 2011/12 task groups of Senate Quality Assurance Committee: Accessible Learning, and Distributed Learning & Employer Engagement. Reviews continue to identify ongoing work with the Student Disability Service, for example in supporting students with sensory impairments.

Reviews address the quality of the learning environment and its suitability for supporting students' learning and sense of academic and social community. Recommendations for strengthening academic and social community have included ensuring that learning space is appropriate for skills teaching in professionally-orientated disciplines, a buddy system between honours and first year students, running informal social events around the formal induction programme, the use of new media, and holding subject-based periodic 'café' events for students across years and across Schools to meet with each other and academic staff.

Several recommendations have been aimed at giving students further opportunities to acquire graduate attributes. Within the modern languages area, for example, one subject area has been recommended to promote the TANDEM scheme to its student body as a means of making contact with native speakers. TANDEM is a popular language exchange programme run by Edinburgh University Students' Association. In some instances where peer-assisted learning takes place, consideration is being given to supporting students further in their teaching role by providing specific training. In an area preparing students for entry to a profession, further development of the graduate attribute of team working and communication within a professional, multi-disciplinary team has been recommended.

Recommendations in several reviews have concerned the enhancement of current systems for gathering feedback from students and responding to the issues identified. While much good and indeed excellent practice exists (as highlighted in the case of Medicine's EEMeC system, above), the need has been identified to define core content for monitoring activity and explore means by which the administration of surveys can be managed most effectively, and usefulness and consistency of data maximised. A task group of Senate Quality Assurance Committee on 'Assuring the Quality of the Student Experience' will therefore operate in 2011/12 and will work closely with the Student Voice project on externally run surveys being taken forward by the Governance and Strategic Planning section. The task group's outputs will support one of the strategies in the University's Strategic Plan 2008-12 within the "enhancing our student experience" theme, namely "[to] standardise analysis of, and action taken in response to, internal and external student feedback". The outputs of this work will inform follow-on work by Senate Learning and Teaching Committee on enhancements based on evaluations of the student experience.

Recognising the contribution of student academic and social communities to the overall student experience, review teams have recommended where subject areas should put in place structures to ensure that student communities continue to thrive and are not dependent on the enthusiasm of individual cohorts.

The management of tutoring delivered by postgraduate students is included in the remit of all reviews, and was found to be of an appropriate standard in all reviews in 2010/11. Where necessary, recommendations are made for the further enhancement of structures for the support and development of postgraduate tutors and demonstrators, including designation of subject area management roles, further development of appraisal systems of tutors' and demonstrators' performance, including feedback from students, mechanisms to support peer review among tutors and demonstrators, and promoting the integration of tutors and demonstrators into the teaching team.

Management of Quality and Standards

Work is ongoing in several subject areas to achieve greater standardisation of course monitoring forms and therefore higher quality data on the student experience. This aspect will be further developed through the 'Assuring the Quality of the Student Experience task group, which will focus on maximising the value derived from internal monitoring activity.

Very effective management of quality and standards was evident in some of the management of placement activity, and it is intended to use good practice from these areas in the work of the Senate Quality Assurance Committee task group on the Quality Assurance of Collaborative and Distributed Learning.

Within one of the University's Colleges work is underway to develop a cross-School workload model which will allow recording of various teaching, administrative and research activity. In principle development of a successful model will allow the enormous pressure on staff to strive for excellence in both teaching and research to be managed in a more deliberate and controlled fashion.

Exploration of the management of assessment through internal subject reviews is often enriched by the experience of external members of review teams, and by discussion of sector-wide good practice with the subject area. Discussions in the review of Nursing Studies brought to the fore the practice in other institutions whereby academic credits for practice learning are awarded without the assessment including written coursework, and where credit for practice learning is predominantly based on the Nursing and Midwifery Council's competency framework. Information of this nature is valuable to the University's wider exploration of assessment methods as outlined in the section below.

Issues for further development

An area identified for further development has been the strengthening of methods of gathering feedback from returning exchange students to monitor quality assurance, particularly for those exchanges that are arranged by students independently and are not part of an existing formal University exchange agreement. These enhancements will build on existing mechanisms for gathering feedback from returning exchange students on their academic experience.

Reviews have again paid close attention to the extent to which subject areas take account of external reference points, and in particular the external examiner system, which reviews have found to be working effectively in assuring academic standards. In addition to scrutiny of comments made in external examiners' reports and discussion of actions taken by subject areas in response, the majority of reviews include a telephone interview with an external examiner. Any recommendations by review teams have focused on administrative process improvements.

Assessment has been a focus of activity under the Senate Learning and Teaching Committee, with a task group on 'Assessment Futures' operating in 2009/10 and undertaking further work in 2011/12. This has created a climate of enquiry within the University as to how assessment practices and processes at Edinburgh can and should evolve over the coming decade if they are to continue to be fit for 21st-century purposes. The exploration of assessment issues through internal subject reviews continues benefits from this climate, with one review referring to sector good practice and professional body competency framework in recommending consideration of a credit-rated assessment tool for the achievement of practice learning outcomes. Attention has also been given to exit routes for students on professional programmes so as to recognise appropriate academic achievement and support students' entry to a competitive employment market. The review of Medicine

commended the subject area for its current project on the quality assurance of assessment, which will include the quality assurance of marks awarded for performance on medical attachments.

Management of Enhancement and Promotion of Good Practice

The first 'Sharing Good Practice from Internal Subject Review' event was held during the joint EUSA/University 'Inspiring Teaching Conference' in January 2011, and was repeated in May 2011². Presentations covered research-teaching linkages in Architecture and in Psychology, the Student Support Officer system in Literatures, Languages and Cultures, peer tutoring in Mathematics (with the very well received presentation delivered by a 4th year student), and the Veterinary Studies final year Professional Skills Week. All presentations generated audience discussion, and particularly the Professional Skills week. Participants at the May event identified common aspects in their preparation of students for entry to professional practice, and thus the need for greater sharing of good practice and cross-University working in preparing students for not only for entry to these areas but for the vital early years of career development. As a result of discussion at this event, a 'Transitions to Professional Practice' group has been established, convened by the Assistant Principal for Academic Standards and Quality Assurance. Three of the subject areas reviewed in 2010/11, Social Work, Nursing Studies and Medicine, have joined Engineering, Architecture, Design (from the post-merger Edinburgh College of Art), Veterinary Medicine and Law as founding members, and it is intended to widen the scope to other interested disciplines. The instances of good practice in preparation for professional life and the issues for future development identified in this report illustrate some of the aspects with which this group will engage. It is intended to run the Sharing Good Practice event annually, and to include topics from Postgraduate Programme Reviews.

Nursing Studies has been a key driver in setting up the Clinical Academic Research Career Scheme (CARC) in conjunction with Lothian NHS, NHS Education for Scotland and Edinburgh Napier and Queen Margaret Universities. CARC supports the development of a clear career structure for nursing going from undergraduate studies to masters, doctoral and postdoctoral progression to achieve advanced clinical leadership and a smooth interface between undergraduate and postgraduate programmes.

The Social Work subject area used the Scottish Government sponsored Change Academy as a vehicle to undertake the comprehensive revision of one of its programmes. The review had had a particular emphasis on the Enhancement Theme of assessment.

The Division of European Languages and Cultures is engaged in an examination of the possibility of adopting the Common European Framework of Reference (CEFR), a European Union initiative based on the mutual recognition of language qualifications, with the aim of facilitating educational and occupational mobility.

Workshops on professional development planning run by the HEA feed in to ongoing development of the student experience in this area. Similarly, the Enhancement Themes of the 21st Century Graduate, Integrative Assessment and Integrating Research and Teaching influence curriculum development.

The School of GeoSciences is working to identify examples of best practice across all the School's Subject areas, codifying these in the School's teaching policies and procedures, and ensuring that they are disseminated to all teaching support staff, on a day-to-day basis

² <http://www.ed.ac.uk/schools-departments/academic-services/quality-unit/quality-enhancement/good-practice>

through e-mail and in person communication, and annually through a Teaching Administration Away Day.

Issues for further development

Reviews have identified much individual good practice in the course and programme handbooks provided to students. There are clear benefits for the student experience in the further systematic promotion of common content across the University, and this area has been earmarked for a future task group of Senate Quality Assurance Committee.

1.5 Reviews of student support services undertaken in 2010/11

Student support services are reviewed annually by a separate process. In 2010/11 six support services were reviewed by Senate Quality Assurance Committee. The date of the meeting at which the service was reviewed is noted in each case:

Careers Service (9 December 2010)
EUSA Advice Place (9 December 2010)
Information Services (3 February 2011)
Counselling Service (14 April 2011)
Student Disability Service (25 May 2011)
Chaplaincy (25 May 2011)
Centre for Sport & Exercise (25 May 2011)

The reports are available within the committee papers for the relevant meeting at <http://www.ed.ac.uk/schools-departments/academic-services/committees/quality-assurance/agendas-papers>

The reviews of student support services showed evidence overall of service development, business improvement, sharing of expertise, dissemination of knowledge and partnership working.

A common theme was the increased demand on services from the student body as a whole, and in some areas from international students in particular. Services have responded to increased demand by targeting resource appropriately and introducing new options for support. Among solutions are the rescheduling by the Careers Service of resource-intensive one-to-one sessions in the peak periods for careers advice, the piloting of virtual careers fairs with employers from China and South East Asia, and developments in the Student Counselling Service aimed at continuing to deliver an effective service to students while reducing staff time spent on preparation of one-off events. Among these, the development of a suite of off the shelf workshops will be available for use at times of peak pressure on waiting times.

Student support services are increasingly active in partnership working with relevant services across the University. Information Services has naturally been at the forefront of developments in e-learning and innovative assessment practices. Staff at the EUSA Advice Place contribute to ensuring that the University's appeals and complaints procedures are as effective as possible, and to identify areas of good practice. The development of 'preventative' support by the Advice Place is ongoing, and is particularly aimed at helping international students negotiate different cultural expectations. The Student Disability Service has in the past year delivered bespoke training to Student Counselling Service staff, and has carried out a wide range of on-request targeted induction sessions for academic departments and support staff.

Student support services showed consistent evidence of good practice in approaches to gathering and responding to feedback from users. The Centre for Sport and Exercise makes particularly effective use of cross-unit fora as a means of developing new ideas and enhancing service provision. Representatives of student support services will be involved in the 2011/12 task group of Senate Quality Assurance Committee on 'Assuring the Quality of the Student Experience' and are expected to contribute significantly to its work.

The interaction of building/infrastructure quality and provision of effective student support has been a focus of reviews, as recommended to services by Senate Quality Assurance Committee in 2009/10. Three of the services – Careers, Student Counselling and Student Disability – are now co-located in the Main Library, and the impact of this move on the quality of the student experience will be included in the focus of future reviews. Information Services holds an annual strategic planning meeting with EUSA officials to communicate the likely major developments that it will put forward in its plans, and for EUSA to make Information Services aware of what changes to facilities and services it would like to see and not see taking place in the coming year.

External surveys of student satisfaction are used by support services to inform their enhancement strategies. These include the LibQual survey, the National Student Survey, the Postgraduate Research Experience Survey, the Postgraduate Taught Experience Survey and the International Student Barometer. Evidence from the International Student Barometer of the high impact of the Chaplaincy on the student experience was particularly commendable given the number of Chaplaincy staff in relation to the size of the student population.

Presentations on the University's revised student support services review method were made at the 5th European Quality Assurance Forum in November 2011 and at the annual Enhancement Themes Conference on 2 and 3 March 2011.

Issues for development

Common areas for development from 2010/11 reviews will be a continuing emphasis on surveying the student experience, and the provision of support for distance learning students, as the University's Distance Education Initiative gathers momentum.

The identification of common themes across the student support services and a greater degree of articulation with themes arising from internal subject review will be enhanced by the University's new process for review of student support services, to be launched in 2011/12. The revised review method aims to foster a positive attitude towards quality assurance of service provision, disseminate good practice across the Services and enhance the quality of service provision throughout the University.

