KNOWLEDGE STRATEGY COMMITTEE

23 March 2018

Minute

Present:	Doreen Davidson (Convener) Ritchie Walker Alison Grant Dr Claire Phillips Assistant Principal Professor Tina Harrison Gavin McLachlan, Chief Information Officer and Librarian to the University
In attendance:	Tracey Slaven, Deputy Secretary, Strategic Planning Jo Craiglee, Head of Knowledge Management & Planning Victoria Dishon, College of Science & Engineering (for Professor Hugh McCann) Lewis Allan, Head of Court Services Assistant Principal Kevin Collins (for Item 3) Alistair Fenemore, Chief Information Security Officer (for Items 3-6) Dr Rena Gertz, Data Protection Officer (for Items 5-6) Tony Weir, Director of IT Infrastructure (for Item 7)
Apologies:	Senior Vice-Principal Professor Charlie Jeffery Assistant Principal Professor Siân Bayne Assistant Principal Melissa Highton Assistant Principal Professor Alan Murray Bobi Archer, EUSA Vice-President Education Hugh Edmiston, Director of Corporate Services Phil McNaull, Director of Finance Dr Catherine Elliot, College Registrar, CMVM Professor James Loxley, CAHSS Professor Hugh McCann, CSE Tom Ward, Director of Academic Services

1   Minute   Paper A

The minute of the meeting held on 19 January 2018 was approved.

2   Matters Arising

The Chief Information Officer briefed the Committee on the impact on the University's information services from industrial action and the closure for 2.5 days in early March in response to the Met Office's red weather warning for snow. It was noted that all user-facing IT services have operated as normal, although project work has been affected and response times to software failures has increased.

The Chief Information Officer noted that the Core Systems procurement project is continuing as planned on the timetable provided at the previous meeting.

The Lecture Recording Policy consultation was discussed, with the task group, which includes three Knowledge Strategy Committee members, to consider implications of the Policy during periods of industrial action.

SUBSTANTIVE ITEMS

3	**City Deal Overview**	**Verbal**

The Assistant Principal Industry Engagement briefed the Committee on the University's participation in the Edinburgh and South-East Scotland City Region Deal and its key role in the ambition to become the Data Capital of Europe.

4	**Draft Information Services Group Plan 2018-21**	**Paper B**

The Chief Information Officer summarised the draft Information Services Group plan and investment recommendations for the period 2018-21, noting that this will continue the 10 year strategic programmes set out in 2016 and 2017. The following comments were made in discussion:
- The importance of seeking feedback from Heads of Colleges and Schools on the plans;
- The network replacement programme is a high priority;
- Improvements to the student experience that would benefit existing students should be prioritised;
- Important to engage academic staff if the 'every academic a digital educator' aspiration is to be achieved;
- 24/7 opening of the Library has been very successful and the Library is heavily used – further improvements to enhance the number of study spaces are planned and would be welcomed.

5	**General Data Protection Regulation Update**	**Paper C**

The Data Protection Officer provided an overview of the new General Data Protection Regulation (GDPR), its likely implications for the University and work underway to ensure compliance. Members discussed: circulating the online data protection module to the Committee when completed; identifying GDPR local champions across the University – with those appointed typically already involved in data protection work in their area; producing frequently asked questions, case studies and other materials for University staff; and collaboration with the Data Stewards.

The Committee welcomed progress to date and requested that an update be submitted to a future meeting.

6   Information Security Update   **Paper D**

The Chief Information Security Officer presented an update on information security activity across the University. It was noted that, although there has been no information security event of the scale of the worldwide 'WannaCry' attacks in mid-2017, malicious activity is continuing. Improving information security awareness and compliance was discussed, with a new Information Security Policy and Framework introduced in January. Access to University networks and systems by staff who have left the University was discussed, with a risk based approach expected to be taken.

7   Network Replacement Procurement Update   **Paper E**

The Director of IT Infrastructure provided an update on the current status of the network replacement procurement project. The final contract award is planned for mid-August, with the project team confident that the core network replacement can be completed within budget based on initial bidder submissions. Remedial work will be undertaken as required in the interim before the main network replacement activity is undertaken from January 2019 to January 2020. Scheduling of the network replacement in each building will be determined through consultation with stakeholders, with the work not expected to be intrusive or noisy. The decision of the Schools of Informatics and Engineering to join the University network and interest from the University's Accommodation, Catering and Events subsidiary in joining the network was welcomed, with the historical reasons for the current position discussed. These changes would impact on cost and will require appropriate scrutiny and approval.

8   Information Services Group Capital Envelope   **Paper F**

The updated Capital Envelope forecast for the period 2018/19 to 2025/26 was noted.

ITEMS FOR NOTING OR FORMAL APPROVAL

9   Projects and Ongoing Activities Update   **Paper G**

The Projects and Ongoing Activities update was noted.

10   Committee Reports
- IT Committee Report   **Paper H1**
- Library Committee Report   **Paper H2**

The IT Committee and Library Committee reports were noted.

11   Any Other Business

There was no other business.

12   Date of Next Meeting and 2018/19 Meeting Dates

The date of the next meeting is Friday 25 May 2018 at 10am.

The 2018/19 meeting dates were approved as:
Friday 12 October 2018, 10.00-12.00
Friday 18 January 2019, 10.00-12.00
Friday 22 March 2019, 10.00-12.00
Friday 24 May 2019, 10.00-12.00