The Student Support Services Quality Assurance Framework will use both report-based and panel review methods. The majority of Services will self-assess their service provision annually to a sub-committee of Senate Quality Assurance Committee using a report template. The revised report format will allow a greater emphasis on the quality of the student experience and the extent to which support services meet students' needs, as well as strengthening the identification of emerging common themes across the services. In addition to submitting an annual report, the key front-facing services will be subject to a periodic enhanced review by panel on a five yearly cycle and which also reports to the sub-committee. Services which are key front-facing but which hold an accreditation award may be eligible for an accreditation review using the annual report template and the Professional Regulatory and Statutory Bodies (PRSB) Accrediting Body's Report. A fourth method of review will be the thematic review, whereby key interests and issues are reviewed in more depth across clusters of Services. The first thematic review will take place in 2012/13, and

will focus on the international student experience in relation to student support. It is hoped that this review will be informed by forthcoming QAA guidance for higher education institutions on integrating support for international students studying in the UK.

Further information on the Student Support Services Quality Assurance Framework is attached in Appendix 1.

2. Reviews by professional and statutory bodies undertaken, or reported on, in 2010/11

Reviews by professional and statutory bodies undertaken in 2010/11 are set out in Appendix 2, together with the results of the reviews. All provision reviewed by professional and statutory bodies was approved. The information in Appendix 2 is drawn from the University's new database-driven Register of Accreditations by Professional, Statutory and Regulatory Bodies. The database has been designed for easy retrieval of information, and for multi-user upload of data. Its location on the University's Quality website means that it will be available as a resource to the University community and will also be accessible to key stakeholders and the general public.

The database is publicly available from September 2011 at <http://www.ed.ac.uk/schools-departments/academic-services/quality-unit/quality-assurance/accredit-collaborative>

3. Internal reviews planned for Academic Year 2010/11

3.1 Internal undergraduate reviews

Biomedical Sciences (undergraduate and taught postgraduate provision)
Childhood Practice
Community Education
English Literature
Physics
Social Anthropology (undergraduate and taught postgraduate provision)
Sociology

The inclusion of undergraduate and taught postgraduate provision in the same review demonstrates the consideration now being given to the optimum scope of review for each subject area. The University sees it as vital that its review method is sufficiently flexible to respond to the needs of its very wide range of disciplines. During 2010/11, preparatory discussions with subject areas being reviewed in 2011/12 identified that in some cases taught postgraduate provision would be more usefully reviewed with undergraduate than with research provision. The first reviews to combine undergraduate and taught postgraduate levels will take place in 2011/12. Reports from such reviews will be located under the TPR section of the internal review web pages, and will clearly indicate the inclusion of taught postgraduate provision.

Reviews of Chemical Engineering, Civil Engineering and Electrical & Electronic Engineering were scheduled for 2010/11, and the review of Mechanical Engineering for 2013/14. The School of Engineering has requested that all four disciplines be reviewed together, in order to maximise the impact of the review by allowing common issues to be identified, particularly in respect to the management of the student learning experience. The University has requested that the combined review takes place in 2012/13, thus delaying Chemical Engineering, Civil Engineering and Electrical and Electronic Engineering by a year and bringing the review of Mechanical Engineering forward by a year. All deferred disciplines will

have been subject to an accreditation in the meantime, and there are no outstanding requirements from accreditations which have taken place to date. Annual monitoring will continue according to the University's procedures, and any problematic issues which may arise will be dealt with expeditiously. The Council has agreed to this request.

3.2 Internal postgraduate reviews

Biomedical Sciences
Chemistry
Engineering

The review of Arts, Culture and the Environment scheduled for 2011/12 has been rescheduled to 2012/13 following the merger of Edinburgh College of Art with the University on 1 August 2011. The new Edinburgh College of Art within the University will encompass the disciplines of the former School of Arts, Culture and the Environment and the disciplines of the former Edinburgh College of Art. In order to maximise the effectiveness of the PPR following the merger, the University has requested its rescheduling to 2012/13 (6.5 years since the previous review of Arts, Culture and the Environment). Annual monitoring will continue according to the University's procedures, and any problematic issues which may arise will be dealt with expeditiously. The Council has agreed to this request.

4. Reviews by professional and statutory bodies planned for Academic Year 2011/12

Reviews by professional and statutory bodies planned for 2011/12 are set out in Appendix 3, with the information being drawn from the Register of Accreditations by Professional, Statutory and Regulatory Bodies.

Dr Linda Bruce, Registry Academic Services
August 2011

The University of Edinburgh

Student Support Services Quality Assurance Framework under the auspices of the Senate Quality Assurance Committee

Background Information

Purpose of the Student Support Service Quality Assurance Framework

The SSSQAF assures the quality of the student experience in regard to student support services as designated by Senate Quality Assurance Committee. It provides the Service with an opportunity to identify key issues in its service provision and to reflect on its quality assurance structures.

Key outcomes of the process are the potential to receive recommendations for service enhancement and to disseminate good practice, identified by the process, throughout the Services across the University.

The SSSQAF cycle is one of the main ways by which the University assures itself of the:

- Quality of the student experience.
- Provision delivered by student support services.
- Extent to which these meet the needs of students.

Overview of Process

The SSSQAF uses both report-based and panel review methods. The majority of Services self-assess their service provision using the Annual Quality Assurance (QA) Report template which is submitted to Senate Quality Assurance Committee (QAC) Sub-committee on an annual basis. In addition to submitting the Annual (QA) Report, the key front-facing Services are subject to a Periodic Enhanced Review by panel on a five yearly cycle which also reports to the QAC Sub-committee. Services which are key front-facing but which hold an accreditation award may be eligible for an Accreditation Review using the Annual (QA) Report template and the Professional Regulatory and Statutory Bodies (PRSB) Accrediting Body's Report. A fourth method of review is the Thematic Review, whereby key interests and issues are reviewed in more depth across clusters of Services.

The focus of the SSSQAF is to foster a positive attitude towards quality assurance of service provision, disseminate good practice across the Services and enhance the quality of service provision throughout the University.

Time line for the introduction of the Student Support Service Quality Assurance Framework

The new system of review and reporting will be introduced in A/Y 2011/12 with the submission of the Annual Quality Assurance (QA) Report by all of the identified Services to the QAC Sub-committee. The Periodic Enhanced Reviews are to be introduced in A/Y 2012/13. The first Thematic Review will take place in A/Y 2013/14.

Method of review and reporting by QAC Sub-committee for the Student Support Service Quality Assurance Framework

Purpose and role:

The QAC Sub-committee, with delegated authority from QAC, is responsible for the review and monitoring of Services' provision from the perspective of quality assurance in terms of the student learning experience.

It reports an overview of its findings to the QAC including recommendations and commendations.

Remit:

- To monitor and assess the quality assurance of the Services by consideration and scrutiny of Annual (QA) Report and Professional Regulatory and Statutory Bodies (PRSB) Accrediting Body's Report and Periodic Enhanced and Thematic Reviews' findings.
- To make recommendations regarding quality assurance principles and practice as appropriate.
- To disseminate good practice arising from reports and reviews.
- To ensure that the procedures and process of the SSSQAF are fit for purpose.

Governance:

- The Sub-committee will act with authority, as delegated by the Quality Assurance Committee, in order to monitor the quality assurance of Student Support Services in relation to the student learning experience.
- The Sub-committee will report on an annual basis to the Quality Assurance Committee.
- The Sub-committee will liaise with Services and Colleges in respect of the student learning experience as issues and incidents arise within the SSSQAF.

Composition of Sub-committee:

- The Convener of QAC will be the Convener of the Sub-committee.
- The Vice-Convener of QAC will be the Vice-Convener of the Sub-committee.
- Associate Deans for Quality Assurance CHSS, CSE and Director of Quality Assurance CMVM.
- EUSA Vice President Academic Affairs or EUSA Vice President Societies and Activities.
- Heads of Student Support Services (or their representatives) submitting reports.
- External member from a Student Support Service within the higher education sector.
- Academic Policy Officer, Academic Services.

Operation:

- Services submit their reports by 31st January each year.
- The Sub-committee will hold two meetings per year, both in March of each year, to consider the reports and reviews of the Services.
- At the meetings, the Services will be grouped into related categories for the benefit of sharing experiences and good practice.
- The findings of the Sub-committee will be reported as an overview to the April meeting of QAC.

Reporting schedule:

- QAC Sub-committee reports its findings on an annual basis to same QAC meeting at which the College Reports are submitted.
- QAC in turn reports its findings to Central Management Group and/or Senate as appropriate.

Different types of review in the Student Support Service Quality Assurance Framework

The type of review carried out under the auspices of QAC will be determined upon the Review Criterion; however, the QAC Sub-committee may recommend to QAC that any of the Services under the auspices of the QAC SSSQAF may be subject to a Periodic Enhanced Review.

1. Annual Quality Assurance (QA) Report

The Annual (QA) Report comprises of six sections: Management of student support opportunities; Quality and Standards; Management of enhancement and sharing of good practice; Issues and themes specific to the Student Support Service; Forward Look; Thematic Report. This is a self-analysis/assessment process which is based on an evaluation of the Student Support Service rather than a description of the services provided.

1.1 Criterion

When the Service is a front facing support service, however, it is an elective service with little direct impact on the overall student learning experience.

1.2 Student Support Services in this category:

- Academic Registry with particular emphasis on Student Centre, Student Appeals, Complaints and Discipline Unit and Student Finance and Loans Unit
- Advice Place
- Centre for Sport and Exercise
- Chaplaincy

2. Accreditation Review

In addition to the Annual (QA) Report, the Service submits the Accreditation Report or, if one is produced, its annually updated version. It is at the discretion of the QAC Sub-committee to approve the appropriateness of the contents of this report for University of Edinburgh quality assurance purposes.

2.1 Criterion

When the Service is a front facing support service and has a significant impact on the student learning experience, however, it is accredited/recognised by its professional governing or an accrediting body, QAC may agree to a Service Accreditation Review under the auspices of QAC.

2.2 Student Support Services in this category:

- Careers Service (Resolution of new accrediting body pending)
- Student Counselling Service

3. Periodic Enhanced Review

This is an assessment process by review panel visit and feedback report based upon the Annual (QA) Report template, a Service Specific Remit and an Analytical Report submitted by the Service.

3.1 Criterion

When the Service is a front-facing support service **and** has a significant direct impact on the student learning experience **or** has a significant impact on the ability of the student to embrace fully the learning experience **or** when it has been considered by the QAC sub-committee not to have fully satisfied the standard generic remit and Service specific themes.

3.2 Student Support Services in this category:

- All Student Support Services are potential participants in this type of review.
- Accommodation Service
- Disability Office
- Information Services with particular emphasis on Library Services, Computing Services and E-learning
- International Office

4. Thematic Review

Themes and relevant clusters of Services are identified by QAC and the QAC Sub-committee.

The process governing the Thematic Review is being considered and will be further developed post ELIR.

5. No Review under the auspices of QAC

5.1 Criterion

The Service will not be subject to separate dedicated review and reporting within the SSSQAF when the Service is front facing **and/or** it:

- is subject to review by the Internal Subject Reviews; **or**
- has already been assessed in relation to its impact on the work of other Services which are part of the SSSQAF; **or**
- is not within the authority of the University of Edinburgh; **or** it reports within the jurisdiction of the Colleges/Schools quality assurance procedures.

Appendix 2

The University of Edinburgh Reviews and Accreditations by Professional and Statutory Bodies 2010-2011

School	Programme or Course	UCAS Code	Level of Study	Accrediting Body	Accreditation Outcome	Date of Review	Expected Next Full Review Date
Business School	MA Accounting and Finance	UTACCF1MAH	Undergraduate	Association of Chartered Certified Accountants (AC)	Successful	01-Sep-10	01-Sep-12
Business School	MA Accounting and Finance	UTACCF1MAH	Undergraduate	Chartered Institute of Management Accountants (CIM)	Successful	01-Sep-10	01-Sep-12
Business School	MA Accounting and Finance	UTACCF1MAH	Undergraduate	Institute of Chartered Accountants of England and	Successful	01-Sep-10	01-Sep-12
Business School	MA Accounting and Finance	UTACCF1MAH	Undergraduate	Institute of Chartered Accountants of Scotland (IC)	Successful	01-Sep-10	01-Sep-12
Business School	MA Business Studies and Accounting	UTBSTAC	Undergraduate	Association of Chartered Certified Accountants (AC)	Successful	01-Sep-10	01-Sep-12
Business School	MA Business Studies and Accounting	UTBSTAC	Undergraduate	Chartered Institute of Management Accountants (CIM)	Successful	01-Sep-10	01-Sep-12
Business School	MA Business Studies and Accounting	UTBSTAC	Undergraduate	Institute of Chartered Accountants of England and	Successful	01-Sep-10	01-Sep-12
Business School	MA Business Studies and Accounting	UTBSTAC	Undergraduate	Institute of Chartered Accountants of Scotland (IC)	Successful	01-Sep-10	01-Sep-12
Law, School of	Law & Medical Ethics (eCPD)		CPD	http://www.rcn.org.uk/	Accredited	17-Sep-10	19-Aug-11

Art, Culture & Environment, School of	Architectural Design MA (Hons)	K100	Undergraduate	Royal Institute of British Architects	Full Validation	30-Sep-10	31-Aug-12
GeoSciences, School of	BSc (Hons) Geology	F600	Undergraduate	http://www.geolsoc.org.uk/index.html	Approved	16-Feb-11	01-Jun-14
GeoSciences, School of	MEarthSci (Hons) Geology	F640	Undergraduate	http://www.geolsoc.org.uk/index.html	Approved	28-Feb-11	01-Jul-14
GeoSciences, School of	BSc (Hons) Geology and Physical Geography	FF68	Undergraduate	http://www.geolsoc.org.uk/index.html	Approved	28-Feb-11	01-Jul-14
GeoSciences, School of	MEarthSci (Hons) Geology and Physical Geography	FF6V	Undergraduate	http://www.geolsoc.org.uk/index.html	Approved	28-Feb-11	01-Jul-14
Health in Social Science, School of	BN with Honours	B700	Undergraduate	UK Nursing and Midwifery Council	Accredited	07-Apr-11	15-Feb-12
Education, The Moray House School of	Post-Graduate Certificate in Academic Practice		Postgraduate Taught	Higher Education Academy	Accredited for 5 years	13-Apr-11	13-Apr-16
Art, Culture & Environment, School of	Architecture - Master of (MArch ARB/RIBA Part 2)		Postgraduate Taught	Architect's Registration Board	Annual Validation	19-Apr-11	01-Jul-11
Art, Culture & Environment, School of	Architectural Design MA (Hons)	K100	Undergraduate	Architect's Registration Board	Annual Validation	19-Apr-11	31-Aug-12
Art, Culture & Environment, School of	Architecture MA (Hons)	K100	Undergraduate	Architect's Registration Board	Annual validation	19-Apr-11	13-Sep-13
Art, Culture & Environment, School of	Architecture BA (Hons)	K100	Undergraduate	Architect's Registration Board	Annual Validation	19-Apr-11	13-Sep-13

Law, School of	Diploma in Professional Legal Practice		Postgraduate Taught	http://www.lawscot.org.uk/	Accredited	18-May-11	01-Sep-14
Art, Culture & Environment, School of	Architecture BA (Hons)	K100	Undergraduate	Royal Institution of British Architects	Full validation (draft form)	30-May-11	23-May-14
Art, Culture & Environment, School of	Architecture - Master of (MArch) (ARB/RIBA Part 2)		Postgraduate Taught	Royal Institute of British Architects	Full validation	30-May-11	23-May-14
Engineering, School of	MEng Civil Engineering; MEng Structural Engineering	H203	Undergraduate	Joint Board of Moderators	Accredited as fully satisfying the educational base for a Chartered Engineer (CEng)	15-Jun-11	01-Jan-16
Engineering, School of	MEng Civil Engineering; MEng Structural Engineering	H2KC	Undergraduate	Joint Board of Moderators	Accredited as fully satisfying the educational base for a Chartered Engineer (CEng)	15-Jun-11	01-Jan-16
Engineering, School of	BEng Chemical Engineering; BEng Chemical Engineeri	H800	Undergraduate	Institution of Chemical Engineers	Accredited as partially satisfying the educational base for a Chartered Engineer (CEng)	15-Jun-11	01-Jan-16
Engineering, School of	MEng Chemical Engineering; MEng Chemical Engineering	H804	Undergraduate	Institution of Chemical Engineers	Accredited as fully satisfying the educational base for a Chartered Engineer (CEng)	15-Jun-11	01-Jan-16

Engineering, School of	BEng Chemical Engineering; BEng Chemical Engineering	H810	Undergraduate	Institution of Chemical Engineers	Accredited as partially satisfying the educational base for a Chartered Engineer (CEng)	15-Jun-11	01-Jan-16
Engineering, School of	MEng Chemical Engineering; MEng Chemical Engineering	H881	Undergraduate	Institution of Chemical Engineers	Accredited as fully satisfying the educational base for a Chartered Engineer (CEng)	15-Jun-11	01-Jan-16
Engineering, School of	BEng Chemical Engineering; BEng Chemical Engineering	H8N2	Undergraduate	Institution of Chemical Engineers	Accredited as partially satisfying the educational base for a Chartered Engineer (CEng)	15-Jun-11	01-Jan-16
Engineering, School of	MEng Chemical Engineering; MEng Chemical Engineering	H8NF	Undergraduate	Institution of Chemical Engineers	Accredited as fully satisfying the educational base for a Chartered Engineer (CEng)	15-Jun-11	01-Jan-16
Health in Social Science, School of	DClinPsychol		Postgraduate Taught	HPC (Health Professions Council) and BPS (British	Approved and fully accredited	04-Jul-11	01-Jun-12

Appendix 3

The University of Edinburgh Reviews and Accreditations by Professional and Statutory Bodies planned for 2011-2012

School	Programme or Course	UCAS Code	Level of Study	Accrediting Body	Accreditation Outcome	Date of Review	Expected Next Full Review Date
Physics & Astronomy, School of	BSc Physics	F300	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	MPhys Physics	F303	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	BSc Physics with Meteorology	F304	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	BSc Physics with Music	F305	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	MPhys Mathematical Physics	F325	Not applicable	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	BSc Mathematical Physics	F326	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	MChemPhys Chemical Physics	F333	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	BSc Chemical Physics	F334	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	MChemPhys Chemical Physics with Industrial Experience	F336	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	BSc Computational Physics	F343	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11

School of							
Physics & Astronomy, School of	MPhys Computational Physics	F355	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	MPhys Astrophysics	F361	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Physics & Astronomy, School of	BSc Astrophysics	F510	Undergraduate	Institute of Physics	Accreditation	30-Nov-05	30-Nov-11
Law, School of	Professional Competence Course/Trainee CPD		CPD	http://www.lawscot.org.uk/	Accredited	01-Sep-09	01-Jan-12
Health in Social Science, School of	BN with Honours	B700	Undergraduate	UK Nursing and Midwifery Council	Accredited	07-Apr-11	15-Feb-12
Law, School of	LLB		Undergraduate	Law Society of Scotland	Successful	31-Dec-07	14-Apr-12
Health in Social Science, School of	DClinPsychol		Postgraduate Taught	HPC (Health Professions Council) and BPS (British	Approved and fully accredited	04-Jul-11	01-Jun-12
Health in Social Science, School of	Master of Counselling (Interpersonal Dialogue)		Postgraduate Taught	COSCA	Conditional accreditation (as a new Programme)	01-Jun-09	01-Aug-12
Edinburgh College of Art	Architectural Design MA (Hons)	K100	Undergraduate	Royal Institute of British Architects	Full Validation	30-Sep-10	31-Aug-12
Edinburgh College of Art	Architectural Design MA (Hons)	K100	Undergraduate	Architect's Registration Board	Annual Validation	19-Apr-11	31-Aug-12
Medicine, School of	Transfusion, Transplantation and Tissue Banking (MSc)	PTMSCTTAT B1P	Postgraduate Taught	http://www.ibms.org/	Accredited	01/09/11	01/09/2014

The University of Edinburgh

The University Court

19 September 2011

Student Representative Council

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

The attached paper details the proposed new Student Representative Council (SRC) structures. These are required as the current structures are no longer fit for purpose. The new structures will allow greater transparency, encourage participation from more students and clarify how decisions are made.

Action requested

Approval of revised SRC governance structures.

Resource implications

Does the paper have resource implications? No

Risk assessment

Does the paper include a risk assessment? No

Equality and diversity

Does the paper have equality and diversity implications? Yes

Freedom of information

Can this paper be included in open business? Yes

Originator of the paper

Matt McPherson, EUSA President
September 2011

Students' Representative Council

Current situation

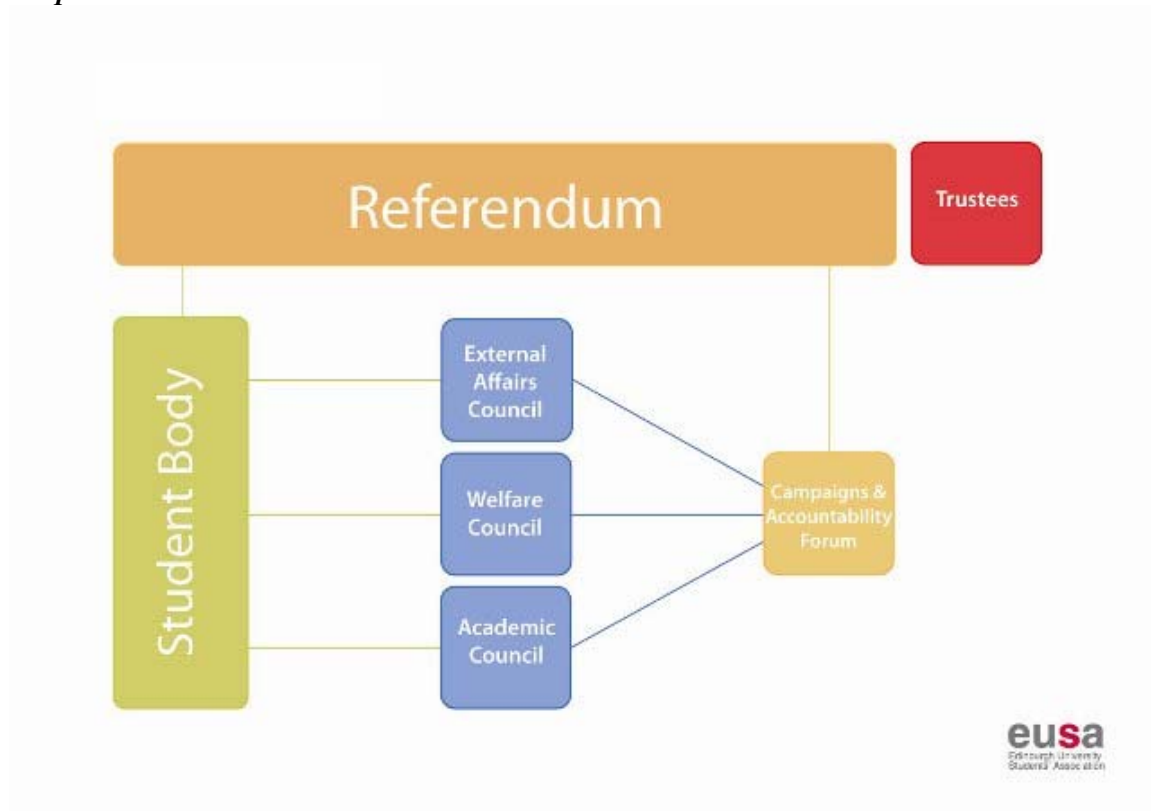
The current Student Representative Council (SRC) structure is no longer fit for purpose.

SRC is made up mainly of elected school representatives, but these representatives are then asked and expected to discuss complex issues on student welfare and political matters. The school representative may or may not have a view on these and they may or may not be informed. The school representatives are unlikely to accurately and fairly represent the views of students in their school on any matters beyond those which are specifically related to teaching and learning or the student experience.

If all members of SRC attended, there would be well over 100 students present. In practice, 40 to 50 representatives attend with varying degrees of regularity. The number of people involved makes debate and decision making difficult and intimidating, particularly for less experienced or new members. It also results in most meetings lasting well over 3 hours as there are so many items to discuss, despite still resulting in insufficient time for debate on more contentious issues.

As a result of negative feedback from many former and current SRC members, a governance review was begun in late 2010 with specialist law firm, Turcan Connell. This has now been completed, and in order to comply with 1895 Ordinance and 1994 Education Act, we are now seeking approval from University Court for the following proposed changes to the SRC.

Proposed new structure



Student Councils

The proposed new structure divides the former SRC into 3 smaller Councils. Each of these councils has a specific remit; External Affairs, Welfare and Academic. There is also a Campaigns and Accountability Forum which will have representatives from each of the 3 Councils. The purpose of the Forum is to oversee the activity of the 3 Councils and to ensure there is no duplication of effort. It will ensure that campaigns are coordinated throughout the year.

There has been previous criticism that decision making was unclear and that there was a lack of transparency. To address this, any student can attend any of the 3 Councils and is entitled to vote. It is hoped that the new structures will encourage a higher level of engagement and participation from all sections of the student population including international and postgraduate (both taught and research), and we have created specific postgraduate school positions. The new structures also allow for far greater involvement from Liberation Groups, addressing issues of equality and diversity. Further details can be found in the attached *Democracy Regulations*.

Feedback from current SRC member: “This model is substantially more democratic and accessible than the previous system. Further, having three Councils means that getting involved in EUSA will be much less intimidating - at the end of my first year and through second year I found SRC pretty scary.”

Referenda

Online Referenda will replace General Meetings as the main decision making mechanism. This is because General Meetings do not suit all students and they are not able to attend e.g. those who work, student parents, those with caring responsibilities, students with a disability, those living outside Edinburgh and relying on public transport etc. As a result, a relatively small number of students can have a disproportionate level of influence. In addition General Meetings normally last a long time, a minimum of 4 hours, which is another barrier to students attending.

In addition, the quorum of 300 students has not changed for many years, in which time the total number of students has grown considerably. However, there has also been a lack of interest in attending general meetings, possibly due to the difficulties and reasons outlined above, which has made achieving quoracy difficult despite the rise in student numbers. This has led to disaffection and apathy from those who were engaged as they became frustrated at the lack of decision making and progress. As students already vote in considerable numbers online in both annual and by-elections, online referenda are a logical next step. Further details can be found in the attached *Online Referenda Regulations*.

Other

In addition to the 2 Regulations summarised above, there are also new Regulations for the governance of Societies and Trading, plus Good Conduct in addition to Memorandum and Articles of Association which set out the charitable objects of the Association. All of these have been approved by Turcan Connell for legal compliance and governance best practice. These are for information only and can be found at www.eusa.ed.ac.uk/representation/democracyreview

Matt McPherson
EUSA President
September 2011

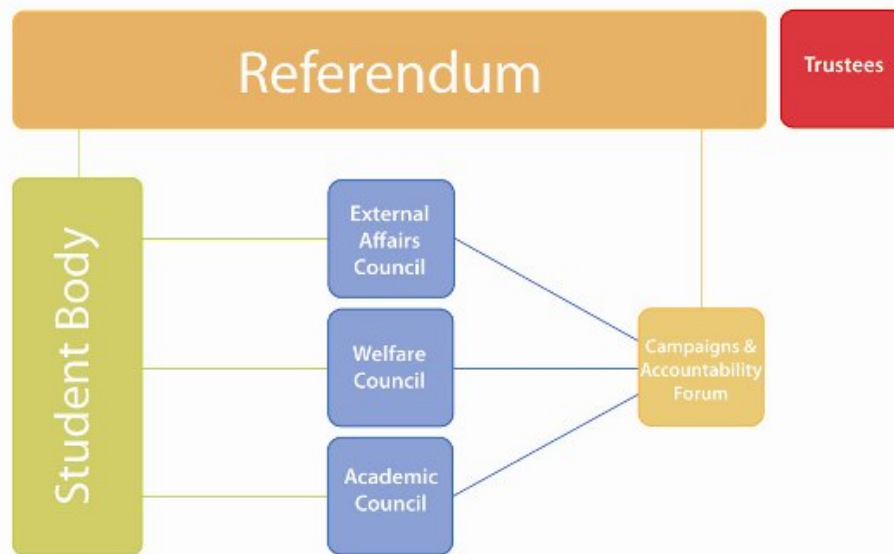
Students' Representative Council

Regulation: Student Democracy

1. There shall be a representative democratic structure which:
 - a. Is clear, transparent and facilitates accountability.
 - b. Is inclusive, maximises opportunities for student involvement and embodies equal opportunities for all
 - c. Is open and easy for students to interact with
 - d. Facilitates effective interaction with the University at all levels, to represent all University of Edinburgh students
 - e. Ensures effective transmission of University of Edinburgh student views to the University and external bodies.
 - f. Ensures accountability for decisions and actions taken by and on behalf of the representative structures of the Association as set out in this Regulation.
 - g. Aims to accurately translate the views of the student body into policy and campaigns, and represent student interests for the improvement of the student experience at the University of Edinburgh.

2. Only Ordinary members of the University may stand for any position within the democratic structure of the association.

EUSA Democracy



Elected positions

3. There shall be 4 Sabbatical Officers, elected by cross Campus ballot. Eligibility to stand for these positions shall be set out in the election regulations:
 - i. The President of the Association
 - ii. The Vice President Academic Affairs
 - iii. The Vice President Societies and Activities
 - iv. The Vice President Services
4. The following non-sabbatical positions shall also be elected each year. Eligibility to stand for these positions shall be set out in the election regulations:
 - a. Equal Opportunity Representative, elected by cross campus ballot
 - b. Conveners for the following Liberation Groups, elected by cross campus ballot:
 - i. Black Minority and Ethnic Liberation Group
 - ii. Disability and Mental Health Liberation Group
 - iii. LGBT Liberation Group

- iv. Women's Action Group
- c. Conveners of the Following Action groups:
 - i. International Action Group
 - ii. Mature Students Action Group
 - iii. Postgraduate Action Group
- d. Campaign Representatives for each Student Council, elected by cross campus ballot, as follows:
 - i. 2 Academic Campaign Representatives to sit on the Academic Council
 - ii. 2 Welfare Campaign Representatives to sit on the Welfare Council
 - iii. 2 External Affairs Council Representatives to sit on the External Affairs Council
- e. 1 representative for each Undergraduate School and each Grad School, elected by students within their School to sit on the Academic Forum
- f. Postgraduate representatives, elected by cross campus ballot, as follows:
 - i. 1 Postgraduate Welfare rep to sit on the Welfare Council
 - ii. 1 Postgraduate External Affairs rep to sit on the External Affairs Council
 - iii. 1 Postgraduate Campaign rep to sit on the Campaigns & Accountability forum
- g. International Representatives, elected by cross campus ballot, as follows:
 - i. 1 International Academic Rep to sit on the Academic Council
 - ii. 1 International Welfare Rep, to sit on the Welfare Council
 - iii. 1 International External Affairs rep to sit on the External Affairs Council
 - iv. 1 International Campaigns rep to sit on the Campaigns & Accountability Forum
- h. Mature Student Representatives, elected by cross campus ballot, as follows:

- i. 1 Mature Student Academic Rep to sit on the Academic Council
 - ii. 1 Mature Student Welfare Rep to sit on the Welfare Council
 - iii. 1 Mature Student External Affairs Rep to sit on the External Affairs Council
5. The responsibilities of each position are outlined in detail within the Role Descriptions, which are available at <http://www.eusa.ed.ac.uk/electedreproles>
6. Requirements for candidacy (such as how many signatures are required to stand) are outlined in the Election regulations, and can be found here: <http://www.eusa.ed.ac.uk/standforelection>
7. All positions except School and Grad School reps shall be elected in March. School and Grad School reps will be elected in October. The October elections must take place as soon as is practically possible within the Academic year to facilitate effective Academic representation. Where a position is unfilled, this position will be opened at the subsequent election..
8. All positions shall normally be held for one year, unless elected in a by election, in which the position shall be held until the next full election for that position is due.

Online Referenda

9. The Sovereign democratic decision making mechanism of the Association shall be Online Referenda. The details of Referenda are set out in the regulation: *Online Referenda*.
10. Each Referendum meeting shall include an opportunity for members to question Sabbatical Association Officers.

Councils

11. The primary mechanism for the discussion and initiation of action on all matters shall be Student *Councils*. There shall be three Councils:
 - a. The Academic Council
 - b. The Welfare Council
 - c. The External Affairs Council
12. The Councils shall each have a specific remit and defined elected membership.
13. Council meetings will normally be open to all students and advertised appropriately so that attendance by interested students is maximised
14. Councils will meet regularly and the frequency of these meetings shall be determined within each Council by the membership, with a minimum of two meetings in the first and second Semester of the Academic year.
15. Councils shall determine the dates and frequency of their meetings at the first Council meeting of the Academic year.
16. Councils will establish task groups to work on specific projects, issues and campaigns between Council meetings. These shall report back to the relevant Council.
17. Councils may internally identify specific roles required and elect a member internally to take the lead on important issues, as determined by the Council – for example, Accommodation, Library Provision or Community Council representation
18. Councils shall be run according to the Guidance for Meetings set out in the appropriate Regulation of the Constitution.
19. Quoracy for Councils shall constitute the presence of half of the elected membership plus 1.
20. Any Ordinary student member in attendance at a Council shall be a voting member of that Council, should a vote be held, as long as the Council is quorate.
21. Where an elected member of a Council fails to attend three sequential meetings of the Council upon which they are a member without apologies, they shall be deemed to have demitted office, and shall no longer be an elected member of that Council for the remainder of the year.

22. Where a member has been deemed to have demitted office for reasons of absence but they are able to present compelling reasons for their absence, the voting members of the Council may reinstate the member.
23. A majority plus 1 of the elected membership of any Council shall be able to call an **Emergency meeting** to discuss a specific piece of business, provided 3 working days notice is given to members. The only thing which can be discussed at an emergency meeting is the business for which the meeting was called, and any directly related business.
24. The Student Councils shall have the following remits and membership:

Academic Council

25. *Remit:* To discuss and initiate action on all matters relating to the academic experience of students at the University of Edinburgh, and to facilitate and improve academic representation within the University formally and informally at all levels. Where School Councils are constituted which wish to formalise their existence, The Academic Council shall be responsible for the approval of School Council Constitutions.

26. *Membership:*

- a. The Sabbatical Officers of the Association
- b. 2 Academic Campaign Reps
- c. 1 Representative elected from each of the Schools and Graduate Schools of the University
- d. An International Academic Rep
- e. 1 Mature Students Academic Rep
- f. 1 representative delegated from the following Liberation Groups:
 - i. Black Minority and Ethnic Liberation Group
 - ii. Disability and Mental Health Liberation Group
 - iii. LGBT Liberation Group
 - iv. Women Liberation Group

27. The Council shall be Chaired by the VPAA.

28. In the absence of the VPAA, the Council shall determine its chair.

29. On election, Sabbatical Officers-elect shall be invited to attend the Council as non-voting members.

Welfare Council

30. *Remit:* to discuss and initiate action on all matters relating to the welfare of students at the University of Edinburgh, including but not limited to Student health, mental wellbeing, accommodation, equality and diversity, financial health and issues affecting student parents and childcare.

31. *Membership:*

- a. The Sabbatical Officers of the Association
- b. 2 Welfare Campaign Reps
- c. Equal Opportunities Rep
- d. 1 Postgraduate Welfare Rep
- e. 1 International Welfare rep
- f. 1 Mature Students Welfare Rep
- g. 1 representative delegated from the following Liberation Groups of the Association:
 - i. Black Minority and Ethnic Liberation Group
 - ii. Disability and Mental Health Liberation Group
 - iii. LGBT Liberation Group
 - iv. Womens Liberation Group

32. The Council shall be Chaired by the VPSA.

33. In the absence of the VPSA, the Council shall determine its chair.

34. On election, Sabbatical Officers-elect shall be invited to attend the Council as non-voting members.

External Affairs Council

35. *Remit:* to discuss and initiate action on all matters relating to the external representation of students and student views including, but not limited to: HE Funding, Student Transport, Student employment, Community issues, student political engagement and housing

36. Membership:

- a. The Sabbatical Officers of the Association
- b. 2 *Welfare Campaign Reps*
- c. 1 Postgraduate External Affairs rep
- d. 1 International external Affairs Rep
- e. 1 Mature Students External Affairs Rep
- f. 1 representative delegated from the following Liberation Groups of the Association:
 - i. Black Minority and Ethnic Liberation Group
 - ii. Disability and Mental Health Liberation Group
 - iii. LGBT Liberation Group
 - iv. Womens Liberation Group

37. The Council shall be Chaired by the President.

38. In the absence of the President, the Council shall determine its chair.

39. On election, Sabbatical Officers-elect shall be invited to attend the Council as non-voting members.

Campaigns & Accountability Forum

40. There shall be a *Campaigns & Accountability Forum*. The *remit* of the Campaigns & Accountability Forum shall be:

- a. To discuss issues which fall within the remit of more than one Council, or which do not clearly fit within the remit of any Council.
- b. Facilitate formal communication and information sharing between Councils.
- c. To hear Council reports on their actions and plans, and to hold Councils and Sabbaticals to account for actions taken in relation to the representation of student views and interests.
- d. Enable the oversight and coordination of EUSA representation campaigns.
- e. Ensure inclusion and consultation of the widest range of student representatives on representation campaigns and actions.

41. Membership

- a. The Sabbatical Officers of the Association
- b. The Equal Opportunities Rep
- c. The 2 Academic Campaigns Reps
- d. The 2 Welfare Campaigns Reps
- e. The 2 External Affairs Reps
- f. 1 Postgrad Campaigns Rep
- g. 1 International Campaigns Rep

42. On election, Sabbatical Officers-elect shall be invited to attend the Forum as non-voting members.

43. Only those elected to the Forum can vote on Forum business.

44. The Campaigns & Accountability Forum shall meet regularly and the frequency of these meetings shall be determined within each Council by the membership, with a minimum of two meetings in the first and second Semester of the Academic year.

45. The Campaigns & Accountability Forum shall determine its own chair, either by electing one member or deciding to rotate the chair amongst the membership. In the event that the Forum is unable to determine its own chair, it shall be chaired by the VPS. If the VPS is not present in such circumstances, one of the other Sabbatical Officers shall chair the Forum.
46. Quoracy for the Campaigns and Accountability Forum shall constitute half of the elected membership plus 1.
47. Where an elected member of the Campaigns & Accountability Forum fails to attend three sequential meetings of the Forum without apologies, they shall be deemed to have demitted office and shall no longer be elected members for the remainder of the year.
48. Where a member has been deemed to have demitted office for reasons of absence but they are able to present compelling reasons for their absence, the members of the Forum may reinstate the member.
49. A majority plus 1 of the elected membership of the Forum can call an **Emergency meeting** to discuss a specific piece of business, provided 3 working days notice is given to members. The only thing which can be discussed at an emergency meeting is the business for which the meeting was called, and any directly related business.

Liberation and Action Groups

50. There shall be Liberation Groups to ensure representation and campaigning on behalf of specific self-defining groups within the student body which are traditionally under-represented due to historical discrimination and inequality. There will also be Action Groups to address issues of specific sections of the student body with particular needs.
51. The following Liberation Groups shall exist:
- i. Black Minority and Ethnic Liberation Group
 - ii. Disability and Mental Health Liberation Group
 - iii. LGBT Liberation Group
 - iv. Women's Liberation Group
52. The following Action Groups shall exist:
- i. International Action Group
 - ii. Mature Action Group
 - iii. Postgraduate Action Group
53. Each Liberation and Action Group shall be chaired by a Convener, elected by cross-campus ballot
54. Liberation and Action Groups shall have the opportunity to run autonomous campaigns for their specific group on issues which are important to those they represent.
55. Liberation and Action Groups may also propose and pursue campaigns and policy change through the other democratic structures of the association.
56. Liberation and Action Groups shall operate autonomously in regard to their frequency and manner of meetings, as determined by their memberships.
57. Liberation and Action Groups shall delegate representatives to each of the Councils. These delegates shall be treated as elected members of those Councils as regards quoracy and budgetary matters.
58. Liberation and Action Groups shall have defined budgets which they may use for their activity. Should an Action Group wish to run a campaign which requires more money, it may approach the Campaigns and Accountability Forum to request additional funds.

59. Liberation Groups can also discuss budgetary matters within the Equal Opportunities Committee.

Equal Opportunity Committee

60. *Remit:* The Committee will coordinate Liberation Group Campaigns and provide a forum for the discussion of common and Equal Opportunity Issues. The Committee will also be the forum for the Equal Opportunities rep to obtain opinion for, and to feedback from, the Campaigns and Accountability Forum on which they will represent the Liberation Groups along with other Equal Opportunity issues.

61. *Membership:* Each Liberation Group Convener, or their nominee, will attend the Equal Opportunity Committee.

62. This Committee shall be chaired by the Equal Opportunities Rep

63. The Equal Opportunity rep may invite Liberation Groups to cooperate in the use of their budgets to ensure appropriate use of Liberation Group moneys to meet Association and equal opportunities objectives. However, the control of each Liberation Group's budget (including any reallocations requested by the Equal Ops Rep) rests ultimately with each Liberation Group Convener.

Budgets

64. Each Council, the Campaigns & Accountability Forum, Liberation or Action Groups shall have set budgets each year.
65. The budget shall be the responsibility of the elected members of Councils, The Campaigns & Accountability Forum and Liberation or Action Group Conveners respectively. They shall be responsible for allocating funds to best meet the actions determined by their Council, Forum, Liberation or Action Groups respectively..
66. Council budgets may be used for campaigns and activity within the remit of the Council.
67. Where a Council requires additional money for its activity, it may ask the Campaigns & Accountability Forum for additional money.
68. The Campaigns & Accountability Forum may also invite Councils to cooperate in the use of their budgets to ensure appropriate use of Association moneys to meet Association Representation objectives.
69. The control of each Council's budget (including any strategic reallocations requested by the Campaigns & Accountability Forum) rests ultimately with the elected members of each Council.
70. Liberation and Action Groups' budgets may be used for their autonomous activities to represent the needs of their membership. Should a Liberation or Action Group wish to run a campaign which requires more money, it may approach the Campaigns and Accountability Forum to request additional funds. Liberation Groups can also discuss budgetary matters within the Equal Opportunities Committee, and cooperate to ensure the most effective use of Liberation Group budgets to meet the aims of Liberation..

Policy and Action

71. Policy and action (including campaigns) shall be primarily the responsibility of the Councils.
72. Policy constitutes establishing principles or practices which shall have implications for the future direction of the Association.

73. Once a Council has approved any policy or action, this should be forwarded to the Campaigns & Accountability Forum. Where there are cost implications involved in the action proposed, a draft budget must also be submitted to the Forum.
74. Policy, actions and budgets forwarded to the Forum should also be forwarded to the Board of Trustees for information and to ensure that actions do not violate the law or otherwise require action which would be unlawful and/or bring the association into disrepute.
75. If the Forum determines that a policy is uncontroversial, and no objection is received from the Trustee board it shall be deemed to be official policy of the Association.
76. If the Forum determines that a policy is controversial, it shall be empowered to refer the policy back to Councils with reasons for the referral. This may also include a recommendation that the issue be put to referendum.
77. The Forum can only refer something back to the Councils twice.
78. A Council, on receipt of a referral from the Forum, shall debate the policy or action and the recommendations or suggestions from the Forum. Should the action be approved un-amended after two referrals, it shall be deemed to be policy of the Association.
79. Each Council shall send a list of passed policies and actions to the other Councils for information. This shall be a standing item on Council Agendas. If a Council has any views on a policy passed by another Council, this shall be transmitted to the Campaigns & Accountability Forum by the Council Campaign reps.
80. Policies shall be deemed to have lapsed after 4 years unless they are readopted by the relevant Council, or they are subsequently replaced, overturned or amended. Policies which are due to lapse shall be discussed each year by the relevant Council or the Forum, as appropriate.

Resignations, reprimands and dismissal

81. Resignations by elected reps should be notified to the President, cc'd to the Democracy and Engagement Coordinator, in writing (including by email), and

- will have immediate effect. The relevant Councils or Forums on which the resigned person sits shall be notified at their next meeting.
82. Elected representatives may be censured by the relevant Council on a vote of the majority of the elected membership.
 83. A censure, or formal reprimand, constitutes a formal disapproval of the actions of an individual member. The censure shall have no further penalty attached.
 84. Sabbatical Officers may be dismissed by a vote on a Referendum motion to that effect passing, according to the rules set out for Referenda.

Amendments of this Regulation

85. This Regulation can only be changed by a joint meeting of the elected members of the Three Councils and the Campaigns & Accountability Forum, with 14 working days notice.
86. Such a body can be called by a majority vote in each of the 3 Councils
87. The specific Regulation changes requested shall be set out to each Council and must be approved by all three Councils by a simple majority.
88. Once Councils approve such a meeting the proposed Regulation changes shall be forwarded to the Board of Trustees for final approval and to ensure that they are in conformity with the Core Constitution and the legal requirements of the Association.
89. The meeting of all elected members shall only discuss the proposed changes as approved by the Councils in calling the meeting.
90. Any proposed Amendment must receive a simple majority of eligible members of this meeting to pass.

Regulations: Online Referenda

1. The Sovereign democratic decision making mechanism of the Association shall be Online Referenda.
2. Decisions made by Online Referenda shall be binding on the Association, subject to the approval of the Trustee board. The Association shall seek to implement Referendum decisions and communicate the outcome of any referenda to the student body
3. There shall be two referenda periods each Academic year.
4. The 'calling notice' for Referenda shall inform the student body of the date of the referenda, the date, time and location of the Referenda debates, and the date by which any proposed referendum questions must be received with the required number of signatures. This calling notice will be widely publicised to the student body.
5. Online referenda shall be subject to the rules set out in this Regulation. In all other particulars, the conduct of Online Referendums shall be subject to the most recent version of the Election Regulations for Association Elections.
6. The Returning Officer for Referenda will be the Association's Returning Officer who is responsible for the oversight of the referenda and must be able to be satisfied that referenda have been conducted fairly and freely and in accordance with this Regulation and Election regulations.

Referendum Questions and Signatures

7. Referenda will always take the form of a Yes/No question. An 'Abstain' option will also be available to voters.
8. The question may be in the form of a short clear question with a Yes/No Answer OR may outline information pertaining to the question, followed by a clear Yes/No question. A standard form is available at www.eusa.ed.ac.uk/referenda which outlines a structure for any relevant information, the question and room for the collection of signatures.

Calling Referenda & Choice of Questions

9. A referendum question shall require a *minimum* of 100 signatures by Ordinary Members of the Association submitted by the close of nominations date set out in the Association Election regulations to be forwarded to referendum.
10. Proposers must inform EUSA of their proposed questions and receive acknowledgement of receipt before they begin to collect signatures. The question should be submitted in writing (including by email) to the President and cc'd to the Democracy and Engagement Coordinator
11. Where two or more similar questions are submitted for referendum the Campaigns & Accountability Forum may approach each proposer and encourage the production of a combined question.
12. Matters affecting the internal affairs of EUSA shall be referred to the Board of Trustees, which is responsible for the strategic direction and financial health of the Association.
13. The Campaigns & Accountability Forum shall check submitted questions to ensure that they are consistent with the responsibilities of the Association and do not violate the law or otherwise require action which would be unlawful and/or bring the association into disrepute. They shall reserve the right to refer any questions to the Trustee Board where this is appropriate.

Campaigning

14. The proposer and seconder for each referendum shall constitute the contacts for the 'yes' Campaign for that referendum. EUSA shall invite students to volunteer to lead a 'No' Campaign, prior to the Campaigning period. Only two campaigns for each referendum shall be permitted and funded – one 'yes' campaign and one 'no' campaign.
15. This proposer or seconder shall attend any official briefings held, and shall be in contact with relevant election officials throughout the campaigning period. A representative of each campaign must attend campaign briefings or they will be deemed to have withdrawn and no further funding will be given to that campaign.
16. The contact for each campaign shall be able to assemble a campaign team and must meet with the requirements of the election regulations in declaring membership of their campaign team.

17. The campaigning period will be two weeks, including the voting period
18. A budget of £50 will be made available to each campaign team, to spend on their campaign as they think most effective. No additional money will be permitted to be spent on the campaigns, and receipts must be submitted in accordance with the election regulations.
19. EUSA reserve the right to put forward neutral and factual information to facilitate informed debate.

Referendum Debate

20. The referendum vote may only take place after a referendum debate has been organised. The date of the referendum debate must be held within semester time.
21. Each question shall receive equal time, and both the Yes and No campaigns for each question shall receive equal time.
22. Each Referendum meeting shall also include an opportunity for members to question Sabbatical Association Officers.

Voting

23. Voting shall be open to all Ordinary Student Members of Edinburgh University Students' Association. The referendum will be conducted on-line.
24. The referendum voting period must include at least 24 hours of weekday time.
25. In order for the decision of the referendum to be binding on the Association, a minimum of 1,500 votes must be cast with a simple majority on the winning side.
26. To change the Constitution, a referendum will require 2000 votes to be cast, with a simple majority on the winning side.
27. To dismiss a Sabbatical Officer via referendum, a minimum of 1,500 votes must be cast with 75% voting on the winning side.

Outcomes

28. The Association shall be responsible for advertising to the student body the outcomes and subsequent actions relating to referenda.

Amendments

29. The method for altering this Regulation are identical for changing the Regulation on *Student Democracy*
30. This Regulation can only be changed by a joint meeting of the elected members of the Three Councils and the Campaigns & Accountability Forum, with 14 working days notice.
31. Such a body can be called by a majority vote in each of the 3 Councils
32. The specific Regulation changes requested shall be set out to each Council and must be approved by all three Councils by a simple majority.
33. Once Councils approve such a meeting, the proposed Regulation changes shall be forwarded to the Board of Trustees for final approval and to ensure that they are in conformity with the Core Constitution and the legal requirements of the Association.
34. The meeting of all elected members shall only discuss the proposed changes as approved by the Councils in calling the meeting.
35. Any proposed Amendment must receive a simple majority of eligible members of this meeting to pass.

The University of Edinburgh

The University Court

19 September 2011

Rectorial Election 2012

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper outlines the arrangements for the next Rectorial Election to be held by means of on-line voting by students and staff over the period 8 to 9 February 2012. Included in the paper are the Regulations to govern the conduct of the Election and a Statement on the Role of the Rector which will be issued to all prospective Rectorial candidates.

Action requested

The Court is invited to approve the proposed arrangements for the Rectorial Election 2012, the Regulations governing the conduct of the Election and the Statement on the Role of the Rector.

Resource implications

There will be costs associated with the production of publicity material and the arrangements for the postal vote which will be met from within existing budgets.

Risk Assessment

A risk assessment was previously undertaken as part of the electronic voting and counting systems' project. A contingency plan for the election will be produced.

Equality and Diversity

There are equality and diversity issues in respect of the candidates nominated and the individual elected.

Freedom of Information

Can this paper be included in open business? Yes

Originator of the paper

Dr Katherine Novosel
September 2011

Rectorial Election 2012

Introduction

It was previously intimated that the Rector's three year period of office expires at the end of February 2012 and that an election for a new Rector requires to be held in accordance with Ordinance 197: Rectorial Election. Court at its meeting on 20 June 2011 agreed, in principle, that the next Rectorial Election should be held on line for students and staff over the period from 9.00 am on 8 February to 7.00 pm on 9 February 2012 with postal voting available for staff in specific circumstances. This was subject to consultation with the Senatus Academicus on the dates for the on-line election and further discussion with EUSA as to the time that the on-line election would close. Court further approved the appointment of Lord Cameron as Returning Officer and Dr Alexis Cornish as Deputy Returning Officer. Court is asked to note that the vacation Senate has offered no observations in respect of the proposed dates for the on-line election and that EUSA has confirmed that it is content with the on-line voting closing at 7.00 pm.

Voting and counting process

The Electoral Roll will consist of all fully matriculated students and all staff who hold contracts of employment with the University as at 31 January 2012. The election will be conducted by means of the alternative vote, with each member of the electorate entitled to have one vote included at each stage of the counting process. In the case of an individual who is both a student and a member of staff for the purposes of this election as with the 2009 election, they will be considered to be a student. The voting process will be the same as that successfully operated for the Rectorial Elections in 2009 with students and staff accessing the on-line voting system through the MyEd portal. All staff and students with electronic access will be able to access the portal once they have registered with EASE.

A significant number of University staff, however, do not have electronic access. The Human Resources department does not hold an email address for around 3,500 members of staff and in order to ensure that these staff are not disenfranchised letters will be sent to them to offer them the opportunity to register for a postal vote. There has been discussion with union colleagues on this matter and they are content with this approach subject to the registration process for a postal vote not closing until after the names of the candidates have been announced. It is further recognised that a small number of staff, for various other reasons, may not be able to, or may have difficulty in, accessing the MyEd portal and these members of staff will be able to request a postal vote. Those members of staff granted a postal vote will not be able to access the on-line voting system.

Counting will also be conducted electronically with postal votes cast inserted into the system at the close of the on-line election and combined with the electronic votes cast.

Rectorial Election timetable

The following is a brief time table for the Rectorial Election 2012:

Date	Event
2011	
7 November	Call for Nominations of candidates
	Call for staff requests for postal votes
2012	
9 January	12 noon call for Nominations of candidates closed
11 January	Scrutinising Committee meeting, names of candidates confirmed
13 January	12 noon requests for staff postal votes closed

16 January	Briefing for Candidates/Representatives on election rules
19 January	Postal Ballot Papers sent out
3 February	All postal votes returned by 12 noon
8 February	On-line voting commences at 9.00am
9 February	On-line voting ceases at 7.00pm
9 February	Name of new Rector announced
20 February	New Rector invited to be in attendance at Court meeting
14 May	New Rector chairs Court meeting

Regulations

The Rectorial Election is governed by Regulations which require approval by Court. The Regulations approved for the 2009 election have acted as the basis of the 2012 Regulations (attached at Appendix 1) and have been amended to reflect the experiences of the 2009 election particularly around withdrawal of a nomination of a candidacy for whatever reason. Dr Gilmour of the Electoral Reform Society has been very helpful in reviewing these revised Regulations.

The Nominations Committee at its meeting on the 17 October 2011 will consider the membership of the Scrutinising Committee and will make recommendations to the next meeting of Court.

Communications

Colleagues in Communications and Marketing have helped to develop a communications plan to raise awareness of the timing of the election, encourage nominations to be submitted and alert staff to the availability of postal voting if they meet the required criteria. Information on the election will be available on the University's website and the University's social networking sites with announcements on the MyEd portal. There will also be email communications with students and staff and alerts on staff payslips; traditional posters will also be displayed across the University and electronically circulated to School Administrators in printable format. All candidates will be given the opportunity to issue an email to all students and staff within the guidance of the University's regulations.

Role of the Rector

The Court is further asked to review and approve the Statement on the Role of the Rector as set out in Appendix 2.

Electoral Reform Society

As in previous elections the University has secured the services of Dr James Gilmour, the Scottish representative of the Society and he will be present at the count and the opening of postal votes.

University of Edinburgh

Regulations for the Conduct of the Rectorial Election to be held on 8 and 9 February 2012, governed by Ordinance of the University Court No. 197 (Rectorial Election)

- 1 The Rectorial Election shall be held from 9.00 am on Wednesday, 8 February 2012 until 7.00 pm on Thursday, 9 February 2012.

Role of the Returning and Deputy Returning Officers

- 2 The Rt Hon Lord Cameron of Lochbroom shall be the Returning Officer. The Director of Planning and Deputy Secretary has been designated Deputy Returning Officer and shall be responsible for the management of the election and the declaration of the result of the election.
- 3 The Deputy Returning Officer shall publicise the election and voting procedure to students and staff and make arrangements as appropriate to secure the good conduct of the election.
- 4 The Deputy Returning Officer shall provide nomination forms and packs and publish posters calling for nominations and draw attention to the correct form of procedure for making nominations. The posters calling for nominations shall be published by the Deputy Returning Officer on notice boards throughout the University, on the University website and the University's social networking sites not less than fifty days before the date of the election.
- 5 The Deputy Returning Officer shall also provide information, publish posters, and alert staff through various appropriate means on how to request a postal vote.

Electoral Roll

- 6 The compilation of the electoral roll for the Rectorial Election shall be 5.00 pm on 31 January 2012.
- 7 For staff holding contracts of employment issued by the University's Human Resources Department, the electoral roll shall be the University's payroll as at 31 January 2012, which shall be available for inspection in the Deputy Returning Officer's office, Old College. Any person whose name does not appear on the roll but who holds a contract of employment confirming commencement of employment with the University before or at 31 January 2012 may apply to be included in the electoral roll on production of the contract of employment.
- 8 In the case of students, the electoral roll shall consist of all those students who are fully matriculated as at 31 January 2012.
- 9 Students registered for the purpose of examination or graduation only, and postgraduate students who have completed their prescribed period of study, are not fully matriculated students and are not entitled to nominate candidates or to vote.
- 10 Individuals who hold contracts of employment with the University's Human Resources Department and are also fully matriculated students shall have only one vote and shall be deemed to be students for the purposes of the on-line and postal voting processes unless the Deputy Returning Officer has otherwise determined.

Nominations and Validation of Candidates

- 11 The call for nominations shall commence at 9.00 am on Monday 7 November 2011. No nominations shall be accepted before this date and time.
- 12 All nominations must be submitted on the approved form and lodged with the Deputy Returning Officer, Old College by 12 noon on Monday, 9 January 2012.

- 13 Nominations may be made only by members of the electorate, as defined in paragraphs 7, 8 and 9 above.
- 14 Members of the electorate, as defined in paragraphs 7, 8 and 9 above and individuals matriculated for examination or graduation purposes only are not eligible to be nominated for election as Rector.
- 15 Each nomination must be subscribed by no fewer than 40 members of the electorate.
- 16 Nominations must be accompanied by a written acceptance of nomination signed by the nominee and by one witness of their signature. Nominations received by any other means including electronic mail, telegram, cable, by proxy, or orally shall be not be valid. In exceptional circumstance and with the prior consent of the Deputy Returning Officer, a facsimile shall be accepted but only if an original written document is presented within a reasonable timescale as agreed by the Deputy Returning Officer.
- 17 The duties of Rector include being a member of the University Court. Members of the Court are “Charity Trustees” under the Charities and Trustee Investment (Scotland) Act 2005. Candidates must not be disqualified from being Charity Trustees and nominees shall also require to confirm in writing that they are not so disqualified.
- 18 If the Deputy Returning Officer believes there is any cause for concern regarding the validity of a nomination, this matter shall be drawn to the attention of the nominee/candidate, who shall be given the opportunity to address the cause for concern, if practicable, prior to the meeting of the Scrutinising Committee.
- 19 A contact person, resident in the City of Edinburgh, must be identified for each nominee with whom the Deputy Returning Officer may communicate on any matter in respect of the election. A nominee resident in the City of Edinburgh may act as his or her own contact person. The name, address, telephone/mobile number (if available) and email address (if available) of the contact person, shall be lodged with the Deputy Returning Officer at the same time as the nomination is submitted.
- 20 The Deputy Returning Officer shall acknowledge receipt of the nomination to the identified contact person for each nominee indicating the date and time the nomination for which they are responsible was received.
- 21 Nomination forms must contain no reference to any matter other than the Rectorial Election and, in particular, no reference should be made to any mode of selection of the nominee, whether by so-called primary elections or otherwise.
- 22 The following Committee, to be known as the Scrutinising Committee, shall be appointed by the University Court on the recommendation of the Nominations Committee to scrutinise nominations and confirm the validation of the nominations and hear any appeal against disqualification by the Returning Officer:

A representative of the University Court
A representative of the Trade Unions
The President of the Students’ Association

The decision of the Scrutinising Committee is final.
- 23 As soon as practicable, each nominee and their identified contact shall be notified of the outcome of the Scrutinising Committee’s deliberations and the list of candidates for the election shall then be confirmed and published.
- 24 In the event of there being only one valid candidate and therefore an uncontested election, the Deputy Returning Officer shall declare and publicise as soon as practicable and no later then 48 hours after the meeting of the Scrutinising Committee the name of the one valid candidate elected.

Conduct of election process

- 25 The contact person for each candidate shall receive from the Deputy Returning Officer a copy of these Regulations. In order to assist in the interpretation of these Regulations a meeting with candidates and/or their identified contact persons shall be held on 16 January 2012.
- 26 Candidates (and their supporters) shall be limited to spending £400 in connection with either promoting their own campaign to be elected Rector or opposing the election of another candidate. This includes expenditure on items such as posters, leaflets, advertisements, web sites and any other electronic means of communication including social networking sites. This also includes payment for use of facilities within or outwith the University and the cost of hospitality offered at events. Candidates are required by 5.00 pm on 15 February 2012, to present an account of expenditure, with receipts, to the Deputy Returning Officer. The University shall not refund any expenses incurred by a candidate or their supporters in connection with the Rectorial Election.
- 27 The services provided by an individual in their own time do not require to be included in the information lodged with the Deputy Returning Officer in respect of paragraph 26 above. However, sponsorship and donations in any form including money, goods or services which would otherwise required to have been purchased do require to be declared and taken into account when computing the total spend permissible as set out in paragraph 26 above. If candidates or their identified contacts/supporters are in any doubt of the rules under this regulation they should seek the advice of the Deputy Returning Officer.
- 28 If the Deputy Returning Officer has reason to believe that a breach of these Regulations may have occurred the Deputy Returning Officer shall request a written explanation or clarification from the candidate or the identified contact person. If the Deputy Returning Officer concludes that a material breach has occurred the Deputy Returning Officer shall inform the Returning Officer. The Returning Officer has the authority to disqualify a candidate subject to the right of appeal by the candidate or their contact person to the Scrutinising Committee within 48 hours of receiving written notification of the disqualification. The decision of the Scrutinising Committee shall be final.
- 29 The validity of the election shall not be affected in the event that a candidate is unavailable to continue for any reason prior to the results of the election being announced and where there are more than two candidates remaining the election shall proceed as planned. In the event of there being only one remaining candidate and therefore an uncontested election, the Deputy Returning Officer shall declare and publicise as soon as practicable and no later than 48 hours after confirmation of the uncontested election status the name of the valid candidate elected.
- 30 After the declaration of the elected candidate, arrangements to hold a new election shall be undertaken only in the event of that declared elected candidate being unable for whatever reason to continue to hold the position of Rector.
- 31 The University shall arrange for one 'all staff' and one 'all student' email, each with a maximum of 300 words, to be circulated on behalf of each candidate. The emails shall require to comply with the University's computing regulations and the Deputy Returning Officer shall reserve the right to require amendments to be made to the content particularly if the text contains inappropriate comments about other candidates.
- 32 Candidates or their identified contact may ask for information on aspects of the University with the intention or otherwise of using this information during the campaign. Any information provided in response to such requests shall be shared with all candidates. Requests for information should be addressed to the Deputy Returning Officer.
- 33 Candidates or their identified contact may ask the Deputy Returning Officer for assistance in visiting areas of the University. Should the Deputy Returning Officer deem it appropriate to provide such assistance then all the candidates shall be notified of the proposed visit and given the opportunity to be present or their representative.

Voting arrangements

- 34 Voting arrangements shall be under the supervision of the Electoral Reform Society.
- 35 The election shall be conducted by means of the alternative vote.
- 36 Voting shall be conducted totally on-line for fully matriculated students using a secure University portal.
- 37 Voting shall be conducted by staff on-line using a secure University portal or, dependent on circumstances, by means of a postal vote. A postal vote may be granted by the Deputy Returning Officer if any of the following criteria are met: (i) no access to a networked University computer; (ii) away from Edinburgh during the period of the election and either unable to, or may have difficulty in, accessing the on-line voting system; or (iii) another valid reason. If a member of staff casts both an electronic and a postal vote only the postal vote shall be considered valid.
- 38 Requests for postal votes must be made on the appropriate form and require to be with the Deputy Returning Officer by 12 noon on 13 January 2012. Postal ballot papers shall be issued on 19 January 2012 to those staff granted a postal vote.
- 39 All those on the electoral roll for the Rectorial Election, except those staff who have requested and been granted a postal vote, shall be permitted access and shall be able to vote on the on-line voting system from 9.00 am on 8 February 2012 until 7.00 pm on 9 February 2012.
- 40 Staff granted a postal vote shall require to send their vote to the Deputy Returning Officer to arrive no later than 12 noon on 3 February 2012. It shall be for the Deputy Returning Officer to determine whether, in exceptional circumstances, any late postal vote shall be accepted but no late postal vote shall be accepted if it arrives after 7.00 pm on 9 February 2012.
- 41 Postal votes shall be opened and verified under the supervision of the Electoral Reform Society with each candidate permitted to have a representative attending the opening and the verification of postal votes.

Counting

- 42 All votes cast either on-line or postal shall be counted together using an electronic counting system. Postal votes shall not be opened and recorded until after the close of the on-line poll. The counting shall be under the supervision of the Electoral Reform Society with each candidate permitted to attend and have a representative present.
- 43 Each member of the electorate shall be entitled to have only one vote included at each stage of the electronic counting process.
- 44 In the event of a draw, the successful candidate shall be determined by the toss of a coin. As the Deputy Returning Officer tosses the coin into the air the candidates or their representatives shall be invited to choose either 'heads' or 'tails', the candidate or their representative choosing the upper side when the coin lands shall be declared the winner.

Declaration

- 45 The Deputy Returning Officer shall ensure that a notice of the result of the election is posted on the Old College Notice Board, on the University website and on the University's social networking sites as soon as is practicable after the result has been declared.
- 46 The successful candidate shall be required to re-confirm in writing that they are not disqualified under the Charities and Trustee Investment (Scotland) Act 2005 from acting as a Trustee of a charity.

The University of Edinburgh

The University of Edinburgh

**The Role of the Rector: a statement prepared for the information
of prospective Rectorial candidates.**

The primary formal role ascribed to the Rector by the legislation under which the University operates (principally the Universities (Scotland) Acts 1858 - 1966) is to chair the University Court. In addition the Rector chairs meetings of the General Council in the absence of the Chancellor. However, in order that candidates for the Rectorship should have an understanding of the context in which this role is performed, the following guidance is offered.

- 1 The Court is a body corporate with a common seal and perpetual succession. It is the legal personification of the University and as such can sue and be sued. It is the University's governing body, and therefore carries very considerable responsibilities. It is responsible for all of the University's finances and property and for the effectiveness of its internal management arrangements. It is the employer of the University's staff. The Court at its meeting on 21 June 2010 adopted a Statement of the Court's Primary Responsibilities which is attached for information. As at 31 July 2010 the University's annual turnover was £634 million and group assets stood at £1,237 million. The University employs over 9,000 staff. In addition the Court has important responsibilities towards the 28,974 matriculated students (as at 31 July 2011) at the University, although the Senatus Academicus has direct responsibility for teaching and student discipline.
- 2 The Court has specific responsibilities laid upon it by the Financial Memorandum which sets out the basis on which public funds are made available to the University via the Scottish Further and Higher Education Funding Council (SFC). A copy of the Memorandum is available on request from the Deputy Returning Officer. In particular the Court is required to designate a specific officer who is accountable for the use of public funds and the Court has appointed the Principal as its Designated Officer.
- 3 The Court elects a Vice-Convenor who takes the chair in the Rector's absence, and who represents the Court externally at meetings of the CUC (Committee of University Chairs) and similar bodies: the Vice-Convenor has oversight of the governance of the University.
- 4 In discussing the role of the chair of an institution's governing body, the 2009 'Guide for Members of Higher Education Governing Bodies in the UK' published by the Committee of University Chairs, states that:

'The chair is responsible for the leadership of the governing body and ultimately to the stakeholders for its effectiveness. As chair of its meetings he/she should promote its wellbeing and efficient operation, ensuring that its members work together effectively and have confidence in the procedures laid down for the conduct of business.'

'A chair should take particular care that the governing body observes the principles of public life, and that committees which play a central role in the proper conduct of the governing body's business report back appropriately. The chair should also ultimately be responsible for ensuring that the governing body operates effectively, discusses those issues which it needs to discuss, and dispatches its responsibilities in a business-like way.'

'Through leadership of the governing body, the chair plays a key role in the business of the institution, but should not be drawn into the day-to-day executive management. For the governing body to be effective, there must be a constructive and challenging working relationship between the chair and the executive head of the institution. This relationship will depend on the personalities involved, but reports by the National Audit Office have emphasised the need for both sides to recognise that the roles of chair and executive head are formally distinct. The relationship should be mutually supportive, but must also

incorporate the checks and balances imposed by the different roles each has within an institution's constitution.'

The University Court concurs with this analysis and looks to the Rector and the Vice-Convener to exercise the leadership outlined therein.

- 5 There are usually six meetings of Court each academic year normally held on a Monday afternoon, with preparatory briefings prior to the actual meeting. In addition there are two half day seminars in each year: one in September and the other in March, to allow in depth debate and discussion on strategic issues. The Rector can also expect to be called upon to attend other meetings and University events and ceremonies including graduations.
- 6 In recent times, Rectors have seen their role as including a function akin to that of an ombudsperson for the University community, seeking to assist with difficulties or complaints where the formal procedures and structures are perceived to be less than fully effective. However it should be noted that the University has a formal complaints process which, where appropriate, includes provision for referral to the Scottish Public Services Ombudsman.
- 7 The Rector is provided with secretarial assistance.

Prospective candidates should note that the Ordinance which governs the election of the Rector requires that candidates cannot be matriculated students or staff of the University. The provisions of the Ordinance (Ordinance of the University Court No. 197 – Rectorial Election) also have the effect that if a serving Rector was to become either a student or member of staff of the University he or she would need to stand down from the Rectorship.

Prospective candidates should further note that as a member of Court, the Rector, on election, will require to acknowledge that they are familiar with the University's approved Code of Conduct and understand their obligations under it specifically including the requirements: to declare areas of potential conflicts of interest; confirm that they are able to comply with the general duties of a Trustee of a charity in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and that they are not disqualified from acting as a Trustee by virtue of a disqualification listed within the Act.

Statement of the Court's Primary Responsibilities

The authority and responsibilities of the University Court are derived largely from the statutes contained in the Universities (Scotland) Acts from 1858 to 1966 and in the Ordinances and Resolutions made there under. In addition the University Court has responsibilities within the terms and condition of the Financial Memorandum agreed with the Scottish Funding Council.

The list of primary responsibilities given here derives from these sources and has been prepared with reference to the statements of the other ancient Scottish Universities.

Broadly the roles and responsibilities of Court are focused on strategy, taking the final decisions on matters of fundamental concern to the University and effective corporate governance. More specifically:

The Court's primary responsibilities are:

I. Strategic Direction

1. To determine the mission and vision of the University and its major priorities as expressed in strategic plans, long term academic and business plans.
2. To ensure that the mission and strategic vision of the University takes proper account of the interests of stakeholders, including students, staff, alumni, the wider community and funding bodies.
3. To approve financial, estates, and human resources strategies in support of institutional objectives and priorities.
4. To ensure strategies are in place to enhance the student experience.
5. To ensure processes are in place to monitor and evaluate the performance and effectiveness of the University against the plans and approved key performance indicators, which should where possible be benchmarked against other comparable Universities.
6. To promote and safeguard the reputation and values of the University.

II. Governance: responsibilities in relation to Management and Senate

1. To appoint the Principal as chief executive, including the terms and conditions of such an appointment, and to put in place suitable arrangements for monitoring his/her performance.
2. To delegate authority to the Principal {as chief executive} for the academic, corporate, financial, estate and HR Management of the University subject to reserving such matters to itself as the Court thinks appropriate.
3. To establish and keep under regular review the policies, procedures and limits within which such management functions shall be undertaken by and under the authority of the Principal.
4. To appoint a Secretary to the Court and to ensure that if the person appointed has managerial responsibilities in the University, there is an appropriate separation in the lines of accountability.
5. To review decisions made by the Senate as prescribed in statute.
6. To ensure that the Senate has processes in place for monitoring and reporting the quality of education provision and to monitor quality enhancement arrangements.

III. Governance: Exercise of Controls

1. To ensure the establishment and monitoring of systems of control and accountability, including financial and operational controls and risk assessment, arrangements for internal and external audit and regularly reviewed schedules of delegated authority.
2. To be the principal financial and business authority of the University, to ensure that proper books of account are kept, to approve the annual budget and financial statements and to have overall responsibility for the University's assets, property and estates.
3. To ensure that appropriate arrangements are in place for the management of health, safety and security in respect of students, staff and other persons affected by the University's operations.
4. To ensure that appropriate arrangements are in place for promoting equality of opportunity in respect of students, staff and other persons making use of University services or facilities.

IV. Governance: Corporate responsibilities

1. To be the University's legal authority and as such, to ensure that systems are in place for meeting all the University's legal obligations, including those arising from contracts and other legal commitments made in the University's name.
2. To be the employing authority for all staff in the University and to ensure that obligations thereto are met including with regard to the welfare, development and reward of employees.
3. To put in place appropriate arrangements for determining and regular review of the performance, remuneration and conditions of service of senior staff.
4. To make provision for the general welfare of students, in consultation with the Senate and EUSA.
5. To act as trustee for, or make appropriate alternative arrangements for the trusteeship of, any property, legacy, endowment, bequest or gift in support of the work and welfare of the University.
6. To make appropriate arrangements compliant with relevant legislation for the trusteeship of any pensions scheme established by the Court for University employees and to employ the employer-nominated trustees.
7. To ensure that at all times it operates within the terms of the Universities (Scotland) Acts 1858-1966, Ordinances and Resolutions made under those Acts and any other relevant legislation; and that appropriate advice is available to enable this to happen.
8. To ensure that the University acts ethically, responsibly and with respect for society at large and the sustainability of the environment.

V. Effectiveness and transparency

1. To conduct its business in accordance with best practice in higher education corporate governance and with the principles of public life drawn up by the Committee on Standards in Public Life.
2. To ensure that procedures are in place in the University for handling internal grievances, conflicts of interest and public interest disclosure.

3. To put in place arrangements for the appointment of co-opted members of the Court so as to maintain a broad balance of expertise taking account of the principles of equal opportunity.
4. To establish processes to monitor and evaluate the performance and effectiveness of the Court itself and that of its Committees.

Approved by Court on 21 June 2010

The University of Edinburgh

The University Court

19 September 2011

Academic Report

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

The paper is the Academic Report to Court providing information on the business undertaken by the Vacation Senate over the summer period.

Action requested

No action is requested on this occasion.

Resource implications

Does the paper have resource implications? No

Risk assessment

Does the paper include a risk assessment? No

Equality and diversity

Does the paper have equality and diversity implications? No

Freedom of information

Can this paper be included in open business? Yes

Originator of the paper

Senate Secretariat
September 2011

Summary of Business considered by a Vacation Senate

1. Communications from the University Court – 2012 Rectorial Election

The Vacation Senate had no objections to the proposed arrangements for the rectorial election due to take place in early 2012. The 2012 rectorial election will be held in a similar manner to the 2009 election with on-line voting for staff and students and postal voting for staff under certain circumstances. The election will run from 9.00 a.m. on Wednesday 8 February to 7.00 p.m. on Thursday 9 February 2012.

2. Resolutions Chairs

No observations were received in relation to the following draft resolutions:

Draft Resolution No. 47/2011:	Foundation of a Chair of Astrobiology
Draft Resolution No. 48/2011:	Foundation of a Chair of Islamic and Inter-Religious Studies
Draft Resolution No. 49/2011:	Foundation of a Chair of International Banking Law and Financial Regulations
Draft Resolution No. 50/2011:	Foundation of a Personal Chair of Cultural History
Draft Resolution No. 51/2011:	Alteration of the title of the Chair of Veterinary Immunology

The University of Edinburgh

The University Court

19 September 2011

Resolutions

No observations having been received from the General Council, the Senatus Academicus or any other body or person having an interest and in accordance with the agreed arrangements for the creation and renaming of Chairs, the Court is invited to approve the following Resolutions:

- Resolution No. 47/2011: Foundation of a Chair of Astrobiology
- Resolution No. 48/2011: Foundation of a Chair of Islamic and Inter-Religious Studies
- Resolution No. 49/2011: Foundation of a Chair of International Banking Law and Financial Regulation
- Resolution No. 50/2011: Foundation of a Personal Chair of Cultural History
- Resolution No. 51/2011: Alteration of the title of the Chair of Veterinary Immunology

Dr Katherine Novosel
September 2011

UNIVERSITY OF EDINBURGH

Resolution of the University Court No. 47/2011

Foundation of a Chair of Astrobiology

At Edinburgh, the Nineteenth day of September, Two thousand and eleven.

WHEREAS the University Court deems it expedient to found a Chair of Astrobiology:

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. There shall be a Chair of Astrobiology in the University of Edinburgh.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. This Resolution shall come into force with effect from 1 August Two thousand and eleven.

For and on behalf of the University Court

K A WALDRON

University Secretary

UNIVERSITY OF EDINBURGH

Resolution of the University Court No. 48/2011

Foundation of a Chair of Islamic and Inter-Religious Studies

At Edinburgh, the Nineteenth day of September, Two thousand and eleven.

WHEREAS the University Court deems it expedient to found a Chair of Islamic and Inter-Religious Studies:

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. There shall be a Chair of Islamic and Inter-Religious Studies in the University of Edinburgh.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. This Resolution shall come into force with effect from 1 September Two thousand and eleven.

For and on behalf of the University Court

K A WALDRON

University Secretary

UNIVERSITY OF EDINBURGH

Resolution of the University Court No. 49/2011

Foundation of a Chair of International Banking Law and Financial Regulation

At Edinburgh, the Nineteenth day of September, Two thousand and eleven.

WHEREAS the University Court deems it expedient to found a Chair of International Banking Law and Financial Regulation:

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. There shall be a Chair of International Banking Law and Financial Regulation in the University of Edinburgh.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. This Resolution shall come into force with effect from 1 September Two thousand and eleven.

For and on behalf of the University Court

K A WALDRON

University Secretary

UNIVERSITY OF EDINBURGH

Resolution of the University Court No. 50/2011

Foundation of a Personal Chair of Cultural History

At Edinburgh, the Nineteenth day of September, Two thousand and eleven.

WHEREAS the University Court deems it expedient to found a Personal Chair of Cultural History:

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act 1966, with special reference to paragraph 5 of Part II of Schedule 2 to the Act, hereby resolves:

1. There shall be a Personal Chair of Cultural History in the University of Edinburgh, which shall be established solely for the period of tenure of the Professor appointed, and on the Professor ceasing to hold office, the provisions of this Resolution shall cease to have effect, and the said Personal Chair shall thereupon cease to exist.
2. The patronage of the Personal Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. Notwithstanding the personal nature of this Chair, the terms and conditions of appointment and tenure which by Statute, Ordinance and otherwise apply to other Chairs in the University shall be deemed to apply in like manner to the Personal Chair of Cultural History together with all other rights, privileges and duties attaching to the office of Professor.
4. This Resolution shall come into force with effect from 12 September Two thousand and eleven.

For and on behalf of the University Court

K A WALDRON

University Secretary

UNIVERSITY OF EDINBURGH

Resolution of the University Court No. 51/2011

Alteration of the title of the Chair of Veterinary Immunology

At Edinburgh, the Nineteenth day of September, Two thousand and eleven.

WHEREAS the University Court deems it expedient to alter the title of the Chair of Veterinary Immunology founded by Resolution 12/2011;

AND WHEREAS paragraph 5 of Part II of Schedule 2 to the Universities (Scotland) Act 1966, provides that the University Court may, after consultation with the Senatus Academicus and with the consent of the incumbent and patrons, if any, alter the title of existing professorships;

AND WHEREAS the Chair dealt with in this Resolution is in the patronage of the University Court itself:

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. The Chair of Veterinary Immunology shall hereafter be designated the Chair of Livestock Immunology.
2. This Resolution shall come into force with immediate effect.

For and on behalf of the University Court

K A WALDRON

University Secretary

The University of Edinburgh

The University Court

19 September 2011

**The University of Edinburgh Cross and Salmon Trust–Resignation of Trustee,
Appointment of Trustees and Reappointment of Trustees**

Brief description of the paper, including statement of relevance to the University’s strategic plans and priorities where relevant

Information on the resignation of one Trustee and proposed reappointment of two new Trustees and proposed reappointment of the three continuing Trustees for a period of five years, to the University of Edinburgh Cross & Salmon Trust (‘The Trust’).

Action requested

Court is invited to note the resignation of Vice-Principal Young Parran Dawkins as a Trustee of the Trust. Court is further invited to approve the appointment by Professor Sir Timothy O’Shea, the ex officio Trustee, Dr Michael Cross, Ms Janet Salmon and Mr Jon Gorringe, all as continuing Trustees of the Trust of Vice-Principal Professor Mary Bownes and Mr Iain Fleming Riddle as new Trustees, as required under the terms of the Trust Deed. Approval is sought also for the re-appointments for another five year period of the said Dr Michael Cross, Ms Janet Salmon and Mr Jon Gorringe as continuing Trustees.

Resource implications

Does the paper have resource implications? No

Risk Assessment

Does the paper include a risk analysis? No

Equality and Diversity

Does the paper have equality and diversity implications? No

Freedom of information

Can this paper be included in open business? Yes

Originator of the paper

Morag Murison
Legacy Officer
25 August 2011

The University of Edinburgh Cross & Salmon Trust (The Trust)- Resignation, Appointment and Reappointment of Trustees

Background

The Trust Deed dated 2 December 1997 provided that the number of Trustees shall not be less than five and, save for the Principal of The University of Edinburgh who is Trustee *ex officio*, every Trustee shall be entitled to hold office for five years from the date of their appointment. Considering that the said Young Parran Dawkins appointed by Deed of Assumption dated 16 January 2009 and registered in the books of Council and Session 28 January 2009, has intimated his wish to resign his Trusteeship on leaving the University. Therefore it is necessary to appoint at least one new Trustee to maintain the number of Trustees at not less than five, the Principal, along with Dr Michael Cross, Ms Janet Salmon and Mr Jon Gorringe as the continuing Trustees of the Trust having the power to appoint new trustees, hereby seek the approval of the University Court to appoint the undernoted two new trustees ('Appointment'). The continuing Trustees hereby also seek the approval of the University Court for reappointment to the Trust for a further period of five years ('Reappointment').

Appointment

Professor Mary Bownes, Vice-Principal, External Engagement at the University of Edinburgh; and Mr Iain Fleming Riddle, Chartered Engineer, Thirteen/Five Cornwall Street, Edinburgh, EH1 2EQ should be appointed as new Trustees of the Trust, both having the relevant interest and experience to be Trustees.

Reappointment

Dr. Michael Cross and Ms Janet Salmon, both of 38 Lancaster Park, Richmond, Surrey as Settlers of the Trust and original Trustees, should be reappointed along with Mr Jon Gorringe, Director of Finance, The University of Edinburgh, all having the relevant interest and experience to be Trustees.

Conclusion

University Court is therefore recommended to accept and note the resignation of Young Parran Dawkins as Trustee; the appointment of Vice-Principal Professor Mary Bownes and Mr Iain Fleming Riddle as new Trustees; and the reappointment of Dr Michael Cross, Ms Janet Salmon and Mr Jon Gorringe as continuing Trustees of the Trust with immediate effect.

The University of Edinburgh

The University Court

19 September 2011

ECA Loan Transfer

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

This paper seeks Courts approval for the transfer of the loan arrangement previously held between the Edinburgh College of Art and Lloyds Bank plc to the University.

Action requested

As detailed in paper.

Resource implications

Does the paper have resource implications? Yes

As detailed in paper.

Risk assessment

Does the paper include a risk assessment? No

Equality and diversity

Does the paper have equality and diversity implications? No

Freedom of information

Can this paper be included in open business? No

Its disclosure would substantially prejudice the commercial interests of any person or organisation

Originator of the paper

Terry Fox
Assistant Director of Finance
12 September 2011

The University of Edinburgh

University Court

19 September 2011

D5

Donations and Legacies to be notified

Brief description of the paper, including statement of relevance to the University's strategic plans and priorities where relevant

A report on legacies and donations received by the University of Edinburgh Development Trust from 1 June 2011 – 14 September 2011, prepared for the Meeting of Court on 19 Sept 2011.

Action requested

For information

Resource implications

None

Risk Assessment

n/a

Originator of the paper

Mr Alex Hyde-Parker
Deputy Director of Development

Freedom of information

Can this paper be included in open business?

No, its disclosure would substantially prejudice the effective conduct of public affairs.